



*Huron-Superior Catholic District School Board*

**OPEN SESSION OF THE BOARD  
MEETING  
WEDNESDAY, JANUARY 20, 2021**

**AGENDA & REPORTS**

**MEETING TO BE HELD**

**VIRTUALLY – via Skype for Business**

**STREAMED VIA YOUTUBE TO PUBLIC**

**7:15 P.M.**

**AGENDA FOR THE OPEN SESSION BOARD MEETING OF THE  
HURON-SUPERIOR CATHOLIC DISTRICT SCHOOL BOARD  
ON WEDNESDAY, JANUARY 20, 2021 @ 7:15 PM  
via Skype for Business  
STREAMED VIA YOUTUBE FOR PUBLIC**

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**A CALL TO ORDER**

**1. Acknowledgement of Traditional Lands – (Lucas)**

The schools and buildings of the Huron-Superior Catholic District School Board are located on the traditional lands of Indigenous peoples who have been its stewards for thousands of years. As people who now reside in the 1850 Robinson-Huron Treaty territory, the 1850 Robinson-Superior Treaty territory and Treaty 9 territory, we have an obligation to care for the land, the waters and the air, in order that seven generations from now, the land, the waters and the air will continue to sustain life and wholeness. We give thanks to our ancestors from the seven generations before us who took care of the land, water and air for us to enjoy the bounty of the territory of which the Creator has graciously provided without hesitation. May we journey today in a good way.

**2. Prayer (Pg 7)**

**3. Call the Roll:**

**Trustees:**

Sandra Turco (Chair), Gary Trembinski (Vice-Chair), John Caputo, Leslie Cassidy-Amadio, Tony D'Agostino, Lindsay Liske, Carol MacEachern, Debbie Mayer, Kathleen Rosilius, Joe Ruscio

**Regrets:**

**Officials:**

Rose Burton Spohn (Director of Education), Joe Chilelli, Christine Durocher, Justin Pino, Danny Viotto

**Student Representatives:**

Lucas Marano, Adam Morgenstern

**Other Reps:**

Darrell Czop (President, O.E.C.T.A.)

Marnie McDonald (Vice-President, O.E.C.T.A.)

Chris Vuorensyrja (President, C.P.C.O.)

Crystal Krauter (President, C.U.P.E.)

**OUR MISSION**

*Persons present are invited to indicate how they have seen  
Our Mission lived out recently in our schools and board community.*

**B ADOPTION OF ORDER OF BUSINESS**

1. **Proposed Resolution:** That the Huron-Superior Catholic District School Board adopts the Agenda for the Board Meeting of Wednesday, January 20, 2021.

Are there any additions/changes/deletions?

**C DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF****D NEW BUSINESS****E CONFIRMATION OF MINUTES**

1. **Minutes of the Board Meeting of December 16, 2020.** (Pg 10)  
**Proposed Resolution:** That the Huron-Superior Catholic District School Board approves the Minutes of the Board Meeting of December 16, 2020.
2. **Minutes of the Closed Board Meeting of December 16, 2020.**  
**Proposed Resolution:** That the Huron-Superior Catholic District School Board approves the Minutes of the Closed Board Meeting of December 16, 2020.

**F BUSINESS ARISING FROM THE MINUTES****COMMITTEES OF THE BOARD**

Chairperson of the Board Sandra Turco confirmed the names of the Committees of the Board.

**Audit Committee (4-Year term)**

- Lindsay Liske
- Joe Ruscio
- Gary Trembinski

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**Board Marketing Committee**

- Gary Trembinski
- Alternate: Leslie Cassidy-Amadio

**Finance Committee**

- Committee of the Board

**Focus on Faith Committee**

- Leslie Cassidy-Amadio
- Alternate: Joe Ruscio

**Parent Involvement Committee**

- John Caputo
- Alternate: Kathleen Rosilius

**Policy Committee**

- Tony D’Agostino
- Lindsay Liske
- Debbie Mayer
- Kathleen Rosilius
- Alternate: Sandra Turco

**Special Education Advisory Committee**

- Gary Trembinski
- Alternate: Kathleen Rosilius
- Sandra Turco
- Alternate: Carol MacEachern

**Transportation Governance Committee**

- Tony D’Agostino

**Trustee Retreat Committee**

- TBD as required

**Ad Hoc Committees (when required)**

**Archiving HSCDSB’s History Committee**

- TBA

**Centre for Social Justice and Good Works Committee**

- Kathleen Rosilius
- Alternate: Carol MacEachern

**Director's Performance Appraisal Committee**

- Committee of the Board

**Supervised Alternative Learning Committee (SAL)**

- Gary Trembinski
- Alternate: Sandra Turco

**Suspension/Expulsion Committee**

- Committee of the Board

**G PRESENTATIONS**

1. **New Board Brand** – Director Rose Burton Spohn to introduce Ally Blunt and Jeff Nelson from Cavera Inc.
2. **2021-2025 Multi-Year Strategic Plan** – Director Rose Burton Spohn

**H COMMITTEE REPORTS**

1. **Minutes of the Special Education Advisory Committee Meeting** (Pg 14)  
**Proposed Resolution:** That the Minutes of the S.E.A.C. meeting of the Huron-Superior Catholic District School Board of November 25, 2020 be approved.

**I ADMINISTRATIVE ITEMS REQUIRING ACTION**

1. **2020-2021 Revised Estimates** (Pg 19)  
**Proposed Resolution:** That the Huron-Superior Catholic District School Board approves the 2020-2021 Revised Estimates as presented.
2. **Policy 4012 – Fees and Learning Materials and Activities** (Pg 29)  
**Proposed Resolution** That the Huron-Superior Catholic District School Board approve Policy 4012 as presented.
3. **Policy 4023 – Disposal of Furniture and Equipment** (Pg 34)  
**Proposed Resolution** That the Huron-Superior Catholic District School Board approve Policy 4023 as presented.
4. **Naming of Schools** (Pg 37)  
**Proposed Resolution** That the Huron-Superior Catholic District School Board approves the name Holy Trinity Catholic Virtual Academy for the virtual school, as presented.

5. **Memorandum of Settlement for OECTA Occasional Teachers**  
**Proposed Resolution** That the Huron-Superior Catholic District School Board approves the Memorandum of Settlement for the Huron-Superior Occasional Teacher's Bargaining Local of the Ontario English Catholic Teachers' Association, subject to the approval by the Ministry of Education.

## **J INFORMATION ITEMS**

1. **Reports to the Director of Education / Board of Trustees**
  - a) **SMC Activity Report** – Student Trustees Lucas Marano and Adam Morgenstern (Pg 39)
2. **Correspondence**
3. **Notes of Thanks**  
Sandra Rollin, Our Lady of Sorrows Church

## **K TEN MINUTE QUESTION AND ANSWER PERIOD**

• ON AGENDA ITEMS FOR THOSE IN ATTENDANCE

## **L UPCOMING EVENTS**

January 27	-	<b>SEAC Meeting</b>
January 27	-	<b>Holocaust Remembrance Day</b>
February 2	-	<b>Presentation of the Lord; World Day for Consecrated Life</b>
February 5	-	<b>PA Day</b>
February 8	-	<b>Beginning of Third Quadmester</b>
February 11	-	<b>Our Lady of Lourdes; World Day of the Sick</b>
February 15	-	<b>Family Day</b>
February 16	-	<b>Shrove Tuesday</b>
February 17	-	<b>Ash Wednesday</b>
February 17	-	<b>Next Board Meeting</b>

## **M CLOSING PRAYER – Trustee Kathleen Rosilius**

## **N ADJOURNMENT**

## “Sowing Seeds of Gratitude”



### OPENING PRAYER *(Sandra)*

Creator God,

Here in this moment of winter's darkness, we pause to reflect on your light. With grateful hearts, we give thanks for your creation. Beneath the snow, you bless us with the seeds of promise that will break open again in spring. Open our hearts to a spirit of gratitude that we may bring your light to others and the hope that springs from your never ending love. May our gratitude be sown to illuminate your goodness.

We make this prayer through Christ our Lord and light.

Amen. +

### READING: A Reading from the Letter of Paul to the Philippians (4:4-8) *(Gary)*

Rejoice in the Lord always; again I will say, Rejoice. Let your gentleness be known to everyone. The Lord is near. Do not worry about anything, but in everything by prayer and supplication with thanksgiving let your requests be made known to God. And the peace of God, which surpasses all understanding, will guard your hearts and your minds in Christ Jesus. Finally, beloved, whatever is true, whatever is honourable, whatever is just, whatever is pure, whatever is pleasing, whatever is commendable, if there is any excellence and if there is anything worthy of praise, think about these things.

The Word of the Lord. **R. Thanks be to God.**

### QUESTIONS FOR PERSONAL REFLECTION *(John)*

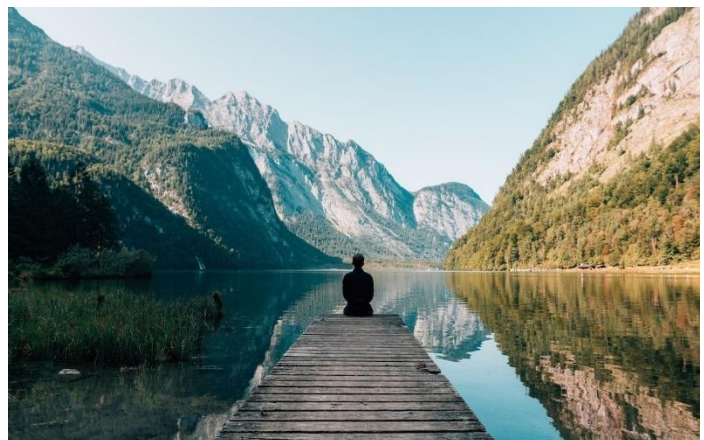
- *Where do you see the light of God's love in the world today?*
- *In this winter season, what makes you want to rejoice and give thanks?*

### Chief Dan George (1899-1981) *(Leslie)*

Chief Dan George was chief of the Tsleil-Wantuth Nation, a Coast Salish band located on Burrard Inlet in British Columbia. He was an actor, poet and author. He was an Officer of the Order of Canada and was an activist for the environment and for better understanding between non-indigenous and indigenous people.

*(Tony)* The beauty of the trees,  
The softness of the air,  
The fragrance of the grass,  
Speaks to me.

*(Lindsay)* The summit of the mountain,  
The thunder of the sky,  
The rhythm of the sea,  
Speaks to me.



(Carol) The faintness of the stars,  
The freshness of the morning,  
The dewdrop on the flower,  
Speaks to me.

(Debbie) The strength of fire,  
The taste of salmon,  
The trail of the sun,  
And the life that never goes away,  
They speak to me.

And my heart soars.

~ Chief Dan George

### **CLOSING PRAYER** (Kathleen)

O God,

We thank you for this earth, our home; for the wide sky and the blessed sun, for the salt sea and the running water, for the everlasting hills and the never-resting winds, for trees and the common grass underfoot. We thank you for our senses by which we hear the songs and see the splendour of the summer fields, and taste of the autumn fruits, and rejoice in the feel of the snow, and smell of the breath of spring.

(Joe) Grant us a heart wide open to all this beauty; and save our souls from being so blind that we pass unseeing when even the common thorn bush is aflame with your glory, O God our Creator, who lives and reigns forever and ever.

Amen. +





# *Huron-Superior Catholic District School Board*

## *Our Mission Statement*

**Rooted in Jesus Christ,  
we are a Catholic learning community  
called and committed to develop  
the full potential of each child and  
to nurture a personal relationship with Jesus  
that will inspire Catholic leadership.**



*Dedicated to excellence in education  
and the desire to  
live the values of Jesus, we strive to:*

- † *affirm the sacredness of life and respect for all creation*
- † *reverence the dignity of each person as a Child of God*
- † *provide an enduring education that reflects the essence of our Catholic traditions*
- † *proclaim Christ's message throughout the curriculum*
- † *celebrate God's love in prayer, at Eucharist and in all sacramental moments of life*
- † *create sacred learning environments*
- † *cultivate enriching opportunities that will deepen faith*

***Guided by the Spirit on our journey, together with family and Church, we mutually invite, encourage and support one another in our efforts to transform the world.***

**MINUTES FOR THE OPEN SESSION BOARD MEETING OF THE  
HURON-SUPERIOR CATHOLIC DISTRICT SCHOOL BOARD  
ON WEDNESDAY, DECEMBER 16, 2020 @ 7:15 PM  
BOARD OFFICE - MEETING ROOM #6  
STREAMED VIA YOUTUBE FOR PUBLIC**

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**PRESENT    Trustees:**

Sandra Turco (Chair), Gary Trembinski (Vice-Chair), John Caputo, Leslie Cassidy-Amadio, Tony D'Agostino, Lindsay Liske, Carol MacEachern (virtually), Debbie Mayer, Kathleen Rosilius, Joe Ruscio

**Officials:**

Rose Burton Spohn (Director of Education), Joe Chilelli (virtually), Christine Durocher (virtually), Justin Pino, Chris Spina, Danny Viotto (virtually)

**Student Representatives:**

Lucas Marano (virtually), Adam Morgenstern (virtually)

**Vision and Values**

*Trustee Cassidy-Amadio thanked the board and community for the overwhelming response for the Joy-Full Socks Campaign. Over 5,000 pairs of socks, over half of which were from the board's students and employees, were collected and distributed to over 18 locations in the city.*

*Trustee Turco highlighted the "What Christmas Means to Me" contest hosted by Lou Turco at Oldies 93 Radio Station. Students from Grades 1-4 were featured last weekend, with winners from St. Mary's French Immersion Catholic Elementary School and St. Paul Catholic Elementary School mentioned. The Grades 5-8 portion of the contest will be held during the upcoming weekend.*

*Director Burton Spohn congratulated Superintendent of Business, Chris Spina, on his last board meeting as he enters retirement after almost 34 years of service to the board. Trustees and administration provided their well wishes and congratulations.*

**Adg#    Res#**

**B-1    B-516 Moved by: J. Caputo**

**Seconded by: K. Rosilius**

That the Huron-Superior Catholic District School Board adopts the Agenda for the Board Meeting of Wednesday, December 16, 2020.

**CARRIED**

**D-1      ELECTION FOR THE OFFICE OF CHAIRPERSON**

*The following trustees were nominated for the position of Chair:*

<i>Trustee Leslie Cassidy-Amadio</i>	<i>- declined the nomination</i>
<i>Trustee Gary Trembinski</i>	<i>- declined the nomination</i>
<i>Trustee Sandra Turco</i>	<i>- let her name stand</i>

*Chair Sandra Turco was acclaimed as the Chair of the Board for 2021.  
Chair Sandra Turco assumed the Chair.*

**D-3      ELECTION FOR THE OFFICE OF VICE-CHAIRPERSON**

*The following trustees were nominated for the position of Vice-Chair:*

<i>Trustee John Caputo</i>	<i>- let his name stand</i>
<i>Trustee Leslie Cassidy-Amadio</i>	<i>- let her name stand</i>
<i>Trustee Gary Trembinski</i>	<i>- let his name stand</i>

*After the first round of voting, no clear winner was elected. In accordance with the procedure, the trustee with the fewest votes, John Caputo, was dropped from the ballot.*

*A second round of voting took place, and because of a tie in electoral votes, lots were drawn. Based on the draw, Trustee Gary Trembinski was awarded the position of Vice-Chair of the Board for 2021.*

**B-517 Moved by: L. Cassidy-Amadio    Seconded by: J. Caputo**

*That the ballots be destroyed at this time.*

**CARRIED**

**D-4      COMMITTEES OF THE BOARD**

*Appointments will be announced at the January 20, 2021 Board Meeting.*

*Chair Turco asked all trustees to submit their committee requests via email no later than 11:59 p.m. on Friday, January 8, 2021.*

**E-1    B-518 Moved by: G. Trembinski      Seconded by: L. Cassidy-Amadio**

*That the Huron-Superior Catholic District School Board approves the Minutes of the Board Meeting of November 18, 2020.*

**CARRIED**

**E-2 B-519 Moved by: K. Rosilius****Seconded by: J. Ruscio**

That the Huron-Superior Catholic District School Board approves the Minutes of the Closed Board Meeting of November 18, 2020.

**CARRIED****H-1 B-520 Moved by: D. Mayer****Seconded by: L. Liske**

That the Minutes of the S.E.A.C. meeting of the Huron-Superior Catholic District School Board of October 28, 2020 be approved.

**CARRIED****I-1 B-521 ELECTRONIC POLL**

That the Huron-Superior Catholic District School Board approve the purchase of 2,050 new Dell Chromebooks and 63 new Dell Chromebook carts through Dell Canada at a cost of \$803,220.

**CARRIED****I-2 B-522 Moved by: K. Rosilius****Seconded by: J. Caputo**

That the Huron-Superior Catholic District School Board approve the 2019-2020 Audited Financial Statements as presented.

**CARRIED****I-3 B-523 Moved by: C. MacEachern****Seconded by: G. Trembinski**

That the Huron-Superior Catholic District School Board approve Policy 3003 as presented.

**I-4** That the Huron-Superior Catholic District School Board approve Policy 4026 as presented.

**I-5** That the Huron-Superior Catholic District School Board approve Policy 6016 as presented.

**I-6** That the Huron-Superior Catholic District School Board approve Policy 6017 as presented.

**CARRIED****I-7 B-524 Moved by: G. Trembinski****Seconded by: J. Ruscio**

That the Huron-Superior Catholic District School Board approve the renaming of Central Office to Mount St. Joseph Catholic Education Centre.

**CARRIED****J-1 Annual Report**

*Director Rose Burton Spohn presented the Board's Annual Report for 2020, which highlights the board's achievements and next steps in fulfilling its current Multi-Year Strategic Plan. A hard copy of the report, showcasing the board's new branding, will be distributed in January 2021.*

## J-2 Audit Committee Reports

*Superintendent Chris Spina spoke to the two reports that are completed on an annual basis, one of which will be submitted to the Ministry of Education.*

## J-3 SMC Activity Report

*Student trustees, Lucas Marano and Adam Morgenstern, reported on the accomplishments of the SMC students and highlighted some December events at the school. A few noteworthy items were the Heaven Cent Campaign, Entrepreneurship Day, Mr. SMC and the Penne from Heaven Pasta Fundraiser.*

**N-1**                      **Moved by: J. Caputo**

**Seconded by: D. Mayer**

That the Huron-Superior Catholic District School Board meeting of Wednesday, December 16, 2020 adjourns at 8:40 p.m.

**CARRIED**

**Chairperson:** \_\_\_\_\_

**Secretary:** \_\_\_\_\_



# Huron-Superior Catholic District School Board

## SPECIAL EDUCATION ADVISORY COMMITTEE

### S.E.A.C

### Minutes

**Date: Wednesday, November 25, 2020**

**Place: Teleconference Meeting**

**(See dial in instructions at  
the end of this agenda)**

**Time: 4:00pm - 6:00pm**

**Attendance:** Rosanne Zagordo, Joe Chilelli, Theresa Coccimiglio, Jared Lambert  
Tina Newell, Lorna Connolly Beattie, Irma DiRenzo, Lori Ivey, Marney Yourchuk, Sandra Turco

**Student Trustees and Guests:** Lucas Marano, Adam Morgenstern, Linda Legacy, Shauna DeFeyter

**Regrets:** Rose Burton Spohn, Gary Trembinski, Marty Young, Lynda Lewis, Sherri Kitts

AGENDA ITEMS		ACTION	WHO	WHEN
1.	PRAYER FOR SEAC Welcome	<ul style="list-style-type: none"> <li>Board prayer was said by all.</li> </ul>	Rosanne Zagordo	
2.	ACCEPTANCE OF PREVIOUS MINUTES ( October 28, 2020)	<ul style="list-style-type: none"> <li>Minutes from October 28, 2020 were accepted.</li> </ul>	Tina Newell Marney Yourchuk	
3.	AGENDA ADDITIONS/CHANGES			
4.	GUEST(s): REPORTS	<ul style="list-style-type: none"> <li>Through NSI funding, the board was able to provide counselling support in the north schools</li> </ul>	Shauna DeFeyter	

	<ul style="list-style-type: none"> <li>• Student Trustees- SMC</li> <li>• Linda Legacy-St. Paul Principal</li> <li>• Shauna DeFeyter: Intensive Treatment Services- NSI contract</li> </ul>	<p>and an Intensive Treatment Service (ITS) counsellor in the city that is shared with ADSB.</p> <ul style="list-style-type: none"> <li>• Shauna Defeyter, referrals come directly from the school board to the Mental Health Leader. Families that are involved with ITS, will have an intake and can then access services from AFS as well. Students who would benefit often exhibit behaviour issues and challenges within the school, multi systemic, problems at home and in community. After a 2 week assessment, the ITS worker talks to the family, the youth, and the school teams, outside agencies so an understanding of the problem is outlined. There is always a school goal such as attendance, self regulation, school avoidance etc.</li> <li>• ITS works with the family for at least 3-6 months.</li> <li>• ITS coordinates everyone involved to make a treatment plan. She works with the school to make a treatment plan.</li> <li>• ITS is always available to the schools for in the moment support</li> <li>• Cognitive behaviour support is provided.</li> <li>• ITS has access to various professionals through OTN and works closely with other professionals.</li> <li>• MH nurses work their way back into the plan as ITS fades out.</li> <li>• ITS has an age mandate of 6-18 year old.</li> </ul> <ul style="list-style-type: none"> <li>• Linda Legacy, principal from St. Paul spoke about the Student Support Program (SSP).</li> <li>• Summer Program was held in August and Linda was the co-principal. Students with special needs could attend their home school and be exposed to the new protocols surrounding Covid and be exposed to the entry plan to school in the Fall.</li> <li>• Teachers and support staff worked collaboratively to help students explore issues such as space, PPE's. and COVID protocols.</li> <li>• St. Paul has 350 students in the school and the SSP program. There are 82 students on IEPs, half of those identified with exceptionalities and ASD is prominent.</li> </ul>	Linda Legacy	
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		<ul style="list-style-type: none"> <li>The SSP program houses students from HSCDSB and up to 6 students with the support of a school counsellor, AFS support, an EA and a teacher. The program is short term placement for students that allows them time to gain new skills and then eventually return to their home schools. Families are engaged fully in the program to support their child. Ongoing communications is essential and regular team meetings are scheduled.</li> <li>Reading interventions are still up and running, Empower and Open courts.</li> <li>Early intervention is essential in schools and the focus at St. Paul.</li> <li>SMC trustees reported Inclusion opportunities occurred through Spirit Week, Trivia week, popsockets and distribution of ring pops. Video was made on what it means to be a knight and a cheer video was held and all classes were included</li> <li>Technology LMS and Google classroom is happening in all classrooms</li> <li>TV in the front of the school used for information</li> <li>ILS highlights, selling Cornucopia popcorn , virtual karate, selling subs, design spirit wear, dress down for heaven sent and morning breakfast program in the front lobby. Students in the ILS program are students taking orders to classrooms.</li> <li>All students are involved as much as possible.</li> </ul>	Lucas Marano Adam Morgenstern	
5.	MINISTRY UPDATES	<ul style="list-style-type: none"> <li>The ministry has indicated that all school boards should be ready to pivot from a face to face model to a virtual platform within 24 hours. Google classroom and LMS accounts are updated and ready should we need to go into a full virtual mode.</li> <li>There is no formal announcement to close schools down for an extended break as once announced by the Minister.</li> </ul>	Joe Chilelli	
6.	SEAC BUSINESS <ul style="list-style-type: none"> <li>Update to the nomination committee</li> </ul>	<ul style="list-style-type: none"> <li>Lynda Lewis and Marty Young are both unable to continue with their membership to SEAC.</li> </ul>	Rosanne Zagordo Joe Chilelli	
7.	BUSINESS CARRIED FORWARD			



8.	<p>SUPERINTENDENT AND COORDINATOR'S REPORT</p> <ul style="list-style-type: none"> <li>Follow up to SIP claim discussion</li> <li>Virtual school update</li> </ul>	<ul style="list-style-type: none"> <li>School boards have received notice from the Ministry of Education that they will not have to complete SIP claims for this year and the allotment that they got last year, will be the same for this year.</li> <li>November 16 was the first transition date for students wishing to move from face to face to virtual and vice versa.</li> <li>Students with special needs who are moving platforms are closely monitored by Rosanne and Joe to ensure that support is continued.</li> <li>Jared spoke about the work of the MH and Well Being committee. Each staff member was provided a bag of apples as a gesture of appreciation.</li> <li>Gratitude is the theme of next month's newsletter. We will be having a gratitude challenge to staff. More information will follow.</li> </ul>		
i	North Shore Tribal Council (S. Kitts)	<ul style="list-style-type: none"> <li>No report</li> </ul>		
ii	AUTISM ONTARIO SSM CHAPTER PARENT INVOLVEMENT COMMITTEE (I. DiRenzo)	<ul style="list-style-type: none"> <li>Autism Ontario is making their quarterly magazine available. Webinars are also made available.</li> </ul>		
iii	ALGOMA FAMILY SERVICES (T. Coccimiglio)	<ul style="list-style-type: none"> <li>Child psychologist has been made available,</li> <li>Theresa will be back at SMC soon to continue her work on</li> </ul>		
iv	SSM DOWN SYNDROME SOC. ( )			
v	ALGOMA PUBLIC HEALTH (L. Ivey)	<ul style="list-style-type: none"> <li>Transition to school notifications will be sent out.</li> <li>Clients are seen virtually and some face to face</li> <li>Dr. Korneluk was in town to do some assessments.</li> <li>Dr. Barriault and associates are also conducting assessments.</li> <li>New ICDP worker has been hired at APH.</li> </ul>		

vi	THRIVE – WELL BEING COMMITTEE ( T. Newell)	<ul style="list-style-type: none"> <li>THRIVE is still supporting virtually.</li> <li>This year, there will be a drive through Santa event for the clients at THRIVE.</li> </ul>		
viii	COMMUNITY LIVING ALGOMA (L. Lewis)	<ul style="list-style-type: none"> <li>No report</li> </ul>		
x	MEMBER-AT-LARGE – FOCUS ON FAITH (L. Connolly Beattie)	<ul style="list-style-type: none"> <li>No report</li> </ul>		
xi	TRUSTEES REPORT (G. Trembinski)	<ul style="list-style-type: none"> <li>Board meeting Nov. 18, welcome our new Superintendent of Business- Justin Pino. Chris Spina is retiring in December</li> <li>Stephanie Parniak presented from SMC.</li> <li>Minutes from SEAC were reviewed.</li> <li>Some resolutions were passed.</li> <li>Patrick Pelletier said all telephones were now voice over IP.</li> <li>Virtual trustee conference is in January.</li> <li>Student trustees report was reviewed.</li> </ul>		
9.	NOTES	<ul style="list-style-type: none"> <li>Meeting was adjourned at 5:25 pm.</li> </ul>	Lori Ivey Sandra Turco	

**Teleconference Dial: 705-945-5633 Participant Code: 1702124#**

**BOARD PRAYER - Nurturing Hope**

Gracious and generous God, creator of the earth, our common home,  
 With each new day, we prepare the earth of our lives by sowing seeds of gratitude for all you have given.  
 Inspire us to cultivate relationships with all living beings.  
 May we harvest new fruit and marvel in the wonder at the beauty around us.  
 Nurture us in hope.  
 Amen.

Next Meeting: December 15, 2020

Time: 4:00 – 6:00 p.m.

*Huron-Superior Catholic District School Board***REPORT TO THE DIRECTOR OF EDUCATION****2020-21 Revised Estimates**

January 20, 2021

Submitted by:  
J. Pino,  
Superintendent of Business

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In August 2020, the Board approved a balanced budget for 2020-21. The Ministry of Education requires boards to submit a revised budget each year with updated enrolment and expenditures as of October 31.

The original Estimates were presented with a balanced budget, with no surplus or deficit.

The Revised Estimates are presented with a projected deficit of \$291,384. This relatively small deficit is a result of the additional staffing compliment associated with maintaining HSCDSB's virtual school. Some of these incremental costs have been offset with additional provincial and/or federal funding.

As a result of COVID-19, the Ministry has authorized boards to run an in-year overall deficit for 2020-21 of no more than 2% of the Board's operating allocation. This would amount to \$1.3 million for HSCDSB. HSCDSB's Revised Estimates are in compliance with this direction. Expenditures have been adjusted to reflect actual staffing for the year and actual expenditures and trends from 2019-20.

Attached is a summary of revenues, expenditures and enrolment.

It is recommended that the Board accept the 2020-21 Revised Estimates as presented.

**Proposed Resolution:** That the Huron-Superior Catholic District School Board approves the 2020-21 Revised Estimates as presented.

**HURON-SUPERIOR CATHOLIC DISTRICT SCHOOL BOARD**  
**2020/21 REVISED BUDGET**  
**REVENUE AND EXPENDITURE SUMMARY**

	<u>2019/20</u>	<u>2020/21</u>	
	<b>Final</b>	<b>Budget</b>	<b>Revised</b>
General Legislative Grants	66,092,620	67,952,425	67,343,902
Other Provincial Grants	1,844,538	1,104,554	3,384,164
First Nation Tuition Fees	3,443,505	3,520,809	3,492,274
Transportation Recoveries	1,635,679	1,795,000	1,795,000
CUPE Reimbursements	11,832	-	-
PD Reimbursements	3,502	75,000	75,000
Salary Recoveries	252,784	351,900	351,900
Other (including interest)	1,038,974	332,735	2,097,317
<b>SUBTOTAL</b>	<b>74,323,434</b>	<b>75,132,423</b>	<b>78,539,557</b>
Deferred Capital Contributions	4,996,207	4,832,329	4,676,339
<b>TOTAL REVENUES</b>	<b>79,319,641</b>	<b>79,964,752</b>	<b>83,215,896</b>
<b>TOTAL EXPENDITURES</b>	<b>77,466,521</b>	<b>79,981,998</b>	<b>83,507,280</b>
<b>SURPLUS/(DEFICIT)</b>	<b>1,853,120</b>	<b>(17,246)</b>	<b>(291,384)</b>
<b>Committed For Capital Projects - Board Office roof</b>	<b>(36,947)</b>	<b>17,246</b>	<b>21,542</b>
<b>OPENING ACCUMULATED SURPLUS</b>	<b>2,835,558</b>	<b>4,651,731</b>	<b>4,651,731</b>
<b>ENDING ACCUMULATED SURPLUS/(DEFICIT)</b>	<b>4,651,731</b>	<b>4,651,731</b>	<b>4,381,889</b>

**HURON-SUPERIOR CATHOLIC DISTRICT SCHOOL BOARD**  
**2020/21 REVISED BUDGET**  
**GENERAL LEGISLATIVE GRANTS**

	<u>2019/20</u>	<u>2020/21</u>	
	<b>Final</b>	<b>Budget</b>	<b>Revised</b>
Pupil Foundation	22,600,328	22,911,542	22,596,630
School Foundation	3,981,983	4,064,235	3,968,924
Special Education	11,370,021	11,413,448	11,491,455
Language	880,632	876,120	871,358
Supported School	1,332,573	1,496,824	1,415,357
Remote and Rural	4,073,053	4,038,262	3,982,259
Rural and Northern Education	82,263	83,746	83,746
Learning Opportunity	729,167	676,542	667,858
Continuing Education	103,895	95,998	103,582
Teacher Qualification	6,344,188	5,920,339	5,018,656
New Teacher Induction Program (NTIP)	54,278	58,823	58,823
ECE Q&E Allocation	339,673	298,016	310,756
Restraint Savings	(88,779)	(88,779)	(88,779)
Transportation	3,732,822	3,784,138	3,781,352
Administration and Governance	3,905,205	3,138,612	3,123,156
School Operations	5,067,843	4,834,544	4,936,033
Community use of schools	71,612	65,520	65,520
Declining Enrolment Adjustment	297,273	402,812	577,265
Indigenous Education	732,752	709,565	1,007,861
Safe Schools	151,396	-	-
Mental Health and Well-Being Grant	-	339,171	335,352
Supports for Students Fund	-	761,978	761,978
Program Leadership Grant	-	905,864	905,864
Support for COVID-19	-	-	155,397
Trustees' Association Fee	43,017	43,017	43,017
<b>TOTAL OPERATING</b>	<b>65,805,194</b>	<b>66,830,338</b>	<b>66,173,420</b>
School Renewal	660,282	600,000	600,000
Minor Tangible Capital Asset Transfer	(539,167)	(49,251)	(49,251)
Short Term Interest on Capital	116,136	1,013	97,868
Capital Debt Support Payments - Interest Portion	513,708	570,325	521,865
Savings from Strike or Lock-Out	(604,994)	-	-
Election Cost	-	-	-
Prior Year Grand Adjustment	141,461	-	-
<b>TOTAL GENERAL LEGISLATIVE GRANTS</b>	<b>66,092,620</b>	<b>67,952,425</b>	<b>67,343,902</b>

**HURON-SUPERIOR CATHOLIC DISTRICT SCHOOL BOARD**  
**2020/21 REVISED BUDGET**  
**EXPENDITURE REPORT**

**23**

	<u>2019/20</u>	<u>2020/21</u>	
	<b>Final</b>	<b>Budget</b>	<b>Revised</b>
Classroom Teachers	31,138,137	31,746,094	33,497,709
Supply Teachers	2,619,453	2,925,100	2,895,100
Teacher Assistants	8,066,415	7,343,400	8,310,994
Early Childhood Educator	1,350,425	1,364,000	1,439,000
Textbooks/Supplies	887,648	1,487,958	1,806,578
Computers	698,274	982,000	620,000
Prof/Para Prof/Tech	2,694,690	2,828,100	2,863,095
Library/Guidance	768,060	817,200	705,107
Staff Development	215,802	457,821	618,694
Department Heads	41,294	55,000	55,000
Principals & VP's	3,427,432	3,390,173	3,360,617
School Office	1,915,516	1,988,141	2,023,773
Coordinators & Consultants	1,951,928	1,938,500	1,983,017
Continuing Ed	154,827	167,800	182,846
Trustees	178,348	226,700	221,700
Director/Supervisory Officers	618,276	654,600	712,600
Board Administration	2,326,450	2,332,765	2,581,452
Pupil Transportation	5,239,139	5,654,500	5,817,540
School Operations/Maintenance	6,519,515	7,250,346	7,592,351
Interest on Capital Debt	598,700	570,325	570,325
Other Non-Operating	387,683	351,900	351,900
Amortization	5,008,227	4,849,575	4,697,882
Renewal	660,282	600,000	600,000
<b>TOTAL EXPENDITURES</b>	<b>77,466,521</b>	<b>79,981,998</b>	<b>83,507,280</b>

**HURON-SUPERIOR CATHOLIC DISTRICT SCHOOL BOARD**  
**2020/21 REVISED BUDGET**  
**EXPENDITURE REPORT**

	<u>2019/20</u>	<u>2020/21</u>	
	<b>Final</b>	<b>Budget</b>	<b>Revised</b>
<b>Classroom Teachers</b>			
Salaries & Wages	27,034,830	27,236,000	29,020,000
Benefits	4,102,110	4,500,094	4,467,709
Supplies & Equipment	1,197	10,000	10,000
	<b>31,138,137</b>	<b>31,746,094</b>	<b>33,497,709</b>
<b>Supply Teachers</b>			
Salaries & Wages	2,399,386	2,652,600	2,622,600
Benefits	220,067	272,500	272,500
	<b>2,619,453</b>	<b>2,925,100</b>	<b>2,895,100</b>
<b>Teacher Assistants</b>			
Salaries & Wages	6,046,419	5,475,000	6,292,594
Benefits	2,019,996	1,868,400	2,018,400
	<b>8,066,415</b>	<b>7,343,400</b>	<b>8,310,994</b>
<b>Early Childhood Educators</b>			
Salaries & Wages	1,042,811	1,025,000	1,100,000
Benefits	307,614	339,000	339,000
	<b>1,350,425</b>	<b>1,364,000</b>	<b>1,439,000</b>
<b>Textbooks/Supplies</b>			
Supplies & Equipment	887,648	1,487,958	1,806,578
	<b>887,648</b>	<b>1,487,958</b>	<b>1,806,578</b>
<b>Computers</b>			
Supplies & Equipment	218,311	390,000	390,000
Rental Expenditure	479,963	592,000	230,000
	<b>698,274</b>	<b>982,000</b>	<b>620,000</b>
<b>Prof/Para Prof/Tech</b>			
Salaries & Wages	1,907,325	2,026,000	2,023,000
Benefits	463,705	474,600	489,600
Fees & Contractual Services	323,643	327,500	350,495
	<b>2,694,690</b>	<b>2,828,100</b>	<b>2,863,095</b>



**HURON-SUPERIOR CATHOLIC DISTRICT SCHOOL BOARD**  
**2020/21 REVISED BUDGET**  
**EXPENDITURE REPORT**

**25**

	<u>2019/20</u>	<u>2020/21</u>	
	<b>Final</b>	<b>Budget</b>	<b>Revised</b>
<b>Library/Guidance</b>			
Salaries & Wages	602,641	618,000	515,000
Benefits	126,894	146,000	146,000
Supplies & Equipment	38,525	53,200	44,107
	<b>768,060</b>	<b>817,200</b>	<b>705,107</b>
<b>Staff Development</b>			
Salaries & Wages	3,101	18,000	18,000
Benefits	267	-	-
Professional Development	212,434	439,821	600,694
	<b>215,802</b>	<b>457,821</b>	<b>618,694</b>
<b>Department Heads</b>			
Salaries & Wages	41,294	55,000	55,000
	<b>41,294</b>	<b>55,000</b>	<b>55,000</b>
<b>Principals &amp; VP's</b>			
Salaries & Wages	2,985,655	2,923,200	2,896,200
Benefits	375,358	355,173	352,617
Professional Development	66,419	111,800	111,800
	<b>3,427,432</b>	<b>3,390,173</b>	<b>3,360,617</b>
<b>School Office</b>			
Salaries & Wages	1,159,166	1,200,000	1,245,000
Benefits	339,602	370,800	370,800
Supplies & Equipment	405,219	377,341	367,973
Rental Expenditure	-	20,000	20,000
Fees & Contractual Services	11,529	20,000	20,000
	<b>1,915,516</b>	<b>1,988,141</b>	<b>2,023,773</b>
<b>Coordinators &amp; Consultants</b>			
Salaries & Wages	1,628,853	1,633,000	1,628,517
Benefits	262,070	217,600	276,600
Supplies & Equipment	61,005	87,900	77,900
	<b>1,951,928</b>	<b>1,938,500</b>	<b>1,983,017</b>

**HURON-SUPERIOR CATHOLIC DISTRICT SCHOOL BOARD**  
**2020/21 REVISED BUDGET**  
**EXPENDITURE REPORT**

**26**

	<u>2019/20</u>	<u>2020/21</u>	
	<b>Final</b>	<b>Budget</b>	<b>Revised</b>
<b>Continuing Education</b>			
Salaries & Wages	91,293	134,000	134,000
Benefits	10,472	10,600	5,400
Supplies & Equipment	53,062	23,200	43,446
	<b>154,827</b>	<b>167,800</b>	<b>182,846</b>
<b>Trustees</b>			
Salaries & Wages	80,965	80,000	75,000
Benefits	3,683	2,900	2,900
Professional Development	93,399	143,000	143,000
Supplies & Equipment	301	800	800
	<b>178,348</b>	<b>226,700</b>	<b>221,700</b>
<b>Director/Supervisory Officers</b>			
Salaries & Wages	503,366	512,000	570,000
Benefits	67,509	70,600	70,600
Professional Development	47,401	72,000	72,000
	<b>618,276</b>	<b>654,600</b>	<b>712,600</b>
<b>Board Administration</b>			
Salaries & Wages	1,094,284	1,150,000	1,330,845
Benefits	255,450	257,265	255,413
Professional Development	3,719	75,000	75,000
Supplies & Equipment	687,471	621,500	691,194
Fees & Contractual Services	220,300	214,000	214,000
Transfer to Other Boards	5,495	5,000	5,000
Other	59,731	10,000	10,000
	<b>2,326,450</b>	<b>2,332,765</b>	<b>2,581,452</b>
<b>Pupil Transportation</b>			
Supplies & Equipment	5,790	5,000	5,000
Fees & Contractual Services	4,911,738	5,299,500	5,462,540
Transfer to Other Boards	321,611	350,000	350,000
	<b>5,239,139</b>	<b>5,654,500</b>	<b>5,817,540</b>

**HURON-SUPERIOR CATHOLIC DISTRICT SCHOOL BOARD**  
**2020/21 REVISED BUDGET**  
**EXPENDITURE REPORT**

**27**

	<u>2019/20</u>	<u>2020/21</u>	
	<b>Final</b>	<b>Budget</b>	<b>Revised</b>
<b>School Operations/Maintenance</b>			
Salaries & Wages	3,299,816	3,664,000	3,830,000
Benefits	844,666	972,626	965,764
Professional Development	664	3,000	29,167
Supplies & Equipment	2,246,983	2,460,720	2,617,420
Fees & Contractual Services	127,386	150,000	150,000
	<b>6,519,515</b>	<b>7,250,346</b>	<b>7,592,351</b>
 <b>Interest on Capital Debt</b>			
Long-Term Debt (interest)	598,700	570,325	570,325
	<b>598,700</b>	<b>570,325</b>	<b>570,325</b>
 <b>Other Non-Operating</b>			
Salaries & Wages	328,988	325,000	325,000
Benefits	26,356	26,900	26,900
Other	32,339	-	-
	<b>387,683</b>	<b>351,900</b>	<b>351,900</b>
 <b>Amortization</b>			
Instruction	207,934	104,770	210,042
Administration	122,540	122,069	122,836
Pupil Accommodation	4,334,507	4,622,736	4,365,004
Loss/(Gain) on disposal of TCA	343,246	-	-
	<b>5,008,227</b>	<b>4,849,575</b>	<b>4,697,882</b>
 <b>Capital Expenditures</b>			
Renewal & Other Capital	660,282	600,000	600,000
	<b>660,282</b>	<b>600,000</b>	<b>600,000</b>
 <b>TOTAL EXPENDITURES</b>	<b>77,466,521</b>	<b>79,981,998</b>	<b>83,507,280</b>

**HURON-SUPERIOR CATHOLIC DISTRICT SCHOOL BOARD  
2020/21 REVISED BUDGET  
ENROLMENT SUMMARY**

	<b>Estimated (Oct 31, 2020)</b>	<b>Revised (Oct 31, 2020)</b>	<b>Difference</b>
<b>Elementary</b>			
Pupils of the Board	3,335.0	3,305.0	(30.0)
Other Pupils	209.0	211.0	2.0
<b>TOTAL ELEMENTARY</b>	<b>3,544.0</b>	<b>3,516.0</b>	<b>(28.0)</b>
<b>Secondary</b>			
Pupils of the Board	781.0	748.0	(33.0)
Other Pupils	32.0	28.0	(4.0)
<b>TOTAL SECONDARY</b>	<b>813.0</b>	<b>776.0</b>	<b>(37.0)</b>
<b>Total</b>			
Pupils of the Board	4,116.0	4,053.0	(63.0)
Other Pupils	241.0	239.0	(2.0)
<b>TOTAL PUPILS</b>	<b>4,357.0</b>	<b>4,292.0</b>	<b>(65.0)</b>

## *Huron-Superior Catholic District School Board*

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<b>POLICY TITLE:</b>	<b>FEES FOR LEARNING MATERIALS AND ACTIVITIES</b>	<b>Approved</b>	<b>December 14, 2011</b>
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		<b>Amended</b>	<b>January 20, 2021</b>
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<b>POLICY NO:</b>	<b>4012</b>	<b>Page:</b>	<b>1 of 1</b>
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### **POLICY**

The Huron-Superior Catholic District School Board is supportive of the Ministry of Education Fees for Learning Materials and Activities Guideline. Equally, the Board endorses Catholic Social Teachings, which espouse a preferential option for the poor and vulnerable.

The cost of materials and activities for education are provided for by school operating budgets and therefore there should be no cost to parents for these. There may be occasions though in which parents may be asked to contribute resources to support enhanced or optional programming.

In keeping both with the ministry's guideline and Catholic Social Teaching, no student should be excluded from participating in any school activity or event based on the ability to pay.

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<b><u>ADOPTED</u></b>	Regular Board Meeting – December 14, 2011 Motion B-129		<b><u>DISTRIBUTION</u></b>
		i)	Trustees
		ii)	Administration
<b><u>AMENDED</u></b>	Regular Board Meeting – October 19, 2016 Motion B-77	iii)	Principals
		iv)	School Councils
<b><u>AMENDED</u></b>	Regular Board Meeting Motion B-		

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## *Huron-Superior Catholic District School Board*

### PROCEDURAL GUIDELINES FEES FOR LEARNING MATERIALS AND ACTIVITIES

#### Definitions

##### Student Activity Fees

Student activity fees are voluntary amounts that are used to supplement a student's school experience through materials and activities such as student agendas, student recognition programs, yearbooks, extra-curricular activities, school dances, or theme days.

##### Enhanced Programming and Materials

Enhanced Programming and materials are voluntary enrichments or upgrades to the curriculum or co-curricular (co-curricular activities or materials are defined as related to the regular day school program. Extra-curricular activities are defined as outside the regular day school program) activities beyond what is necessary to meet the learning expectations for a particular grade or course. For example, in some performance and production courses (for example, music, woodworking), students may wish to use a superior product or consumable than that provided by the school, in which case they may be asked to pay the additional costs of the upgrade.

Where students choose not to access these enhanced programs or materials, alternatives must be available as essential course materials required to meet the learning expectations of the course or grade are to be provided at no cost.

##### Optional Programming

Optional Programming refers to voluntary courses or activities that students normally choose to attend through an application process, with the knowledge that these programs are beyond the core curriculum. Examples may include Advanced Placement, Laptop and Hockey Canada Skills Academy programs.

1. Guiding Principles

With the support of the school community, schools and school boards may wish to offer programming and materials beyond what is necessary to meet the learning expectations of particular grade or course. In these situations, it may be appropriate to collect a fee to offset the additional costs.

The following principles should be followed:

Complementary to Public Education

- The purpose for which funds are collected are consistent with our Mission Statement.
- Fees raised for school purposes are to complement, and not replace, public funding for education.

Inclusive Education

- Each student should have an equal opportunity to benefit from the education system without being required to pay a fee. Students must be able to participate in school activities and access resources regardless of personal financial barriers.
- Schools should have funds available or provide alternate arrangements for those students that do not have the ability to pay for any student activity fees.
- Under no circumstances will this information be shared with anyone not directly involved with the collection of funds for the activity.
- The school is responsible for covering the costs of staff and adult volunteers for an activity. These costs are not to be passed on to students.

Accountability & Transparency

- All fees should be collected in accordance with Board Policy 4011 (School Funds). A financial report should be made available to the school community for all student activity fees, including amounts collected and expenditures allocated. Fee amounts should reflect the actual costs of the service or materials being provided to the student.

## 2. Fee Charges

A fee charge shall be permissible for an activity, material, course or program if it is:

- Not required as part of the regular day school program;
- Voluntary, and alternatives are offered;
- Non-essential or extra-curricular in nature and is not required for graduation by an individual student; or
- A voluntary upgrade or substitute of a more costly material to the material provided for course purposes.

### Examples of Activities, Programs or Materials Ineligible for Fee Charges

- A registration or administration fee for students enrolled in any regular day school program;
- A textbook fee or deposit (Schools may recover the costs for the replacement or repair of lost, damaged or broken materials such as textbooks, library books, music or science supplies or any loaned materials. These charges should not exceed the replacement or repair cost).
- Learning materials that are required for completion of the curriculum such as workbooks, cahiers, musical instruments, science supplies, lab material kits and safety goggles;
- Fees charged for the creation of discretionary accounts by teachers or departments;
- Mandatory flat fees for any course leading to graduation other than optional programming;
- A fee for a guest speaker, visiting teacher, or in-class field trip or presentation where the material being presented is a mandatory element of the subject or course;
- Items that are funded through the allocated budget of a school board including, but not limited to learning materials necessary to meet learning expectations such as computers, workbooks, textbooks, staff development and training costs; or



- Learning materials that are required to meet the learning expectations of the course, but are consumed by the pupil and cannot be used again by another student in the next semester, e.g. a chemical used in a chemistry experiment.

*Example of Activities, Programs and Materials Potentially Eligible for Fee Charges*

- Optional programming such as, Advanced Placement courses or Hockey Canada Skills Academy program;
- Extra-curricular trips, events or activities that are extensions to the curriculum and not required for graduation (e.g. dances, school clubs, theme days, athletics, drama, student council activities);
- Extended student trips or excursions that are not necessary to meet the learning expectations of a particular grade or course (e.g. trips abroad);
- Optional art or music supplies or higher quality woodworking, design or technology materials that students choose to use for course completion, as long as the required materials are available at no cost;
- Student activity fees;
- Co-curricular activities, special events, program enhancements or field trips (e.g. for costs of participation, rental of equipment or travel), if alternative programming and assignments are offered to student who choose not to participate; or
- Student agendas, yearbooks.

*Huron-Superior Catholic District School Board*

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**POLICY TITLE:**    **DISPOSAL OF FURNITURE AND EQUIPMENT**    **Approved:**    February 15, 2012

**Amended:**    January 20, 2021

**POLICY NO:**        **4023**

**Page:**            **1 of 1**

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**POLICY**

The Huron-Superior Catholic District School Board recognizes that there are occasions where furniture or equipment become obsolete or surplus to the needs of a particular location or to the board as a whole and disposal of the furniture or equipment is required.

Surplus or obsolete furniture and equipment shall be disposed of in the most efficient manner as per Procedural Guidelines.

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<b><u>ADOPTED</u></b>	Regular Board Meeting – February 15, 2012 Motion B - 12	<b><u>DISTRIBUTION</u></b>
		i) Trustees
		ii) Administration
<b><u>AMENDED</u></b>	Regular Board Meeting – October 19, 2016 Motion B-80	iii) Principals
		iv) School Councils
<b><u>AMENDED</u></b>	Regular Board Meeting – January 20, 2021 Motion B-	

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## *Huron-Superior Catholic District School Board*

### PROCEDURAL GUIDELINES DISPOSAL OF OBSOLETE FURNITURE AND EQUIPMENT

1. It is the responsibility of Principals and Managers to identify furniture and equipment and other materials which become surplus or obsolete. The Principal/Manager will notify his/her Superintendent of the surplus or obsolete furniture or equipment.
2. The disposal will be conducted in consultation with and approval from Admin Council in the following order:
  - Trade in on the purchase of new furniture or equipment
  - Publicly advertised calls for bids (including Board website)
  - Donation to not-for-profit groups
  - Garage sale
  - Discard

An approved Disposal of Asset form will be filed by the Business Department for record keeping

3. Goods with a value of less than \$500 may be discarded at the discretion of the Admin Council.
4. Goods that will be publicly advertised for sale will adhere to the following procedures.  
Admin Council will determine the most cost effective means of advertising based on estimated value of goods sold, and may include, but is not limited to, any or all of the following:
  - Board website
  - Online news sources/social media
  - Local news papers
  - Online advertising sources
  - Email to all employees and schools to be publicly posted

All bids will be submitted in sealed envelopes and forwarded to the Superintendent of Business.

The bids will be opened after the deadline in the presence of the Superintendent of Business, or another member of Admin Council and one other administrative staff member. All bids will be opened at the same time and will be initialed by both staff members opening the bids. Any person submitting a bid may attend the opening.

No Admin Council member will be allowed to participate in the bid opening process where there is a conflict or perceived conflict of interest.

A conflict of interest can be defined as, but is not limited to:

- a) relationship by blood, adoption, or marriage: parent, spouse, child, sibling, first cousin, uncle, aunt, nephew, niece, brother- or sister-in-law, father- or mother-in-law, son- or daughter-in-law, step-parent, or step-child; or
- b) intense personal friendships or significant business relationships

A summary of all bids will be brought to Admin Council for approval.

A report will be brought to the board for all disposals generating over \$2,500 through the publicly advertised bid process.



# *Huron-Superior Catholic District School Board*

## **REPORT TO THE BOARD RE: NAMING OF THE VIRTUAL ACADEMY**

*Submitted by:  
Joe Chilelli, Superintendent of Education  
January 20, 2021*

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### **Background**

In September 2020, school boards across the province were tasked with creating virtual schools for students as an alternative to returning to in-person learning amid concerns related to COVID-19. With the tight timelines, and not knowing how long the virtual schools would be operating, the decision was made to connect the virtual school with an existing school, Our Lady of Lourdes in Sault Ste. Marie.

It is now clear that virtual schools will be operating in the 2021-2022 school year, and potentially beyond. For this reason, it was decided that the virtual school should apply for its own BSID number and become its own school. This will allow for the school to have its own identity, build school spirit, and reduce confusion around the currently shared name. A number of issues will also be greatly simplified from an IT perspective and improve the school's ability to efficiently create and access student information.

One of the first steps in this process is to name the school. Accordingly, Policy 3003 - Naming of Schools and the accompanying procedural guideline was followed.

### **Establishment of Committee**

A committee was established to develop a process for inviting names, and reaching consensus on a name for the Huron-Superior Catholic District School Board's virtual academy. The committee met on Tuesday, December 15, 2020 and Friday January 8, 2021. Between these dates, the committee collaborated on Google Docs.

### **Committee Composition**

Xander Agawa (Student)  
Linda Barone (Parent)  
Tony Barone (Parent)  
Haileigh Bond (Student)  
John Caputo (Trustee)  
Leslie Cassidy Amadio (Trustee)  
Joe Chilelli (Superintendent)

Theresa Coccimiglio (Community Representative)  
 Kristen Coulter (Principal)  
 Andrea Greco (Vice-Principal)  
 Paula Maki (Teacher)  
 Father Alex Saurianthadathil (Parish Representative)  
 Summer Strong (Student)

### **Criteria**

In keeping with the Catholic Christian philosophy of the Board, the committee ensured that the school be named in honour of one of:

1. Our Lord or the Blessed Trinity, a Saint, a local parish church, a closed school, or an exemplary Catholic person of local, national, international, or historic significance.
2. A Catholic tradition.
3. A name that aptly reflects our Catholicity.

### **Process**

At the first meeting, committee members reviewed the procedural guideline for naming a school and the criteria. Committee members were then invited to use a Google Doc to share potential names, with a rationale as to why they felt this would be a suitable name. Students, with the support of staff, invited potential names from the student body. The top three names were included on a survey with rationale and students in Grades 4 – 8 voted on their preferred name. The student representatives then brought forward their top two names from the vote to the committee.

In all, the committee considered seven potential names during the second meeting. Through a consensus exercise, the group all agreed on one name. The name chosen was the first choice of the student body.

### **Recommendation**

It is the recommendation of the School Naming Committee that the virtual school be named Holy Trinity Catholic Virtual Academy. Holy Trinity represents the foundation of our Catholic faith: the Father, the Son and the Holy Spirit. This name also represents how this school united each area our Catholic school board serves: East, North and Central. The committee also felt it was important that “Catholic” was included in the name and that the name clearly identified the school as being a virtual school.

**Proposed Resolution:** That the Huron-Superior Catholic District School Board approves the name Holy Trinity Catholic Virtual Academy for the virtual school, as presented.



January 20<sup>th</sup>, 2021

## Huron-Superior Catholic District School Board

### Re: ST. MARY'S COLLEGE SCHOOL ACTIVITY REPORT

**January 2021**

*Submitted by:  
Lucas Marano  
Adam Morgenstern  
Student Trustees  
St. Mary's College*

#### **Faith Initiatives:**

- We continue to educate students about our Catholic Virtues each month through prayer and in class discussions and nominations. Students and staff have the opportunity to nominate Knights to be honoured.
- 36 Knights were recognized in December as exemplary models of the virtue HOPE. Recipients were acknowledged at our Celebration of Giving. For the second month, students nominated staff members. Students and staff recognized include:
- Tyler Alves, Hannah Atkinson-Devoe, Sophie Bernardo, Max Bird, Blayre Boudreau, Lorenzo Bressa, Jenna Caple, Paige Chabot, Shawna Corbiere, Sydney Czap, Dean Leblance, Amarrah DeLuca, Our lunch monitor Kathy D'Ettorre, Mr. Dezordo, Noah DiValentin, Jen'nae Edwards, Isabella Fata, Sarah Gibbs, Kenny Graham, Mia Iachetta, Thomas Irwin, Johnny Ivic, Elena Konieczney, Nicholas Legacy, Payton Magli, Ella Martone, Megan MacDonald, Miss Parniak, Hannah Perlini, Ryan Posteraro, Sam Rosso, Sara Sangestino, Lauren Scott, Mahaz Syed, Andrew Turcotte, Gracee Zagordo
- Individuals will be presented with certificates when we are able to gather again in person at school. Photos will be forwarded to Jim Fitzpatrick when they are available.
- Heaven Cent was once again great success. Under the Adoption Pillar, this year over 70 young people in the Huron-Superior Catholic District School Board received gifts this Christmas. Under our Action Pillar, in a very different year where residents in many of our nursing and long term care homes are feeling isolated, almost 750 Christmas Cards were delivered on Christmas after their 7-day quarantine and a special video Christmas Message was shared with Maplevue since they were not permitted to accept cards this year. As a special treat for our Seniors we shared the radio play Miracle on 34th Street prepared by our drama students supported by Mrs. and Mr. Frolick. The link for the radio play was e-mailed to the Activity Directors at the homes who appreciated it and indicated that their residents would enjoy it.
- Each day a number of students and staff members drop in to the Chaplaincy Office. There are often students who do so during the lunch period. There have also been some students asking to spend time in the Chapel including playing the piano. This is being done in accordance with the Covid protocols that were established earlier in the year.

- While we are not able to gather in person this month (January) Miss Parniak has virtual Chaplaincy drop in hours. A Google Meet is open daily between 11:00 and 2:40 with Miss Parniak away for lunch between 12:10-1:10. This link is included at the end of the morning prayer on the LMS home page.
- During the Month of December, the lobby and Chapel of the school were decorated for Advent with an Advent wreath as well as banners for each of the weeks of Advent.
- Mrs. Cook's class prepared a video prayer service for classes to celebrate the third week of Advent. This was shared via the school's Google Classroom.
- SMC's Celebration of Giving took place on December 17th.
- Miss Parniak continues to prepare the Land Acknowledgement, National Anthem video and Morning Prayer for the LMS. This is uploaded by Paula Trainor. Staff have been asked to begin morning classes by continuing this routine with their classes over their class Google Meet.

### **Student Council**

- Student Council is finding it difficult to hold events and activities due to online schooling.
- We have started talks about Valentine's Day activities we can hold if we are back in school.
- Student Council still hopes to accomplish great things in the new year.

### **Student Senate**

- Our second meeting took place January 14th.
- Due to COVID and online schooling, we have to change our goal and mission for the year.
- We are still very excited to meet with Senate and accomplish great things.