



Huron-Superior Catholic

DISTRICT SCHOOL BOARD

POLICY TITLE: **RECORDS AND INFORMATION
MANAGEMENT**

Approved: **May 14, 2003**

Amended: **December 11, 2019**

POLICY NO: **4018**

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POLICY

The Huron-Superior Catholic District School Board is committed to revering the dignity of each person as a child of God. Part of this reverence requires the Board to manage information in a safe and effective manner. The Board is committed to ensuring the effective and efficient creation, maintenance, retrieval, storage and disposal of records in all of its facilities, departments, and schools.

ADOPTED Regular Meeting of the Board - May 14, 2003
Motion B-51

DISTRIBUTION

AMENDED Regular Meeting of the Board – June 3, 2015
Motion B-72
Administration

i) Trustees
ii)

AMENDED Regular Meeting of the Board – December 11, 2019
Motion B-421

iii) Principals
