



**Huron-Superior Catholic**  
DISTRICT SCHOOL BOARD

**OPEN SESSION OF THE BOARD  
MEETING  
WEDNESDAY, MAY 18, 2022**

**AGENDA & REPORTS**

**MEETING TO BE HELD  
IN  
MEETING ROOM #6**

**7:15 P.M.**

**AGENDA FOR THE OPEN SESSION BOARD MEETING OF THE  
HURON-SUPERIOR CATHOLIC DISTRICT SCHOOL BOARD  
ON WEDNESDAY, MAY 18, 2022 @ 7:15 PM  
IN MEETING ROOM #6**

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**A CALL TO ORDER**

1. **Acknowledgement of Traditional Lands – (Adam)**

The schools and buildings of the Huron-Superior Catholic District School Board are located on the traditional lands of Indigenous peoples who have been its stewards for thousands of years. As people who now reside in the 1850 Robinson-Huron Treaty territory, the 1850 Robinson-Superior Treaty territory and Treaty 9 territory, we have an obligation to care for the land, the waters and the air, in order that seven generations from now, the land, the waters and the air will continue to sustain life and wholeness. We give thanks to our ancestors from the seven generations before us who took care of the land, water and air for us to enjoy the bounty of the territory of which the Creator has graciously provided without hesitation. May we journey today in a good way.

2. **Prayer (Pg 6)**

3. **Call the Roll:**

**Trustees:**

Sandra Turco (Chair), Gary Trembinski (Vice-Chair), Ogimaa Brent Bissaillon, John Caputo, Leslie Cassidy-Amadio, Tony D’Agostino, Lindsay Liske, Carol MacEachern, Kathleen Rosilius, Joe Ruscio

**Regrets:**

**Officials:**

Danny Viotto (Director of Education), Joe Chilelli, Christine Durocher, Fil Lettieri, Justin Pino

**Student Trustees:**

Adam Morgenstern, Jenna Viotto

**Other Reps:**

Darrell Czop (President, O.E.C.T.A.)  
Marnie McDonald (Vice-President, O.E.C.T.A.)  
Corey Gardi (President, C.P.C.O.)  
Crystal Krauter (President, C.U.P.E.)

## OUR MISSION

*Persons present are invited to indicate how they have seen  
Our Mission lived out recently in our schools and board community.*

### **B ADOPTION OF ORDER OF BUSINESS**

1. **Motion:** That the Huron-Superior Catholic District School Board adopts the Agenda for the Board Meeting of Wednesday, May 18, 2022.

**Are there any additions/changes/deletions?**

### **C DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF**

### **D NEW BUSINESS**

### **E CONFIRMATION OF MINUTES**

1. **Minutes of the Open Board Meeting of April 20, 2022.** (Pg 9)  
**Motion:** That the Huron-Superior Catholic District School Board approve the Minutes of the Open Board Meeting of April 20, 2022.
2. **Minutes of the Closed Board Meeting of April 20, 2022.**  
**Motion:** That the Huron-Superior Catholic District School Board approve the Minutes of the Closed Board Meeting of April 20, 2022.

### **F BUSINESS ARISING FROM THE MINUTES**

### **G PRESENTATIONS**

1. **Catholic Faith Testimony** – Director Viotto to introduce Stephanie Parniak (Chaplain, St. Mary’s College) and Gracee Zagordo (student, St. Mary’s College).
2. **Mamaweswen, The North Shore Tribal Council** – Chair Sandra Turco to introduce Peyton Pitawanakwat (Vice Chair) and Chief Dean Sayers (North Shore Tribal Council Board Member).

### **H COMMITTEE REPORTS**

1. **Minutes of the Special Education Advisory Committee Meeting** (Pg 12)  
**Motion:** That the Minutes of the S.E.A.C. meeting of the Huron-Superior Catholic District School Board of March 30, 2022 be approved.

**I ADMINISTRATIVE ITEMS REQUIRING ACTION**

1. **Cafeteria Services Contract (Pg 19)**  
**Motion:** That the Huron-Superior Catholic District School Board award the contract for cafeteria services to Compass Group Canada (Chartwells) for four (4) school years effective September 1, 2022 to June 30, 2026 with a Board option to renew on an annual basis.
2. **SEAC Member at Large (Pg 21)**  
**Motion:** That the Huron-Superior Catholic District School Board approves the appointment of Melanie Ross as a new SEAC member at large.
3. **Indigenous Student Trustee (Pg 22)**  
**Motion:** That the Huron-Superior Catholic District School Board approve the addition of a third student trustee to represent our Indigenous students.
4. **Policy 6012 – Travel, Meals and Hospitality (Pg 23)**  
**Motion:** That the Huron-Superior Catholic District School Board approves Policy 6012 as presented.
5. **Policy 6034 – The Right to Disconnect: Fostering a Healthy Workplace (Pg 27)**  
**Motion:** That the Huron-Superior Catholic District School Board approves Policy 6034 as presented.
6. **Policy 7016 – School Food and Beverage (Pg 31)**  
**Motion:** That the Huron-Superior Catholic District School Board approves Policy 7016 as presented.
7. **OSTA AGM and Conference – May 26-28, 2022**  
**Motion:** That the Huron-Superior Catholic District School Board allows Student Trustees Adam Morgenstern, Jenna Viotto and Owen Middleton (new Student Trustee for 2022-23) to travel to Toronto to attend the OSTA AGM and Conference.

**J INFORMATION ITEMS**

1. **Reports to the Director of Education / Board of Trustees**
  - a) **2022-2023 Board Meeting Dates** – Director Viotto (Pg 35)
  - b) **Principal and Vice-Principal Placements 2022-2023** – Director Viotto (Pg 36)
  - c) **SMC Activity Report** – Student Trustees Morgenstern and Viotto (Pg 38)
2. **Correspondence**
3. **Notes of Thanks**

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**K      UPCOMING EVENTS**

- May 20                    -      PA Day
- May 22                    -      Pope’s Pastoral Works
- May 23                    -      Victoria Day
- May 25                    -      SEAC Meeting
- May 29                    -      Ascension of the Lord
- May 31                    -      The Visitation of Blessed Virgin Mary
- June 1                    -      Global Day of Parents
- June 5                    -      World Environmental Day
- June 6                    -      Blessed Virgin Mary, Mother of the Church
- June 8                    -      SEAC Meeting
- June 10                   -      PA Day
- June 12                   -      Solemnity of the Most Holy Trinity
- June 15                   -      Next Board Meeting

**L      CLOSING PRAYER – Superintendent Lettieri**

**M      ADJOURNMENT**

## + Opening Prayer – *Danny*

God of trust, help us to remain accountable for the decisions we make,  
loyal to the teachings of the Gospel, dependable in all situations,  
and constant in our honouring of the tenets of our faith.  
Help us to follow the model of your Son Jesus. **Amen+**



A reading from the holy Gospel according to Matthew - *Fil*

Who then is the faithful and wise slave, whom his master has put in charge of his household, to give the other slaves<sup>[a]</sup> their allowance of food at the proper time? Blessed is that slave whom his master will find at work when he arrives. Truly, I tell you, he will put that one in charge of all his possessions. But if that wicked slave says to himself, ‘My master is delayed,’ and he begins to beat his fellow slaves, and eats and drinks with drunkards, the master of that slave will come on a day when he does not expect him and at an hour that he does not know. He will cut him in pieces and put him with the hypocrites, where there will be weeping and gnashing of teeth.

The Gospel of the Lord. Praise to you, Lord Jesus Christ.

## Litany: Let Us Be Responsible - *Christine*

There are many different facets of responsibility. We ask God to guide us in our quest to successfully access all these aspects.



### *Accountability*

Let us be aware that others will always be watching what we do.  
They will question our actions.

**All: Let us be ready for their eyes and ready to respond when they ask us to explain our actions. Let us be responsible.**

*Dependability - Justin*

Let us realize that other will always be relying on us. They will call on us in their time of need.

**All: Let us be able to answer their needs and be prepared for their call. Let us be responsible.**

*Loyalty - Joe*

Let us be conscious that others will always attempt to sway us to their opinion. They will pull us to side with them instead.

**All: Let us be open to listen to the thoughts of others, but to always remain loyal to the Gospel teachings. Let us be responsible.**

*Trustworthiness - Sandra*

Let us understand that others will always expect us to keep their confidences. They will trust us to honour their privacy.

**All: Let us ensure that we are faithful to the hearts of others. Let us not betray the confidence of those around us. Let us be responsible.**

**Let us be accountable and loyal.**

**Let us be dependable and trustworthy.**

**Let us be responsible. Amen.**

*Closing Prayer - Gary*

Loving God,

We know that you depend on us to be responsible trustees of the HSCDSB Catholic learning community.

You expect us to be conscientious and accountable for our actions;

open and honest in our prayer;

reliable and loving in our dealings with others.

Help us to remain steadfast and true to your Gospel teachings.

Help us to be responsible.

We ask this through Jesus Christ our Lord.

Amen+

Adapted from Words for the Journey – Ten Minute Prayer Services for Teachers and Administrators by Lisa Freemantle & Les Miller







# Huron-Superior Catholic

## DISTRICT SCHOOL BOARD

## our mission

Rooted in Jesus Christ, we are a Catholic learning community called and committed to develop the full potential of each child and to nurture a personal relationship with Jesus that will inspire Catholic leadership.

## our vision

Dedicated to excellence in education and the desire to live the values of Jesus we strive to:

- affirm the sacredness of life and respect for all creation
- reverence the dignity of each person as a Child of God
- provide an enduring education that reflects the essence of our Catholic traditions
- proclaim Christ's message throughout the curriculum
- celebrate God's love in prayer, at Eucharist and in all sacramental moments of life
- create sacred learning environments
- cultivate enriching opportunities that will deepen faith.

## our values

Guided by the Spirit on our journey, together with family and Church, we mutually invite, encourage and support one another in our efforts to transform the world.

[www.hscdsb.on.ca](http://www.hscdsb.on.ca)



**MINUTES FOR THE OPEN SESSION BOARD MEETING OF THE  
HURON-SUPERIOR CATHOLIC DISTRICT SCHOOL BOARD  
ON WEDNESDAY, APRIL 20, 2022 @ 7:15 PM  
IN MEETING ROOM #6**

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**PRESENT:**    **Trustees:**  
Sandra Turco (Chair)(virtual), Gary Trembinski (Vice-Chair), John Caputo (virtual), Leslie Cassidy-Amadio (virtual), Tony D'Agostino, Lindsay Liske, Carol MacEachern, Kathleen Rosilius (virtual), Joe Ruscio

**Officials:**  
Danny Viotto (Director of Education), Joe Chilelli (virtual), Christine Durocher, Fil Lettieri, Justin Pino

**Student Trustees:**  
Adam Morgenstern, Jenna Viotto

**REGRETS:**    Trustee Ogimaa Brent Bissaillon

### **Vision and Values**

*Trustee Caputo expressed thanks on behalf of the board to parents and administrators involved with the Parent Involvement Committee. He highlighted the well-attended Speakers Series and the hard work put in by parents and administrators to organize these sessions and obtain guest speakers. Chair Turco then extended thanks to Trustee Caputo for his work on this committee.*

*Stephanie Parniak, Chaplain at St. Mary's College, shared her happiness to see the relationship growing between SMC students, the Diocese of Sault Ste. Marie and the community. Three students (Ailee Iacoe, Jenna Viotto and Abel Zachariah) were invited to assist with the Chrism mass recently held at Precious Blood Cathedral.*

*Director Viotto highlighted correspondence recently received from the Terry Fox Foundation. He expressed the board's appreciation, that despite the challenges in the past two years, schools still managed to raise funds for this very worthy cause. The HSCDSB schools have raised a total of \$235,796.31 since they began participating.*

Adg#    Res#

**B-1    B-660    Moved by: L. Cassidy-Amadio                      Seconded by: L. Liske**  
That the Huron-Superior Catholic District School Board adopts the Agenda for the Board Meeting of Wednesday, April 20, 2022.  
**CARRIED**

**E-1 B-661 Moved by: J. Caputo Seconded by: T. D’Agostino**  
That the Huron-Superior Catholic District School Board approve the Minutes of the Open Board Meeting of March 23, 2022.  
**CARRIED**

**E-2 B-662 Moved by: K. Rosilius Seconded by: C. MacEachern**  
That the Huron-Superior Catholic District School Board approve the Minutes of the Closed Board Meeting of March 23, 2022.  
**CARRIED**

**G-1 Catholic Faith Testimony**  
*St. Mary’s College student and Faith Convenor, Ailee Iacoe, spoke to the board about her journey to strengthen her faith through faith-based learning, while also combining music to become closer to God. She connects with her faith through prayer and friends, which she cherishes. She has enjoyed spending her time working on the Holy Week Prayer Service and Faith on Fire.*

**SMC Yearbook**

*Polly Garson (teacher, St. Mary’s College), along with Senior Editors Gracee Zagordo and Ailee Iacoe (students) and Junior Editor Jenna Viotto (student) presented on the process of creating and publishing of the school’s much acclaimed yearbook. Their covers have won first place regionally for the past five years and nationally, as well, this year. The premier issue of the Knight’s Magazine was also unveiled to the impressed trustees.*

**KPMG – Excellence in Education Administrative Fund**

*Tiffany Cecchetto (Partner, Audit) and Chas Anselmo (Executive Director) from KPMG LLP outlined the steps that are being undertaken to assess the processes performed at the board. Through process mapping workshops, they are able to identify procedures and practices on both a financially and non-financial scope. A complete report will be provided to the board by the end of May, which will outline useable suggestions on streamlining various departmental functions.*

**H-1 B-663 Moved by: J. Ruscio Seconded by: J. Caputo**  
That the Minutes of the S.E.A.C. meeting of the Huron-Superior Catholic District School Board of February 23, 2022 be approved.  
**CARRIED**

**I-1 B-664 ELECTRONIC POLL**  
That the Huron-Superior Catholic District School Board approves the distribution of the trustees as presented and designate both the North and East as “Low Population Areas”.  
**CARRIED**



**SPECIAL EDUCATION ADVISORY COMMITTEE  
S.E.A.C.  
Minutes**

**Date: Wednesday March 30, 2022**

**Location:**  
**Time: 4:00pm - 6:00pm**

**Google Meet Link:** [meet.google.com/nmy-cnwk-iyz](https://meet.google.com/nmy-cnwk-iyz)

**Attendance:** Theresa Coccimiglio, Tina Coombs, Chelsy Hannah, Sherri Kitts, Jared Lambert, Fiil Lettieri, Jacques Ribout, Gary Trembinski, Sandra Turco, Rosanne Zagordo

**Student Trustees and Guests:** Adam Morgenstern, Ellie McGoldrick

**Regrets:** Jenna Viotto, Irma Drenzo, Danny Viotto

AGENDA ITEMS		ACTION	WHO	WHEN
1.	WELCOME and PRAYER	<ul style="list-style-type: none"> <li>Lori Ivey- representative from Algoma Public Health has stepped down. A thank you card and small token of our appreciation was sent to her.</li> <li>Welcome Member at Large Chelsy Jane Hannah</li> </ul>	Rosanne Zagordo Fiil Lettieri  Theresa Coccimiglio	
2.	ACCEPTANCE OF PREVIOUS MINUTES (February 23, 2022)	<ul style="list-style-type: none"> <li>Minutes from February 23, 2022, were accepted.</li> </ul>	Tina Coombs Sherri Kitts	
3.	AGENDA ADDITIONS/CHANGES			
4.	GUEST(s): REPORTS <ul style="list-style-type: none"> <li>SMC student trustees</li> </ul>	<ul style="list-style-type: none"> <li>Inclusion is happening with multiple dress down days, where proceeds go to Share Lent.</li> </ul>	Adam Morgenstern	

	<ul style="list-style-type: none"> <li>THRIVE -Coordinated Service Planning</li> </ul>	<p>Learners with special needs are helping with breakfast clubs and around the school, collecting money. LMS is offered to all students and helpful in the event they are absent from school. Highlights to ILS- ITP and IPRC meetings are happening in April. Many students are applying for summer employment programs.</p> <ul style="list-style-type: none"> <li>Ellie McGoldrick displayed a powerpoint to SEAC to outline Coordinated Service planning-CSP</li> <li>CSP is family centered, strength based, provincial initiative to help families with children with special needs.</li> <li>It is a shared initiative of the Ministry of Children, Community and Social Services, Ministry of Education and Ministry of Health and Long Term Care.</li> <li>The principles of CSP are child, youth and family centered service, seamless service and information sharing and meeting diverse needs.</li> <li>Currently there is one CSP at THRIVE with the possibility of another position being added.</li> </ul>	<p>Ellie McGoldrick Tina Coombs</p>	
5.	MINISTRY UPDATES	<ul style="list-style-type: none"> <li>The Ministry of Education recently released its 2022-23 Grants for Student Needs Funding (GSN)</li> <li>GSN funding is projected to be \$26.1 billion, which is an increase of 2.7%, while the average provincial per-pupil funding is projected to be \$13,059, an increase of \$339.</li> <li>The funding included target investments for a range of initiatives such staffing related student learning needs supporting de-streaming and learning renewal, enhanced supports for mental health and special education and implementing recently negotiated terms and conditions <ul style="list-style-type: none"> <li>Local Special Education Priorities is being provided through the Differentiated Special Ed Needs Amount (DSENA), which is built into the GSN, to address local priorities</li> </ul> </li> </ul>	<p>Fil Lettieri</p>	

		<p>such as staffing, evidence-based programs and interventions, etc.</p> <ul style="list-style-type: none"> <li>➤ As it pertains to SEAC, the Northern Category Adjustment (East) will see an increase of 0.6 million</li> <li>➤ Increased Special Equipment Amount (SEA) Per-Pupil Amount. The base is increasing to \$20, 000 and the amount per pupil is increasing to 39.46</li> </ul>		
6.	<p>SEAC BUSINESS</p> <ul style="list-style-type: none"> <li>● DDSB Letter</li> <li>● Thunder Bay Catholic DSB</li> <li>● DDSB Letter</li> <li>● Letter to Community Partners</li> <li>● Thank you card from the former Director.</li> <li>● Sub committee for SEAC recommendations</li> <li>● Discussion for Meeting Times</li> </ul>	<ul style="list-style-type: none"> <li>● DDSB commends the goals of PPM no. 81 but are concerned about the timeline for consultation and implementation. Key partners and persons with lived experience need to be consulted to develop a framework and implementation for PPM 81 that would be in the best interest and support of students.</li> <li>● Thunder Bay CDSB reinforces their support for Bill 172- FASD-Education Statute Law Amendment Act.</li> <li>● DDSB fully supports that the Ministry adopt the same definition of <b>disability</b> as written in the AODA-Accessibility for Ontarians Disability Act -moving from a medical model to a social model.</li> <li>● Letter to Community Partners from APH states the changes that have taken effect. ICDP and PSLS programs are no longer being delivered by APH.</li> <li>● Effective May 1, 2022, THRIVE will be delivering these above services.</li> <li>● For those interested in joining the committee for SEAC sub committee recommendations, please submit your name to Rosanne Zagordo by April 8, 2022.</li> <li>● There was a discussion about changing the SEAC meeting times. Input from members was received. Further discussion on this item will occur.</li> </ul>	<p>Rosanne Zagordo</p> <p>Theresa Coccimiglio</p>	
7.	BUSINESS CARRIED FORWARD			
8.	<p>SUPERINTENDENT AND COORDINATOR’S REPORT</p> <ul style="list-style-type: none"> <li>● Projected Needs for 2022-2023</li> </ul>	<ul style="list-style-type: none"> <li>● Krista Abraham, our Student &amp; Family Counsellor in the East, returned from Maternity Leave shortly after the March Break. With additional funds in our budget, we were able to keep Michelle Walsh, her</li> </ul>	Fil Lettieri	

		<p>replacement, in place for the duration of the school year. Schools in the East are now receiving counselling services twice a week. This arrangement has enabled us to further support student well being and reduce any impact in services with a change in counselors this late into the school year.</p> <ul style="list-style-type: none"><li>• Krystina Drager, a Behaviour Coach, has returned to work from her Maternity Leave. We were able to retain her replacement for the remainder of the school year, allowing us to benefit from an additional coach in our schools. The coaches provide job embedded professional learning, which builds capacity in our staff.</li><li>• March 28, 2022, we welcomed back Desire Mackenzie, our System Autism Spectrum Disorder and Behaviour Advisor.</li><li>• Projected Needs for 2022-2023: Rosanne and I are in the process of scheduling meetings with school principals and Learning Resource Teachers to review our projected needs in order to plan for EA support and school based programming, such as the Enhanced Learning Program. For example, I will be visiting Elliot Lake on Friday.</li><li>• The Ontario Human Rights Commission (OHRC) released its <i>Right to Read inquiry report</i> on human rights issues affecting students with reading disabilities, calling for critical changes to Ontario's approach to early reading, in areas such as curriculum and instruction, screening, reading interventions, accommodations and professional assessments.</li></ul>		
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		<ul style="list-style-type: none"> <li>● <i>Right to Read</i> includes recommendations to the Ministry of Education, school boards and faculties of education on how to address systemic issues that affect the right to learn to read, including:</li> <li>● Adopting a new Kindergarten Program and Grades 1 to 8 Language curriculum that features direct and systematic instruction in foundational reading skills, and preparing current and future teachers on evidence-based approaches to teaching students to read</li> <li>● Screening every student, at least twice a year from Kindergarten to Grade 2, to identify students at risk for reading difficulties, using standardized, evidence-based screening tools</li> <li>● Standardizing and providing stable funding for evidence-based reading interventions</li> <li>● Making access to interventions equitable for all students</li> <li>● Providing and supporting timely and effective accommodation, including greater access to evidence-based software and assistive technology</li> <li>● Improving access to professional assessments and ensuring greater consistency and transparency in the assessment process</li> <li>● Setting clear and consistent standards for school boards and mandating better data collection, analysis and reporting</li> <li>● Improving communication with students and parents</li> <li>● Working with experts in the science of reading to implement the OHRC's recommendations.</li> <li>● The OHRC calls on all partners in Ontario's education system to meet their responsibilities and legal duties under the Ontario <i>Human Rights Code</i> to remove barriers that limit students' opportunities to learn and succeed. This work will require many partners to collaboratively implement system-wide changes. It will also require sufficient, stable and ongoing funding.</li> </ul>		
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i	North Shore Tribal Council (S. Kitts)	<ul style="list-style-type: none"> <li>• Sherri has been busy replacing van drivers who are ill.</li> </ul>	Sherri Kitts	
ii	AUTISM ONTARIO SSM CHAPTER PARENT INVOLVEMENT COMMITTEE (I. DiRenzo)	<ul style="list-style-type: none"> <li>• No report at this time.</li> </ul>	Irma Drenzo	
iii	ALGOMA FAMILY SERVICES (T. Coccimiglio)	<ul style="list-style-type: none"> <li>• Connection and support groups are running monthly.</li> <li>• Northern Outlet is running- such as a wellness walk and movie night. There is no cost.</li> <li>• Children's mental health week April 29-May 9, 2022</li> <li>• May 3 FASD presentation</li> <li>• The agency is up and running and all services are moving forward.</li> </ul>	Theresa Coccimiglio	
vi	THRIVE – WELL BEING COMMITTEE ( T. Coombs)	<ul style="list-style-type: none"> <li>• May 1, 2022, services will be going live, that were formerly APH- ICDP and PSLS</li> <li>• Intake coordinator positions are posted.</li> <li>• Entry to school program -OAP initiative, 12 students are in the program and housed at SMFI and started this week.</li> </ul>	Tina Coombs	
viii	COMMUNITY LIVING ALGOMA (J. Ribout)	<ul style="list-style-type: none"> <li>• CLA had a contest -Together we are Better and the 2 awards are going to OLOF and OLOL schools in Elliot Lake. There is a virtual assembly this week to announce the winners.</li> </ul>	Jacques Ribout	
ix	MEMBER-AT-LARGE ( C. Hannah )	<ul style="list-style-type: none"> <li>• Chelsy attended a workshop that discussed an App that people with disabilities can use to help find a job with approved employers..</li> <li>• The app is called Alibi and is free for job seekers to register: <a href="https://jobsability.ca/">https://jobsability.ca/</a></li> </ul>	Chelsy Hannah	
x	MEMBER-AT-LARGE – FOCUS ON FAITH (I. Drenzo)	<ul style="list-style-type: none"> <li>• No report at this time.</li> </ul>	Irma Drenzo	
xi	TRUSTEES REPORT (G. Trembinski, S. Turco)	<ul style="list-style-type: none"> <li>• Presentation from MLL program from Holy Angels and new learners.</li> <li>• We have a new First Nations Trustee: Ogimaa Brent Bissaillion</li> <li>• SEAC minutes were approved</li> <li>• Motions were passed for renovations at St. Augustine and St. Basil in White River</li> <li>• Sault Ste. Marie, will be handling their portion of the elections.</li> </ul>	Gary Trembinski Sandra Turco	

		<ul style="list-style-type: none"> <li>• We welcomed Chelsy Hannah as a Member at Large to the Board</li> <li>• Some trustees will be attending the OCSTA conference in Ottawa.</li> <li>• Adam Morgenstern will be attending the OSTA meeting.</li> </ul>		
9.	Adjournment: Minutes by: Rosanne Zagordo	Meeting was adjourned at 5:52 pm	Gary Trembinski Jacques Ribout	

Next Meeting: April 27, 2022

Location: Google Meet

Time: 4:00 – 6:00 p.m.



# Huron-Superior Catholic

DISTRICT SCHOOL BOARD

## REPORT TO THE DIRECTOR OF EDUCATION CAFETERIA SERVICES CONTRACT

May 18, 2022

Submitted by:  
Justin Pino  
Superintendent of Business

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The Huron-Superior Catholic District School Board's Multi-Year Strategic Plan (MYSP) lists Equitable Stewardship of our Resources as one of its strategic directions. This report relates specifically to aligning available resources with strategic priorities and ensuring schools have the resources they require.

### **Background and Information**

In April 2013, the Board issued an RFP for cafeteria services. There were no proposals submitted from vendors that met the requirements of the RFP.

At that time the Board extended the contract it had with Compass Group Canada (Chartwells) for two (2) years effective September 1, 2013, which expired at the end of the 2015 school year.

The RFP did include a clause that gave the Board, at their discretion, an option to renew the contract on an annual basis.

In 2015, with the opening of the new St. Mary's College, it was recommended that the Board renew the contract with Compass Group Canada (Chartwells) for three (3) years to provide consistency and stability with the opening of the school.

In August 2017, the agreement was amended, extending the term for two (2) additional years. The term was in effect until and including June 2020. As a result of the COVID-19 pandemic, the contract was not discussed prior to June 2020.

In February of 2021, the Board agreed to extend the contract with Compass Group Canada (Chartwells) for a period of two (2) years to expire on June 30, 2022.

As a result of the extension to the cafeteria contract expiring at the end of this school year, Huron-Superior Catholic District School Board issued an RFP requesting the services of a qualified cafeteria service provider to administer cafeteria services at St. Mary's College.

Primary deliverables for the successful proponent include:

- Providing all supplies/food and to employ staff as required to offer breakfast, lunches and other refreshments for sale to students and staff
- Provide menu planning of high standards of nutrition, consistent with *Ministry of Education Food Guideline PPM 150*
- Provide installation, maintenance and adequate stocking of beverage/other item vending machines
- Provide diverse menu options, including vegetarian, gluten-free, hala options.

Through the RPF process, one (1) submission was received. Proponents were evaluated based on the following criteria and weight:

- Nutritional Program Offered (20%)
- Product Price List (40%)
- Financial Return/Quarterly Rebate Provided to Board (25%)
- Past Performance, Food Quality and References (15%)

**Recommendation:**

Based on the weighted scoring system noted, the winning proponent was Compass Group Canada (Chartwells). As a result, the evaluation committee is recommending to the Board that the contract be awarded to Compass Group Canada (Chartwells).

**Motion:** That the Huron-Superior Catholic District School Board award the contract for cafeteria services to Compass Group Canada (Chartwells) for four (4) school years effective September 1, 2022 to June 30, 2026 with a Board option to renew on an annual basis.

Special Education Advisory Committee  
c/o Huron-Superior Catholic District School Board Company  
100A Ontario Avenue  
Sault Ste Marie, ON PCB 1E3

April 4, 2022

Dear Roseanne,

Please accept this letter outlining my objective to sit on the Special Education Advisory Committee as a Member at Large. As my children currently attend Our Lady of Lourdes Catholic Elementary School, I am a Canadian citizen whose taxes support the Catholic board.

I have been passionate about special education, inclusion, and quality for quite some time as these have permeated my personal and professional life. My sister has various physical challenges and learning disabilities which has spurred my quest for appropriate, encompassing, and equitable treatment of all individuals.

I have been fortunate to have spent twelve years as a Registered Early Childhood Educator where I worked alongside a group of professionals who valued childhood development in all capacities. While in this role, I was appointed as a Professional Practice Leader, in which I was responsible for quality assurance preservation, the implementation and maintenance of inclusive programming, and ensuring that the special needs of children with exceptionalities were met in both childcare settings and school-based programming in adherence with the Ministry of Education's pedagogy.

In 2020, I was offered a position within the CICE Program at Sault College as a Learning Specialist. I work cooperatively with a dedicated team to ensure that college students with learning disabilities, social challenges, developmental disabilities, and mental health concerns can fully realize their potential and accomplish their goals. In the two short years I have been with this program I have developed and implemented a transition program for students who have difficulty with new and varied experiences and have been instrumental in pairing staff and students with beneficial assistive technologies.

Currently, I am enrolled at Cambrian College, studying in the Applied Learning Disability Studies program where I am able to challenge my skillset, stay up to date on current research and trends, and obtain an overarching knowledge base of matters affecting the delivery and continuance of special education programs and services.

I believe that my knowledge and dedication to this field would be an asset, and I look forward to meeting with like-minded professionals to investigate opportunities, engage in progressive discussions to support students, and explore the dynamics of the advisory committee.

Respectfully,

Melanie Ross  
Learning Specialist, CICE Program, Sault College



# Huron-Superior Catholic

## DISTRICT SCHOOL BOARD

### REPORT TO THE BOARD OF TRUSTEES INDIGENOUS STUDENT TRUSTEE

Date: May 18, 2022

Submitted by:  
Joe Chilelli  
Superintendent

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The Huron-Superior Catholic District School Board is committed to improving its Indigenous education programs, services and resources, in accordance with the Ontario First Nation, Metis and Inuit Education Policy and Framework.

Our board wants to ensure that unique strengths are celebrated and the needs of all students are met, including students with First Nations, Metis and Inuit ancestry. As we continue our work towards Truth and Reconciliation, we strive to provide every student with meaningful opportunities to learn about Indigenous histories, cultures and perspectives.

Currently, the board has two school-elected student trustees. Ontario Regulation 7/07 Student Trustees, permits a maximum of three student trustees. Ongoing dialogue with current student trustees, the St. Mary's College community and senior administration have taken place with respect to enhancing the number of student trustees. The group sees great value in adding an Indigenous Student Trustee, which would bring our total to three.

The addition of the Indigenous Student Trustee would further support the board in its strategic direction of Engaging our Partners. Specifically, the Indigenous students across our board will be represented; where their voice will be heard and they can collaborate, participate and provide input to improve our system.

**Motion:** That the Huron-Superior Catholic District School Board approve the addition of a third student trustee to represent our Indigenous students.





# Huron-Superior Catholic

## DISTRICT SCHOOL BOARD

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<b>POLICY TITLE:</b>	<b>TRAVEL, MEALS AND HOSPITALITY</b>	<b>Approved:</b>	<b>March 28, 2007</b>
		<b>Amended:</b>	<b>May 18, 2022</b>
<b>POLICY NO:</b>	<b>6012</b>	<b>Page:</b>	<b>1 of 1</b>

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### **POLICY**

The Huron-Superior Catholic District School Board recognizes the need for trustees and employees (hereinafter referred to as claimants) to attend meetings, conferences, conventions, workshops, and other Board business and be reimbursed for approved expenses. School Board expenditures for travel, meals, and hospitality must be reasonable and transparent. Attendance is to be limited to the role of the individual trustee or employee.

The Board aspires to follow the Broader Public Sector Expense Directive as it relates to travel, meals and hospitality reimbursement.

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<b><u>ADOPTED</u></b>	Regular Meeting of the Board March 28, 2007 Motion B-186	<b><u>DISTRIBUTION</u></b>	
<b><u>AMENDED</u></b>	Regular Meeting of the Board April 20, 2011 Motion B-47	i.)	Trustees
		ii.)	Administration
		iii.)	Principals
<b><u>AMENDED</u></b>	Regular Meeting of the Board December 12/12 Motion B-107	iv.)	Teaching Personnel
		v.)	Non-Teaching Personnel
<b><u>AMENDED</u></b>	Regular Meeting of the Board November 15, 2017 Motion B-194		
<b><u>AMENDED</u></b>	Regular Meeting of the Board May 18, 2022 Motion B-		

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# Huron-Superior Catholic <sup>24</sup>

## DISTRICT SCHOOL BOARD

### PROCEDURAL GUIDELINES TRAVEL, MEALS AND HOSPITALITY

#### **Approval:**

The Director of Education or designate will review and authorize approved attendance prior to the function for employees. A Conference Application must be completed and submitted for approval for any travel outside of your home location.

Trustee travel will be approved by Board resolution.

The Board will reimburse claimants for eligible expenditures, accompanied by original detailed receipts, subject to the following:

#### **Accommodations:**

When accommodation is required, preference should be given to travel services and accommodation that provide specially negotiated rates (such as government rates). Reimbursements will not be made for upgrades to hotel rooms or incidental expenses such as: mini-bar and in-room movies, cost for additional guests in room (double occupancy), unless sharing with another board employee who has been approved to travel.

#### **Meals:**

Meals will be reimbursed on a per meal basis and will only be reimbursed for meals which are not provided for by the event.

Reimbursement for meals will be based on the following limits:

Breakfast	\$15.00 per day
Lunch	\$20.00 per day
Dinner	\$30.00 per day

The above amounts are inclusive of all taxes and reasonable gratuities. Claimants may not claim a meal when it is provided as part of a meeting or conference.

Original detailed receipts are required (credit card slips alone are not sufficient). Breakfast is not eligible on the first day of travel or if included in hotel rate. Dinner on return day eligible if it is not reasonable to be home by 6:00 pm.

When it is not reasonable to have a meal within the limits above, the Director of Education or designate may approve an additional expense for the individual meal(s) above the regular per meal allotment. **Alcohol cannot be claimed and will not be reimbursed.**

#### **Transportation/Travel Within the Board:**

All employees are responsible to get to a Huron-Superior Catholic District School Board worksite each day. The Board will not pay travel for employees to get to/from work each day.

Once at work, if an employee is required to move within worksites, the employee will be reimbursed at the current kilometrage rate. The board's kilometrage matrix (Appendix A) will govern actual kilometers travelled from one board worksite to another within the board's jurisdiction.

**Transportation/Travel Outside the Board:**

Eligible airline tickets, taxis, bus fares, and parking fees will be reimbursed to individuals with detailed receipts showing proof of payment. All expenses need to be reasonable and within the expectation that expenses need to be kept to a minimum.

Usage of a rental vehicle and associated gas expenses are expected by the Board when these costs are less than kilometrage reimbursement, unless there is a good reason to not follow this practice. Prior approval from an immediate supervisor will be required. It is noted that claimants will be reimbursed for the lesser of kilometrage rate or the most economical travel alternative and claimants are expected to car pool to common destinations whenever possible. Passenger names must be listed on the claim form. For example, if there is a van booked to take multiple participants to an event and one person takes his/her own vehicle, while two take the van, the person who took his/her vehicle will be reimbursed only one third of the cost of the van.

If the claimant must take his/her own vehicle (as approved by an immediate supervisor), kilometrage will be paid based on the current board rate based on separate board policy.

Costs of damage to personal vehicles including insurance deductibles will be the responsibility of the trustee or employee.

Attempting to work around this policy to obtain reimbursement is considered fraudulent and could result in progressive discipline, up to and including dismissal.

**Spouse/Family Member:**

When the spouse or other person accompanies the trustee or employee on Board business, the Board shall not incur any additional costs as a result of accommodation (single vs double occupancy), meals or travel. Costs associated with another person will be at the individual's own expense.

**Expense Claim Reports:**

Trustee and employees will be reimbursed for eligible costs by submitting a Statement of Travel Expense form to the Business Department within 10 days of returning from the function.

Expense claim reports for all travel must be submitted to and approved by the Director of Education or designate. In the case of the Director of Education, his/her expense reports must be approved by the Chair of the Board. Expense reports must be accompanied by detailed receipts and event itinerary/agenda when applicable. Expense claim report procedures for trustees are based on separate board policy.

**Advances:**

Huron-Superior Catholic District School Board will NOT provide Travel advances.

**Other:**

Reasonable costs for other expenses such as telephone expenses and business internet charges shall be reimbursed at the discretion of the Director of Education or designate.

**Hospitality for Non-Board Individuals:**

*Hospitality* is the provision of food, beverage, accommodation, transportation and other amenities at Board expense to people who are not engaged in work for the board. Functions involving only people who work for the board are not considered Hospitality expenses.

Examples of Hospitality expenses are:

- Engaging in discussion of official Board matters with National, International or Charitable Organizations or honouring distinguished people for their service.

Hospitality expenditures (which may include alcohol), will be reasonable and approved by the Director of Education or designate prior to the occurrence of the expense. Expenditures must be supported by detailed receipts. The names of individuals entertained, their roles and the nature of the hospitality are to be clearly stated. The reasonable consumption of alcohol may be included as hospitality.

**Consultants and Other Contractors:**

Under no circumstances can hospitality, incidentals or food expenses be considered allowable expenses for consultants and/or contractors.

Reimbursement for allowable expenses can be claimed and reimbursed only when the contract specifically provides for it.

**Appendix A**



**KILOMETRAGE MATRIX**

<b>KILOMETRAGE SUMMARY Sault Ste. Marie ONE WAY</b>	BOARD OFFICE / MSJC	HOLY CROSS	HOLY FAMILY	Q.L.O.	ST. BASIL	ST. FRANCIS	SMFI	ST. PAUL	SNC	HALC	St. Kateri Outdoor Learning Ctr
BOARD OFFICE / MSJC		3.1	9.2	8.0	2.5	10.0	4.8	2.7	3.4	2.3	10.7
HOLY CROSS			10.5	8.8	5.3	10.5	2.4	4.7	5.1	4.9	13.1
HOLY FAMILY				2.0	5.9	1.7	12.0	7.3	6.6	6.0	4.3
OUR LADY OF LOURDES					4.3	2.8	10.7	6.0	5.4	4.3	4.7
ST. BASIL						6.4	5.3	2.6	3.4	1.1	8.5
ST. FRANCIS							12.7	8.0	7.4	7.6	5.8
ST. MARY F.I.								4.7	5.4	6.5	15.4
ST. PAUL									1.5	3.5	10.6
ST. MARY'S COLLEGE										4.6	10.1
HALC											8.2
St. Kateri Outdoor Learning Ctr											

<b>KILOMETRAGE SUMMARY Area ONE WAY</b>	Sault Ste. Marie	Blind River	Chapleau	Elliot Lake	Espanola	Hornepayne	Massey	Sudbury	Toronto	Wawa	White River
Sault Ste. Marie		143	313	200	240	424	213	307	686	228	317
Blind River			246	57	98	563	70	164	544	366	456
Chapleau				303	343	342	315	409	789	140	234
Elliot Lake					96	620	67	160	540	424	512
Espanola						661	27	71	451	464	553
Hornepayne							633	727	1056	202	111
Massey								94	474	436	525
Sudbury									387	529	618
Toronto										910	998
Wawa											94
White River											



# Huron-Superior Catholic

## DISTRICT SCHOOL BOARD

<b>POLICY TITLE:</b>	<b>The Right To Disconnect : Fostering a Healthy Workplace</b>	<b>Approved Amended</b>	<b>May 18, 2022</b>
<b>POLICY NO:</b>	<b>6034</b>	<b>Page:</b>	<b>1 of 1</b>

### **POLICY**

As part of its mission, the Huron-Superior Catholic District School Board (the “board”) affirms the sacredness of life and the dignity of each person. The board’s respect for all humans as children of God is evident in its commitment to protect the health and wellness of all of its employees. The board supports and encourages a healthy workplace that respects the staff working hours and their work-life balance. This policy and accompanying procedural guideline outline how the board will enable staff to disconnect from work outside of their hours of work as determined by their collective agreement, terms and conditions of employment, or employment contracts and the nature of their position.

**ADOPTED** Regular Meeting – May 18, 2022  
Motion B –

**DISTRIBUTION**

- i) Trustees
- ii) Administration
- iii) Principals
- iv) Teaching Personnel
- v) Non-Teaching Personnel



# Huron-Superior Catholic

## DISTRICT SCHOOL BOARD

### PROCEDURAL GUIDELINES

### THE RIGHT TO DISCONNECT: FOSTERING A HEALTHY WORKPLACE

#### **Scope and Intention**

The Huron Superior Catholic District School Board Right To Disconnect: Fostering a Healthy Workplace Policy outlines statutory responsibilities under Bill 27, *Working for Workers Act, 2021*, the *Employment Standards Act* and the Board's commitment to a healthy workplace and work-life balance for staff. This includes the ability for staff to disconnect from work outside of core business hours and staff work hours.

#### **Definitions**

##### **Disconnect from Work**

Disconnecting from work means not engaging in work-related communications, including emails, telephone calls, video calls or the sending or reviewing of other messages, so as to be free from the performance of work.

##### **Core Business Hours**

Core business hours are the hours that the Huron-Superior Catholic District School board is open and operating. This is 8:30 am to 4:30 pm, Monday to Friday, excluding holidays (statutory and Organization specific). School hours will vary subject to bell times and student transportation requirements.

##### **Staff Work Hours**

The hours that staff are expected to be engaged in the performance of their work duties as may be prescribed under Collective Agreements, Terms and Conditions of Employment, and Employment Contracts.

#### **Parameters**

- Senior Administration will model, encourage and promote staff to disconnect from work;
- Managers/Supervisors are to respect the non-working hours of staff;
- Hourly staff are expected to complete their work within their scheduled workday, unless there is a requirement for overtime as approved by their immediate supervisor.;
- Salaried staff are required to complete their work as outlined in their collective agreement, terms and conditions of employment or employment contract and any applicable legislation;
- Staff may disconnect from work, outside of core business hours and work hours (Staff Work hours), scheduled time off, or leave of absence.

## **Responsibilities**

### **Director of Education**

- To promote and model a positive and healthy workplace;
- To oversee compliance with the Right To Disconnect: Fostering a Healthy Workplace Policy and related procedures.

### **Superintendent Responsible for Human Resources / Manager of Human Resources**

- To support the implementation and compliance with the Right To Disconnect: Fostering a Healthy Workplace Policy and related procedures;
- To provide support and resources for Managers/Supervisors and Principals;
- To review and provide clear, core business hours and staff work hours, as stipulated by Collective Agreements, Terms and Conditions of Employment, and Employment contracts;
- To provide support and awareness of the policy to all staff.

### **Superintendent Responsible for IT / Manager of IT**

- To ensure the technology and procedures are in place to support the implementation and compliance with the Right To Disconnect: Fostering a Healthy Workplace Policy (e.g., out of office messages).

### **Senior Team**

- To promote and model a positive and healthy workplace;
- To consult with the Human Resources Department regarding operational requirements outside of core business hours and staff work hours;
- To support and manage staff to respect the core business hours and staff work hours.

### **Principals/Managers/Supervisors**

- To promote and model a positive and healthy workplace;
- To allow staff to disconnect from work, when outside core business hours and staff work hours;
- To ensure staff respect the working hours of colleagues;
- To communicate consistently with staff;
- To communicate this policy to their broader school communities.

### **Staff**

- To promote and participate in a positive and healthy workplace;
- To meet all requirements and expectations during working hours and/or day;
- Should they choose, to disconnect from work when on scheduled time off or leave of absence (e.g. muting or silencing notifications on apps, not accessing work e-mail, removing work applications from personal devices while on leave, etc.);
- To respect the work hours of staff at the Mount St. Joseph Catholic Education Centre and Schools;
- When on an approved medical or personal leave of absence, disconnect from work, except to check in, with requirements of the Leave of Absence process or procedures.



## **Operationalizing this Procedure**

- Senior staff and Human Resources staff will be meeting regularly to discuss the best ways to operationalize this procedure;
- It should be noted, that while the board will make every effort to respect staff's right to disconnect, there will be times (depending on the role of the staff member) where they need to be contacted outside of working hours (e.g., imminent health and safety issue, situation where extensive damage could result to board facilities, significant risk to the ongoing operations of the board).

The Huron-Superior Catholic District School Board wishes to recognize the work of the York Catholic District School Board in the creation of this procedural guideline.



# Huron-Superior Catholic

## DISTRICT SCHOOL BOARD

<b>POLICY TITLE:</b>	<b>SCHOOL FOOD AND BEVERAGE</b>	<b>Approved:</b>	April 25, 2012
		<b>Amended:</b>	May 18, 2022
<b>POLICY NO:</b>	<b>7016</b>	<b>Page:</b>	<b>1 of 1</b>

### **POLICY**

The Huron-Superior Catholic District School Board is committed to providing healthy school environments that enhance student learning, and promote social and emotional well-being. Our schools play an important role in helping students make healthier choices, in order to lead healthier lives.

The purpose of this policy is to set nutrition standards for food and beverages sold in the Huron-Superior Catholic District School Board elementary and secondary schools, as described in the *Healthy Food for Healthy Schools Act (2008)*, *PPM 150 – School Food and Beverage Policy (2010)* and the accompanying Procedural Guidelines. It reinforces the knowledge, skills and attitudes regarding healthy eating that are developed through various subjects in the Ontario curriculum.

<b><u>ADOPTED</u></b>	Board Meeting of the Board – April 25, 2012 Motion B-29		<b><u>DISTRIBUTION</u></b>
<b><u>AMENDED</u></b>	Regular Meeting of the Board – May 17, 2017 Motion B-140	i) ii) iii) iv) v)	Trustees Administration Principals Teaching Personnel OECTA
<b><u>AMENDED</u></b>	Regular Meeting of the Board – May 18, 2022 Motion B-		



# Huron-Superior Catholic

## DISTRICT SCHOOL BOARD

### PROCEDURAL GUIDELINES SCHOOL FOOD AND BEVERAGE

This Procedural Guideline outlines a comprehensive approach to the sale of food and beverages in schools province-wide, and details how these standards will be adhered to in schools of the Huron-Superior Catholic District School Board. It reinforces the knowledge, skills and attitudes regarding healthy eating that are developed through various subjects in the Ontario curriculum.

The nutrition standards apply to all food and beverages sold in all venues, through all programs, and at all events. The standards **do not** apply to food and beverages that are:

- offered in schools to students at no cost;
- brought from home or purchased off school premises and are not for resale in schools;
- available for purchase during field trips off school premises;
- sold in schools for non-school purposes (sold by an outside organization that is using the gym after school hours);
- sold for fundraising activities that occur off school premises;
- sold in staff rooms

### NUTRITION STANDARDS

The nutrition standards embody the principles of healthy eating outlined in *Canada's Food Guide (See related forms)*, and are intended to ensure that the food and beverages sold in schools contribute to students' healthy growth and development. The nutrition standards for food and beverages are set out within the following two sections:

#### 1. Nutrition Standards for Food

Food is divided into "Vegetables and Fruit", "Grain Products", "Milk and Alternatives", and "Meat and Alternatives", following **Canada's Food Guide**. In addition, there is also a "Mixed Dishes" category, for products that contain more than one major ingredient, and a "Miscellaneous Items" category, for items that are to be used in limited amounts, and for confectionery, which is not permitted for sale.

#### 2. Nutrition Standards for Beverages

Standards for beverages are provided separately for elementary and secondary schools (See "School Food and Beverage Policy: Quick Reference Guide, 2010").

*Nutrition criteria for food and beverages are provided in the following three categories:*

- *Sell Most (>80%):* Products in this category are the healthiest options and have lower amounts of fat, sugar and/or sodium. They must make up *at least 80 per cent* of all food choices available for sale in all venues, through all programs and at all events. The same requirement applies to beverage choices.
- *Sell Less (<20%):* Products in this category have slightly higher amounts of fat, sugar and/or sodium than food and beverages in the “Sell Most” category. They must make up *no more than 20 per cent* of all food choices that are available for sale in all venues, through all programs and at all events. The same requirement applies to beverage choices.
- *Not Permitted for Sale:* Products in this category generally contain few or no essential nutrients and/or contain high amounts of fat, sugar and/or sodium. Food and beverages in this category may not be sold in schools.

#### EXEMPTION FOR SPECIAL-EVENT DAYS

The school principal may designate up to ten days during the school year as special-event days on which food and beverages sold in schools would be exempt from the nutrition standards in this memorandum. The school principal must consult with the catholic school council and is encouraged to consult with their students prior to designating a day as a special-event day. Even on special-event days, schools are encouraged to sell food and beverages that meet the nutrition standards.

#### ADDITIONAL REQUIREMENTS

The following requirements must also be met:

- Compliance with Regulation 200/08, “Trans Fat Standards” and any other applicable regulations made under the Education Act.
- Principals must take into consideration strategies developed under the school board’s policy on anaphylaxis to reduce the risk of exposure.
- Food and beverages must be prepared, served and stored in accordance with Regulation 562, “Food Premises.”
- Schools will ensure that students have access to drinking water during the school day.
- The diversity of students and staff must be taken into consideration in order to accommodate religious and/or cultural needs.

#### PRACTICES FOR CONSIDERATION

Schools should take into consideration the following when food or beverages are sold or provided:

- Offer, when available and where possible, food and beverages produced in Ontario.
- Be environmentally aware: reduce food waste, reuse containers, recycle food scraps.
- Avoid offering food or beverages as a reward or incentive for good behaviour, achievement or participation.
- Make use of the healthy schools committee (or build on an existing committee), to help implement the School Food and Beverage Policy.

**Implementation Supports and Resources for Schools:**

- Health Canada's Food Guide
- [Healthy Food for Healthy Schools Act, 2008](#)
- [PPM 150: School Food and Beverage Policy, October, 2010](#)
- [School Food and Beverage Resource Guide, 2010](#)
- [School Food and Beverage Quick Reference Guide, 2010](#)
- [Ontario School Food and Beverage Policy, Elementary Teacher Resource Guide, 2011](#)
- [Ontario School Food and Beverage Policy, Secondary Teacher Resource Guide, 2012](#)



# Huron-Superior Catholic

## DISTRICT SCHOOL BOARD

### REPORT TO THE BOARD OF TRUSTEES NEXT YEAR'S BOARD MEETING DATES

Date: May 18, 2022

Submitted by:  
Danny Viotto  
Director of Education

The Huron-Superior Catholic District School Board's Multi-Year Strategic Plan (MYSP) lists Engagement with our Employees and Partners as one of its strategic directions. This report relates to providing regular updates and frequent opportunities to participate in meaningful dialogue.

It is recommended that, wherever possible and appropriate, board meetings be preceded by Mass and other meetings that require the involvement of two or more trustees (e.g., Policy Committee, Trustee Retreat Committee, Finance Committee, Closed Sessions). Depending on a number of factors, including health restrictions and changes made to provincial regulations, board meetings may be held in person and/or electronically.

It is also recommended that board meetings begin at 7:15 p.m. and occur on the following dates during the 2022-23 school year:

- Wednesday, September 21, 2022
- Wednesday, October 19, 2022
- Wednesday, November 16, 2022
- Wednesday, December 14, 2022
- Wednesday, January 18, 2023
- Wednesday, February 15, 2023
- Wednesday, March 22, 2023
- Wednesday, April 12, 2023
- Wednesday, May 17, 2023
- Wednesday, June 14, 2023

It is also recommended that a meeting of the Finance Committee be held on Tuesday, June 6, 2023.



**REPORT TO THE BOARD OF TRUSTEES  
PRINCIPAL AND VICE-PRINCIPAL PLACEMENTS 2022-2023**

May 18, 2022

Submitted by: Danny Viotto  
Director of Education

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We are grateful for the tireless efforts and commitment of all of our incredible Principals and Vice-Principals across our board. Their leadership is inspiring and tremendously valued, particularly over the past couple of years.

We are very excited to announce the changes in assignments to the following Principals and Vice-Principals commencing September 2022.

**St. Mary's French Immersion:** Andrea Greco has been appointed as Vice-Principal of St. Mary's French Immersion beginning in September 2022. Andrea is currently the Vice Principal of Holy Trinity Virtual Academy and also has experience working at Our Lady of Lourdes Elementary School as Vice Principal. We are excited for Andrea to take on this new role at St. Mary's French Immersion.

**Vice-Principal of Equity, Diversity and Indigenous Education** – A new system-level position has been created to accomplish the Huron Superior Catholic District School Board's vision of moving towards eliminating systemic barriers, supporting our commitment and efforts towards Truth and Reconciliation, and embedding anti-racism, equity and diversity into our schools and workplaces. We are pleased to announce that Lina DiPasquale, current Vice Principal of St. Mary's French Immersion, will be appointed to this new position in September 2022. Lina is a band member of Batchewana First Nation and has lived experience as an Indigenous woman. We look forward to her leadership in this new and critical role.

**Holy Cross:** Linda Legacy has been appointed as the new Principal of Holy Cross Catholic Elementary School. Linda is currently the principal at St. Paul and has done an outstanding job leading this school community and also Holy Family for several years. We look forward to witnessing her gifts and knowledge come alive once again, to lead the Holy Cross school community.

**St. Mary's College:** Colleen Hannah has announced her intention to retire in one year, June 2023, after 35 years of tremendous dedication to our school board. In anticipation of her retirement, Larry Pezzutto will be appointed to the position of principal of St. Mary's College commencing September 2022. Colleen will be working closely with Larry as he transitions into this new position. Larry has a wealth of elementary and secondary school experience and was

the principal of St. Mary's College at the previous building. We know that Larry will bring his extensive experience, vision and wisdom to further enhance the St. Mary's College school community.

**St. Paul Elementary:** Colleen Hannah will be appointed to St. Paul Elementary School for the 2022-2023 school year as Principal. She will bring her wealth of experience in the elementary and secondary panel, her outstanding work ethic and knowledge to the St. Paul community.

**Holy Trinity Virtual Academy:** Paul Best will be the new principal of Holy Trinity Virtual Academy commencing September 2022. Paul is currently Principal of Holy Family School and also brings with him experiences from St. Basil School in White River. We look forward to Paul bringing his experiences, which will serve as a great asset to connect students in our virtual academy across our north, city and east regions of our board.

**Holy Family:** Kristen Coulter has been appointed as the new principal of Holy Family School commencing September 2022. Kristen is currently the principal of Holy Trinity Virtual Academy and brings with her an abundance of experience as principal of a number of schools. We are very grateful for Kristen's work in the establishment of our first virtual school. Kristen and Paul will be working closely as they transition into their new roles.





**Re: St. Mary's College School Activity Report  
May 2022**

*May 6, 2022*

*Submitted by:  
Adam Morgenstern  
Jenna Viotto  
Student Trustees  
St. Mary's College*

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Faith:

- Staff prayer continues to be offered Tuesday and Thursday mornings in the Chapel. A small but prayerful group attends.
- Miss Parniak's Gr. 12 Religion class conducted several activities to raise funds for Development and Peace's Ukraine Emergency Fund. These included 2 dress down days, blue and yellow iced cookie sales and ribbon distribution. The ribbons were generously made and donated by Debbie from our school cafeteria. Over \$2000 was raised, as was awareness about the challenges faced by those in Ukraine during these troubling times.
- Support has continued for students and staff. There is an increasing number of students looking for volunteer opportunities as graduation approaches.
- ALPHA has concluded for the Spring and we are grateful to our SMC students who demonstrated leadership in faith: Ailee Iacoe, Jenna Viotto, Marcus Palumbo and Lorenzo Bressan.
- For the first time in the history of the new school students attended Mass at St. Gerard Majella Church for Catholic Education Week! Gr. 11 & 12 students were bussed because of weather on May 3<sup>rd</sup> and Gr. 9 & 10 students walked on May 4<sup>th</sup>. For many of our students it was the first time attending Mass in person as a secondary school student. Fr. Charles has an incredible way of capturing the students' attention and gaining their respect. He has expressed interest in working with our students and will be celebrating our Year End Masses at SMC in June.
- Bishop Thomas Dowd has been booked for our Graduation Mass in June. Bishop Tom has been very supportive providing ecclesiastical support as needed.
- The ILS 1 and 2 classes continue to gather for prayer in the Chapel with Miss Parniak. Their May visit took place this week.
- The faith-based portion of the SMC High Skills Camp continues. It is always interesting to hear the answers that our students share to our faith-based "Family

Feud” style game. I am very impressed with how well our students are able to meditate!

- Food from our breakfast program continues to nourish our students across the school. There are a few speciality classes that also have food items available in them for students (ie. ILS and Phoenix). Having items in Miss Parniak’s office at lunch has been helpful as there are a number of students who find themselves hungry by this point in the day.

#### Sports:

- Track and field has over 70 competitors and their track meet will be held Wednesday May, 18th.
- NOSSA track and field is happening in Sault Ste. Marie on May 25, and 26th.
- Our soccer team has four teams competing, throughout the month of May and city finals are Monday May 23rd.
- NOSSA soccer is in Sault Ste. Marie on May 27th.
- Athletic award banquet is Monday June 6th at Grand Gardens North.
- Rotary sports banquet is Tuesday June 7th for boys teams and is city wide.
- The Tenaris sports banquet is on Wednesday June 8th it is for the girls teams.

#### Student Council:

- Starting on May 2nd we included announcements for our “No Good Way” campaign in our morning announcements. These are announcements that explain that there is no good way to say the R-Word.
- We are planning a Spring Carnival in collaboration with the Student Senate, for all high school students and grade eights to attend.

#### Student Senate:

- The Student Senate is collaborating with SMC Student Council and bringing all grade eights to Student Councils Spring Carnival.