

Huron-Superior Catholic District School Board



**OPEN SESSION OF THE BOARD
MEETING
WEDNESDAY, SEPTEMBER 13, 2017**

AGENDA & REPORTS

**MEETING TO BE HELD IN
THE BOARD ROOM
OF THE CATHOLIC EDUCATION CENTRE**

7:00 P.M.

**AGENDA FOR THE OPEN SESSION BOARD MEETING OF THE
HURON-SUPERIOR CATHOLIC DISTRICT SCHOOL BOARD
ON WEDNESDAY, SEPTEMBER 13, 2017 AT 7:00 P.M.
BOARD ROOM – CATHOLIC INFORMATION CENTRE**

A CALL TO ORDER

1. **Acknowledgement of Traditional Lands**
2. **Prayer “Renewing the Promise”** (Pg. 2)
3. **Call The Roll:**

Trustees:

John Caputo (Chair) Gary Trembinski (Vice-Chair), , Laurie Aceti (scopia), Leslie Cassidy Amadio, Tony D’Agostino, Lindsay Liske, Carol MacEachern, Elaine McDonagh, Kathleen Rosilius, Sandra Turco

Regrets:

Officials:

Rose Burton Spohn (Director of Education), John Bruno, Joe Chilelli, Maria Esposito, Chris Spina

Student Representatives:

Mia Burzese, Kieran Desjardins

Other Reps:

Darrell Czop - (President, O.E.C.T.A.)

Sergio Bernardo - (Vice-President, O.E.C.T.A.)

Wayne Greco - (President, C.P.C.O.)

Vicky Evans – (President, C.U.P.E.)

OUR MISSION

*Persons present are invited to indicate how they have seen
Our Mission lived out recently.*

B ADOPTION OF ORDER OF BUSINESS

1. **Proposed Resolution:** That the Huron-Superior Catholic District School Board adopts the Agenda for the Board Meeting of Wednesday, September 13, 2017.

Are there any additions/changes/deletions?

Mia -

We take a moment to remember that our Board office sits on the traditional lands of the Batchewana First Nation, the Garden River First Nation and the Metis Nation.



Renewing the Promise
Opening Prayer Service for Board of Trustees



John Caputo - Welcome back! This is our opening prayer service for the 2017 academic year and it is good to be together. Let us begin with the sign of our faith.

In the name of the Father, and of the Son and of the Holy Spirit. Amen+

Kieran - Today we gather as a community of faith, a community of promise and potential. Our theme this year is “Renewing the Promise.” The theme calls us to give thanks for the gift of Catholic Education, its history and the promise for the future. During this year we will use the symbol of the rainbow in the clouds. When God made a promise to Noah and he used the rainbow as a sign of his promise.

Mia - Our first reading is from the prophet Jeremiah

For surely I know the plans I have for you, says the Lord,
plans for peace and not for harm,
to give you a future with hope.
Then when you call upon me and
come and pray to me,
I will hear you.

When you search for me, you will find me;
if you seek me with all your heart, I will let you find me.
The word of the Lord. **Thanks be to God.**

Kieran - **Reflection** – For most of us, we became members of the faith community as babies when we were baptized. Our parents gave us a gift by asking for baptism for us. Now as Catholic students and Trustees we share our faith with all around us in times of prayer, in acts of kindness and compassion. We model faith in our actions and words. Today let us begin our academic year by renewing together our baptismal promises as we do every Sunday when we recite the creed.

So I ask you my friends,
Do you believe in God, the Father almighty, Creator of heaven and earth?
I do.

Do you believe in Jesus Christ, God’s only Son, our Lord,
who was conceived by the Holy Spirit, born of the Virgin Mary,
suffered under Pontius Pilate,
was crucified, died and was buried;
he descended into hell;

on the third day he rose again from the dead;
he ascended into heaven, and is seated at the right hand of God the Father almighty; from there he
will come to judge the living and the dead?

I do.

Do you believe in the Holy Spirit,
the holy catholic Church,
the communion of saints,
the forgiveness of sins,
the resurrection of the body,
and life everlasting? **I do.**

This is our faith.

This is the faith of the Church.

We are proud to profess it in Christ Jesus our Lord. **Amen+**

Mia - Let us conclude our prayer together with this year's Board prayer

With thanksgiving,
we remember the promises You have made to us and
the gift of Catholic Education,
lived and given by those who came before us.

Your promise is within each one of us.

Our relationship with You is nourished by our faith life
and by Catholic Education.

When we listen in prayer,
Your quiet voice stirs us "to proclaim release to captives and
recovery of sight to the blind,
to let the oppressed go free and
to proclaim a year of Your favour."

Inspire us to recognize Christ in every person we meet and
to give of ourselves in service to our community.

And when we have been faithful to the promise,
We can celebrate, rejoice and proclaim with certainty that
"You have plans for us that give us a future full of hope." Amen

In the name of the Father, and of the Son and of the Holy Spirit. Amen+



Huron-Superior Catholic District School Board
Our Mission Statement



**Rooted in Jesus Christ,
we are a Catholic learning community
called and committed to develop
the full potential of each child and
to nurture a personal relationship with Jesus
that will inspire Catholic leadership.**



*Dedicated to excellence in education
and the desire to
live the values of Jesus, we strive to:*

- † affirm the sacredness of life and respect for all creation*
- † reverence the dignity of each person as a Child of God*
- † provide an enduring education that reflects the essence of our Catholic traditions*
- † proclaim Christ's message throughout the curriculum*
- † celebrate God's love in prayer, at Eucharist and in all sacramental moments of life*
- † create sacred learning environments*
- † cultivate enriching opportunities that will deepen faith*

Guided by the Spirit on our journey, together with family and Church, we mutually invite, encourage and support one another in our efforts to transform the world.

C DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF**D NEW BUSINESS****E CONFIRMATION OF MINUTES**

1. **Minutes of the Board Meeting of Wednesday, June 21, 2017** (Pg. 7)
Proposed Resolution: That the Minutes of the Board Meeting of the Huron-Superior Catholic District School Board of June 21, 2017 be approved.
2. **Minutes of the In-Committee Meeting of Wednesday, June 21, 2017**
Proposed Resolution: That the Minutes of the In-Committee Board Meeting of the Huron-Superior Catholic District School Board of June 21, 2017 be approved.

F BUSINESS ARISING FROM THE MINUTES**G PRESENTATIONS**

1. **Student Trustee – Mia Burzese**
2. **Sacred Heart, Espanola Project – EPOH Inc.**
3. **Healing Space – Adriano DiCerbo and SMC Students**

H COMMITTEE REPORTS**I ADMINISTRATIVE ITEMS REQUIRING ACTION**

1. **Electronic Poll** (Pg 11)
Proposed Resolution: It is recommended that the Huron-Superior Catholic District School Board awards the contract for the St. Mary's French Immersion School/Partial Roof Replacement Project to Pro North Roofing, being the low tender. **APPROVED**
2. **2018-2023 Board Accessibility Plan**
Proposed Resolution: It is recommended that the Huron-Superior Catholic District School Board approve the 2018-2023 Board Accessibility Plan, located at http://www.hscdsb.on.ca/wp-content/uploads/2017/06/MYAP_2018_2023.pdf .
3. **Borrowing Resolution** (Pg 13)
Proposed Resolution: It is recommended that the Huron-Superior Catholic District School Board authorizes the Treasurer and Chair or Vice-Chair to borrow funds from time to time not to exceed \$25 million in aggregate from the Royal Bank of Canada for the 2017/18 school year in accordance with Section 243 of the Education Act.
4. **Consultant Services for Psychological Assessments** (Pg 14)
Proposed Resolution: It is recommended that the Huron-Superior Catholic District School Board award the contract for psychological assessment to Dr. M. Keith Lafave for three years commencing September 2017.

4. **Consultant Services for Speech Language Pathology** (Pg 15)
Proposed Resolution: It is recommended that the Huron-Superior Catholic District School Board award the contract for speech language pathology to Thrive Development Centre for three years commencing September 2017.

J INFORMATION ITEMS

1. **Reports to the Director of Education**

- (a) **Monthly Tender Quote Report – August 2017** (Pg 16)

2. **Correspondence:**

3. **Notes of Thanks:**

Cindy Page and Family; Allison Barone and Family; David Cameletti & Cathy Thompson; Peter Maione, Brenda Paciocco

K TEN-MINUTE QUESTION AND ANSWER PERIOD

- ON AGENDA ITEMS FOR THOSE IN ATTENDANCE

L UPCOMING EVENTS

1. **25 Year/ Retirement Celebration – Thursday, September 28, 2017**
2. **Faith Day – Friday, September 29th, 2017**
3. **PA Day – Friday, September 29th, 2017**
4. **Thanksgiving – Monday, October 9th, 2017**
5. **Next Board Meeting– Wednesday, October 18, 2017**

M ADJOURNMENT



**MINUTES OF THE OPEN SESSION OF THE BOARD MEETING
OF THE HURON-SUPERIOR CATHOLIC DISTRICT SCHOOL BOARD
HELD ON WEDNESDAY, JUNE 21ST, 2017 AT 6:30 P.M.
BOARD ROOM - CHAPEL**

Present Were: **Trustees:**
John Caputo (Chair), Gary Trembinski (Vice-Chair), Lindsay Liske,
Kathleen Rosilius, Leslie Cassidy Amadio, Tony D'Agostino, Carol
MacEachern , Sandra Turco

Regrets: Laurie Aceti, Elaine McDonagh

Officials:
John Stadnyk (Director of Education), Maria Esposito, John Bruno, Chris
Spina, Rose Burton Spohn

Regrets:

Student Representatives:

Also Present: Darrell Czop - President OECTA
Val Nott - CPCO president
Darren Taylor - Sootoday
Brian Kelly - Sault Star

Vision and Values:

Trustee Leslie Cassidy Amadio commented on this being the best part of the year with graduations in our schools. The hard work of staff for their students throughout the year is an accomplishment in itself.

Trustee Kathleen Rosilius spoke about the trustees visiting the North and how they learn a lot and meet many people during these visits. Hope this will continue next year.

Chair John Caputo also commented on the open door, open arms they receive when they visit the schools. Many great accomplishments are being done in the district.

Director Stadnyk thanked Principal Val Nott for another successful year with 42 graduates this year.

Aqd.# Res. No.

B-1 B-151 Moved by: Leslie Cassidy Amadio Seconded by: Carol MacEachern
That the Huron-Superior Catholic District School Board adopts the Agenda for the Board Meeting of Wednesday, June 21st, 2017.
CARRIED

Additions to the Agenda:

Added resolution: I-6 Resolution # B160

Added Presentation: Maria Young Indigenous Ed – Collaborative Inquiry

E-1 B-152 Moved by: Kathleen Rosilius Seconded by: Tony D’Agostino
That the Minutes of the Board Meeting of the Huron-Superior Catholic District School Board of Wednesday, June 21st, 2017 be approved.
CARRIED

E-2 B-153 Moved by: Tony D’Agostino Seconded by: Kathleen Rosilius
That the Minutes of the In-Committee Board Meeting of the Huron-Superior Catholic District School Board of Wednesday, June 21st , 2017, be approved.
CARRIED

F BUSINESS ARISING FROM THE MINUTES

G. Presentations:

1. TLLP Presentation

The kindergarten team explained the rationale for their TLLP. The overall expectations would be acts of expression through the arts, communication of feelings, problem-solving on their own and with others and awareness of themselves. They demonstrated some of their successes to date and how they will continue to develop this model.

2. FNMI Presentation

Aboriginal lead Mona Jones along with 2 students from SMC reviewed a survey taken in their school with FNMI students and non-FNMI students. The survey was on the need for more awareness and sensitivity regarding the culture of the FNMI people. The results showed a definite increase in awareness

3. Centre’s recreation program

Principal Linda Legacy, Student Trustee Hope Bye and Christina Coutu (Executive Director) Centre for Social Justice & Good Works explained the implementation of Youth Leadership Training in schools. The goal is to develop and deliver programming and identify needs of underprivileged individuals and families in our community.

4. Indigenous Education- Collaborative Inquiry

OLOF Principal Maria Young presented on how OLOF and OLOL in Elliot Lake are building relationships with their community partners in Serpent River. It is great to learn of the work being done in our district schools. Staff members at both schools are so willing to do so much for their students. They are hoping that next year they could share a little more.

H-1 B-154 Moved by: Kathleen Rosilius Seconded by: Tony D’Agostino
That: the Huron-Superior Catholic District School Board accepts the Special Education Advisory Committee Meeting Minutes of Wednesday, May 31st, 2017.
CARRIED

ADMINISTRATIVE ITEMS REQUIRING ACTION

- I-1 B-155 Moved by: Gary Trembinski Seconded by: Leslie Cassidy Amadio**
Proposed Resolution: That the Huron-Superior Catholic District School Board approve the appointment of Lori Ivey as the new member of SEAC replacing longstanding member Cathy Mansfield as she has recently retired.
CARRIED
- Proposed Resolution:** That the Huron-Superior Catholic District School Board approve Dianne Raoch – Education Director of Garden River First nation as the Alternate for SEAC.
CARRIED
- I-2 B-156 Moved by: Sandra Turco Seconded by: Tony D’Agostino**
Proposed Resolution: It is recommended that the Huron-Superior Catholic District School Board awards the contract for the Holy Name of Jesus School Roofing Modifications Project to Maverick & Sons Exteriors being the low tender.
CARRIED
- 1-3 B-157 Moved by: Carol MacEachern Seconded by: Leslie Cassidy Amadio**
Proposed Resolution: It is recommended that the Huron-Superior Catholic District School Board awards the contract for the Our Lady of Fatima (Chapleau) School Site Renovations Project to J. Provost Contracting Ltd., being the low tender.
CARRIED
- 1-4 B-158 Moved by: Lindsay Liske Seconded by: TonyD’Agostino**
Proposed Resolution: That the Huron-Superior Catholic District School Board award the Contract for Vendor of Record – Wireless to Access 2 Networks for a period of 5 years.
CARRIED
- 1-5 B-159 Moved by: Leslie Cassidy Amadio Seconded by: Gary Trembinski**
Proposed Resolution: That the Huron-Superior Catholic District School Board approves the 2017-18 Operating Budget as presented.
CARRIED
Superintendent of Business, Chris Spina reviewed the report and answered questions from trustees.
- 1-5 B-160 Moved by: Sandra Turco Seconded by: Leslie Cassidy Amadio**
Proposed Resolution: It is recommended that the Huron-Superior Catholic District School Board awards the contract for the FDK Courtyard Renovations Project to 1187839 Ontario Ltd., being the low tender.
CARRIED
“Additional Item added to the agenda”

J-1 INFORMATION ITEMS**a) FSL Updates 2016-2017**

Superintendent Maria Esposito reviewed the report and said how proud we are of our FSL students and teachers who have embraced the Common European Framework of Reference (CEFR) . The result for the Huron-Superior Catholic District School Board was an 87% success rate and these students will receive an international certification of French proficiency.

b) SEAC Recommendations and Responses

Director Stadnyk reviewed the report and answered questions from trustees.

c) Accessibility Plan

Director Stadnyk explained the collaboration of many and the hard work done to get this plan in place. He answered questions from the trustees.

K TEN-MINUTE QUESTION AND ANSWER PERIOD

M-1 B-160 Moved by: Leslie Cassidy Amadio Seconded by: Gary Trembinski

That the Huron-Superior Catholic District School Board Meeting of Wednesday, June 21st , 2017 adjourns at 8:25 p.m.

CARRIED

Chairperson: _____

Secretary : _____

7 July 2017



Huron-Superior Catholic District School Board

ELECTRONIC POLL/VOTE

1. REASON FOR ELECTRONIC POLL

Proposed Resolution: It is recommended that the Huron-Superior Catholic District School Board awards the contract for the St. Mary's French Immersion School / Partial Roof Replacement Project to Pro North Roofing, being the low tender.

2. VOTE BY TRUSTEES [Please Check (✓) appropriate box]

TRUSTEE	YES	NO	ABSTAIN	UNABLE TO CONTACT
ACETI, Laurie	✓			
CAPUTO, John	✓			
CASSIDY-AMADIO, Leslie				Out of the country
D'AGOSTINO, Tony	✓			
LISKE, Lindsay	✓			
MacEACHERN, Carol	✓			
McDONAGH, Elaine	✓			
ROSILIUS, Kathleen				✓
TREMBINSKI, Gary	✓			
TURCO, Sandra	✓			
TOTALS	8			2

4. RESOLUTION CARRIED: YES (✓) NO ()

5. SIGNATURE OF DIRECTOR: 

6. DATE: July 7, 2017

REPORT TO DIRECTOR

Re: Tender Results

*Submitted by Sam Colizza,
Manager of Plant Services
June 30, 2017*

Present: Sam Colizza, R. Talvitie

The tenders for the St. Mary's F.I. School Partial Roof Replacement Project, were opened in public at the Education Centre, on June 29, 2017.

The results are listed below:

<u>Contractor</u>	<u>Stipulated Price</u>
1. <u>Pro North Roofing</u>	<u>\$303,415</u>
2. <u>Maverick & Son Roofing</u>	<u>\$321,701</u>

The budgeted cost for the project is \$300,000. The additional cost to be covered by the remainder of this year's School Condition Improvement Contingency.

PROPOSED RESOLUTION:

It is recommended that the Huron-Superior Catholic District School Board awards the contract for the St. Mary's French Immersion School /Partial Roof Replacement Project to Pro North Roofing, being the low tender.

SC/bb

Huron-Superior Catholic District School Board
REPORT TO THE DIRECTOR



RE: BORROWING RESOLUTION

September 13, 2017

Submitted by:
C. Spina,
Superintendent of Business

The Huron-Superior Catholic District School Board's Multi-Year Strategic Plan (MYSP) lists Governance as one of its strategic directions. This report relates specifically to:

- Achieve and maintain a balanced budget

There are timing differences throughout the year between revenues and expenditures, which may cause the Board to borrow funds on a short-term basis. Section 243 of the Education Act allows the Board by resolution to authorize the Treasurer and Chair or Vice-chair to borrow from time to time sums that the Board considers necessary to meet current expenditures, until current revenues have been received. The amount borrowed shall not exceed the unreceived balance of the estimated revenues of the Board, as set out in the estimates adopted for the fiscal year, unless the Board is subject to a financial recovery plan approved by the Minister.

It is estimated that the Board may need to borrow at certain times throughout the year an amount not to exceed \$10 million and would maintain an operating line of credit with the Royal Bank of Canada.

The Board has capital projects, which will also have timing differences with payments of invoices and receipt of revenues from the Ministry associated with these projects. It is estimated that these differences will not exceed \$15 million for the year. All capital projects will be completed within Ministry funding. Therefore the borrowing is temporary in nature to offset timing differences between revenues and expenditures.

It is therefore recommended that the following resolution, approving a \$25 million line of credit, comprising of \$10 million for operating and \$15 million for capital be approved.

Proposed Resolution: That the Huron-Superior Catholic District School Board authorizes the Treasurer and Chair or Vice-chair to borrow funds from time to time not to exceed \$25 million in aggregate from the Royal Bank of Canada for the 2017/18 school year in accordance with Section 243 of the Education Act.

Huron-Superior Catholic District School Board
REPORT TO THE DIRECTOR OF EDUCATION



REQUEST FOR PROPOSAL
CONSULTANT SERVICES FOR PSYCHOLOGICAL ASSESSMENTS

September 13, 2017

Submitted by:
Chris Spina,
Superintendent of Business

The Huron-Superior Catholic District School Board's Multi-Year Strategic Plan (MYSP) lists Governance as one of its strategic directions. This report relates specifically to:

- Ensuring policies and procedural guidelines are adhered to

The Request for Proposals (RFP) for Consultant Services for Psychological Assessments were opened in public, on Friday, July 28, 2017. This RFP is to establish a contract for a three-year period for psychological assessments for students. Two proposals were received from the following:

- Dr. A.M. Caruso
- Dr. M. Keith Lefave

An evaluation committee, consisting of the Special Ed Superintendent of Education, Special Ed Coordinator and Superintendent of Business reviewed and evaluated the proposals.

Points were awarded based on the following criteria

- | | |
|-------------------------------------|------------------|
| • Consultant profile and experience | 50 points |
| • Financial considerations | <u>50 points</u> |
| Total | 100 points |

Based on the evaluation and point system, the two proposals were scored as follows:

- | | |
|-----------------------|-----|
| • Dr. A.M. Caruso | 90 |
| • Dr. M. Keith Lefave | 100 |

Dr. M. Keith Lefave scored the highest. It is therefore recommended that the Board award the contract for psychological assessments to Dr. M. Keith Lefave for three years commencing September 2017.

Proposed Resolution: That the Huron-Superior Catholic District School Board award the contract for psychological assessments to Dr. M. Keith Lefave for three years commencing September 2017.

Huron-Superior Catholic District School Board
REPORT TO THE DIRECTOR OF EDUCATION



REQUEST FOR PROPOSAL
CONSULTANT SERVICES FOR SPEECH LANGUAGE PATHOLOGY

September 13, 2017

Submitted by:
Chris Spina,
Superintendent of Business

The Huron-Superior Catholic District School Board's Multi-Year Strategic Plan (MYSP) lists Governance as one of its strategic directions. This report relates specifically to:

- Ensuring policies and procedural guidelines are adhered to

The Request for Proposals (RFP) for Consultant Services for Speech Language Pathology were opened in public, on Friday, July 28, 2017. This RFP is to establish a contract for a three-year period for speech language pathology for students. Three proposals were received from the following:

- Jennifer Sweezey
- Thrive Development Centre
- William Mansfield

An evaluation committee, consisting of the Special Ed Superintendent of Education, Special Ed Coordinator and Superintendent of Business reviewed and evaluated the proposals.

Points were awarded based on the following criteria

- | | |
|-------------------------------------|------------------|
| • Consultant profile and experience | 50 points |
| • Financial considerations | <u>50 points</u> |
| Total | 100 points |

Based on the evaluation and point system, the three proposals were scored as follows:

- | | |
|-----------------------------|----|
| • Thrive Development Centre | 95 |
| • William Mansfield | 85 |
| • Jennifer Sweezey | 70 |

Thrive Development Centre scored the highest. It is therefore recommended that the Board award the contract for speech language pathology to Thrive Development Centre for three years commencing September 2017.

Proposed Resolution: That the Huron-Superior Catholic District School Board award the contract for speech language pathology to Thrive Development Centre for three years commencing September 2017.



Huron-Superior Catholic District School Board
REPORT TO THE DIRECTOR OF EDUCATION

Monthly Tender Quote Report – August 2017

September 13, 2017

Submitted by:
C. Spina,
Superintendent of Business

The Huron-Superior Catholic District School Board's Multi-Year Strategic Plan (MYSP) lists Governance as one of its strategic directions. This report relates specifically to:

- Ensuring policies and procedural guidelines are followed.

An RFP for Waste Management & Recycling Services was issued in July 2017 and closed on August 17, 2017. The RFP is for a five year period (three years, plus two one-year extensions). An evaluation committee consisting of the Manager of Plant Services, Maintenance Coordinator and Superintendent of Business evaluated the proposals based on the following point system:

• Company Profile and Experience	15 points
• Financial Considerations	75 points
• Value Added	<u>10 points</u>
Total	100 points

Three proposals were received and the results are as follows:

	Points	Weekly Rates
• Green for Life Environmental	95	\$ 847
• O/A Municipal Waste & Recycling Consultants	50	\$2,434
• Waste Management of Canada Inc.	73	\$1,809

The annual cost will be under \$50,000, so the RFP was awarded to Green for Life and approved by Admin Council.