

APPENDIX A



CRIME AGAINST PROPERTY
Policy 4024

Date of Incident: _____ Approximate Time Incident was discovered: _____

Location within the Board Facility:

Incident occurred:

- During the Regular School Day
- After hours

Describe the scene - chronological order of events.

List below, name(s) and address(es) of witness(es), if any.

Were the police called? Yes No

If yes, name of responding officer: _____

Date: _____ Position: _____

School: _____ Signature: _____

Please send copy to School Superintendent, Safe Schools' Superintendent, Superintendent of Business and Manager of Plant.