

Safe Schools Incident Reporting Form - Part 2

Part 2

SAFE SCHOOLS INCIDENT REPORTING FORM – PART II

School/Department

Report No:

Report Submitted By:

Investigation completed:

- _Once investigation is completed, principal to communicate results to the teacher at a mutually convenient time*
- _Once investigation is completed, principal to communicate results to other board employee(s) at a mutually convenient time, as appropriate*

Investigation in progress

- _Principal to communicate results to the teacher at a mutually convenient time*
- _Principal to communicate results to other board employee(s) at a mutually convenient time, as appropriate*

Add Another Answer

First Name of Principal:

Last Name of Principal:

Date and Time:

Date	<input type="text" value="yyyy/mm/dd"/>	<input type="button" value="..."/>
Time	<input type="text" value="hh:mm am/pm"/>	<input type="button" value="Now"/>

Signature

Note: Only [Part II](#) is to be given to the person who submitted the report.

* _In accordance with s.300.2 of the Education Act, after investigating a matter reported by an employee, the principal shall communicate the results of the investigation to the teacher or other board employee who is not a teacher, as appropriate. In accordance with the Municipal Freedom of Information and Protection and Privacy Act and the Education Act, when reporting the results of the investigation, the principal shall not disclose more personal information than is reasonably necessary for the purpose of communicating the results of the investigation.

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