



OPEN SESSION

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SSM

Agenda and Reports
Wednesday, March 22, 2023

7:15 P.M. - Board Meeting - Board Room



Huron-Superior Catholic
DISTRICT SCHOOL BOARD

**AGENDA FOR THE OPEN SESSION BOARD MEETING OF THE
HURON-SUPERIOR CATHOLIC DISTRICT SCHOOL BOARD
ON WEDNESDAY, MARCH 22, 2023 @ 7:15 PM
IN THE BOARD ROOM**

A CALL TO ORDER

1. **Acknowledgement of Traditional Lands – (Jenna)**
We are currently located on the traditional lands of the Batchewana First Nation, Garden River First Nation and the Metis Nation. As people who now reside in the 1850 Robinson-Huron Treaty territory, we give thanks to our ancestors from the seven generations before us who took care of the land, water and air for us to enjoy the bounty of the territory of which the Creator has graciously provided without hesitation. May we journey today in a good way.
2. **Prayer (Pg 6)**
3. **Call the Roll:**

Trustees:

Gary Trembinski (Chair), John Caputo (Vice-Chair), Carol Amadio, Ogimaa Brent Bissaillon, John Bruno, Tony D'Agostino, Lindsay Liske, Carol MacEachern, Kathleen Rosilius, Sandra Turco

Officials:

Danny Viotto (Director of Education), Joe Chilelli, Christine Durocher, Fil Lettieri, Justin Pino

Student Trustees:

Owen Middleton, Jenna Viotto

Regrets:

Other Reps:

Darrell Czop (President, O.E.C.T.A.)
Marnie McDonald (Vice-President, O.E.C.T.A.)
Corey Gardi (President, C.P.C.O.)
Crystal Krauter (President, C.U.P.E.)

OUR MISSION

Persons present are invited to indicate how they have seen our Mission lived out recently in our schools and board community.

B ADOPTION OF ORDER OF BUSINESS

1. **Motion:** That the Huron-Superior Catholic District School Board adopts the Agenda for the Board Meeting of Wednesday, March 22, 2023.

Are there any additions/changes/deletions?

C DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF**D NEW BUSINESS****E CONFIRMATION OF MINUTES**

1. **Minutes of the Open Board Meeting of February 15, 2023.** (Pg 9)
Motion: That the Huron-Superior Catholic District School Board approve the Minutes of the Open Board Meeting of February 15, 2023.
2. **Minutes of the Closed Board Meeting of February 15, 2023.**
Motion: That the Huron-Superior Catholic District School Board approve the Minutes of the Closed Board Meeting of February 15, 2023.

F BUSINESS ARISING FROM THE MINUTES**G PRESENTATIONS**

1. **Catholic Faith Testimonies** – Stephanie Parniak (Chaplain, St. Mary's College) to introduce Grace Srigley and Abby Wing, Grade 11 students at St. Mary's College.
2. **INDSPIRE Conference** – Superintendent Lettieri to introduce Nadia Zanatta (Vice-Principal) and Marlene Essex (teacher) from Our Lady of Lourdes School, Elliot Lake.

H COMMITTEE REPORTS

1. **Minutes of the Special Education Advisory Committee Meeting** (Pg 12)
Motion: That the Minutes of the S.E.A.C. meeting of the Huron-Superior Catholic District School Board of January 31, 2023, be approved.

I ADMINISTRATIVE ITEMS REQUIRING ACTION

1. **CUPE 4148-03 Memorandum of Settlement (EA/ECE/Clerical)**
Motion: The Huron-Superior Catholic District School Board ratify the local terms contained with the Memorandum of Settlement dated February 16, 2023, made between the Canadian Union of Public Employees (CUPE) and the Huron-Superior Catholic District School Board.

2. **CUPE 4148-01 Memorandum of Settlement (Plant)**
Motion: The Huron-Superior Catholic District School Board ratify the local terms contained with the Memorandum of Settlement dated March 8, 2023, made between the Canadian Union of Public Employees (CUPE) and the Huron-Superior Catholic District School Board.
3. **Policy 7003 - Administration of Prescribed Medication to Students (Pg 16)**
Motion: That the Huron-Superior Catholic District School Board approve Policy 7003 as presented.
4. **Policy 7017 – Surveillance in School and on Board Property (Pg 26)**
Motion: That the Huron-Superior Catholic District School Board approve Policy 7017 as presented.
5. **Fieldtrips (Pg 31)**
Motion: That the Huron-Superior Catholic District School Board approves the following field trip applications:
 1. St. Augustine School – to travel to Montreal, QC and Ottawa, ON on June 12, 2023, and returning June 17, 2023.
 2. St. Francis School – to travel to Montreal, QC and Ottawa, ON on June 13, 2023, and returning June 16, 2023.
 3. St. Mary's College – to travel to Edmonton, AB on May 8, 2023, and returning on May 11, 2023.
 4. Our Lady of Lourdes School (SSM) – to travel to Camp ABK on June 14, 2023, and returning on June 16, 2023.

J INFORMATION ITEMS

1. **Reports to the Director of Education / Board of Trustees**
 - a) **Capital Projects 2022-23** – S. Brown, Manager of Plant Services (Pg 49)
 - b) **SMC Activity Report** – Student Trustees Viotto and Middleton (Pg 52)
2. **Correspondence**
3. **Notes of Thanks**

K TEN-MINUTE QUESTION AND ANSWER PERIOD

- ON AGENDA ITEMS FOR THOSE IN ATTENDANCE

L UPCOMING EVENTS

March 25	-	The Annunciation of the Lord
March 26	-	Share Lent Sunday
March 29	-	SEAC Meeting
April 2	-	Palm Sunday of the Passion of the Lord
April 2	-	Autism Awareness Day
April 5	-	Passover

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- | | | |
|-----------------|---|---|
| April 6 | - | Holy Thursday of the Lord's Supper |
| April 7 | - | Good Friday of the Passion of the Lord |
| April 8 | - | Holy Saturday – the Resurrection of the Lord |
| April 9 | - | Easter Sunday |
| April 10 | - | Easter Monday |
| April 12 | - | Next Board Meeting |

M CLOSING PRAYER – Trustee MacEachern

N ADJOURNMENT

When we Learn

(Brent)

“Let the wise also hear and gain in learning, and the discerning acquire skill.” Proverbs 1:5

In the name of the Father and of the Son and of the Holy Spirit. Amen.

OPENING PRAYER

God of peace and justice,
open our hearts and minds to the beauty and wisdom of those around us.
Help us to create spaces of warmth, welcome and acceptance where
each and every person is valued and heard.

Guide us to see and celebrate our differences as opportunities for growth
and learning.

Teach us to appreciate the many gifts and insights we can offer to each
other as members of one faith community.

Sustain us as we work to build your kingdom here on Earth. We ask this
through Christ our Lord. Amen.

SCRIPTURE READING *(Carol A.)*

A reading from the Book of Proverbs

My child, if you accept my words and treasure up my commandments
within you, making your ear attentive to wisdom and inclining your heart
to understanding, if you indeed cry out for insight and raise your voice
for understanding, if you seek it like silver and search for it as for hidden
treasures— then you will understand the fear of the Lord and find the
knowledge of God.

For the Lord gives wisdom; from his mouth come knowledge and
understanding; he stores up sound wisdom for the upright; he is a shield
to those who walk blamelessly, guarding the paths of justice and
preserving the way of his faithful ones. Then you will understand
righteousness and justice and equity, every good path, for wisdom will
come into your heart, and knowledge will be pleasant to your soul.

The word of the Lord. R. Thanks be to God.

QUESTIONS FOR PERSONAL REFLECTION *(John B.)*

1. How can we provide opportunities for every student to see themselves represented always and everywhere in our Catholic community?
2. How can we inspire hope and cultivate caring and trusting relationships where diversity, joy and excellence are celebrated in our Catholic community?
3. As a member of this Catholic community, how well do I listen to others? Am I present and open to others' gifts of wisdom and experience so that I may learn from those around me?

CLOSING PRAYER *(John C.)*

Prayer for Synod on Synodality 2021-23

We stand before You, Holy Spirit, as we gather together in Your name.
With You alone to guide us, make Yourself at home in our hearts;
teach us the way we must go and how we are to pursue it.

We are weak and sinful; do not let us promote disorder.

Do not let ignorance lead us down the wrong path nor partiality influence our actions.

Let us find in You our unity so that we may journey together to eternal life and not stray from the way of truth and what is right.

All this we ask of You, who are at work in every place and time,
in the communion of the Father and the Son, forever and ever. Amen. +



our mission

Rooted in Jesus Christ, we are a Catholic learning community called and committed to develop the full potential of each child and to nurture a personal relationship with Jesus that will inspire Catholic leadership.

our values

Dedicated to excellence in education and the desire to live the values of Jesus we strive to:

- affirm the sacredness of life and respect for all creation
- reverence the dignity of each person as a Child of God
- provide an enduring education that reflects the essence of our Catholic traditions
- proclaim Christ's message throughout the curriculum
- celebrate God's love in prayer, at Eucharist and in all sacramental moments of life
- create sacred learning environments
- cultivate enriching opportunities that will deepen faith.

our vision

Guided by the Spirit on our journey, together with family and Church, we mutually invite, encourage and support one another in our efforts to transform the world.

Journey Together in Faith and Learning

**MINUTES FOR THE OPEN SESSION BOARD MEETING OF THE
HURON-SUPERIOR CATHOLIC DISTRICT SCHOOL BOARD
ON WEDNESDAY, FEBRUARY 15, 2023 @ 7:15 PM
IN THE BOARD ROOM**

PRESENT: Trustees:

Gary Trembinski (Chair), John Caputo (Vice-Chair) (virtual), Carol Amadio, Ogimaa Brent Bissaillion (virtual), John Bruno, Tony D'Agostino, Lindsay Liske, Carol MacEachern (virtual), Kathleen Rosilius, Sandra Turco

Officials:

Danny Viotto (Director of Education), Joe Chilelli, Christine Durocher, Fil Lettieri, Justin Pino

Student Trustees:

Owen Middleton, Jenna Viotto

Vision and Values

Director Viotto introduced one of board's newest Vice-Principal, (Holy Cross School), Stephanie Vendramin. Vendramin provided a brief update on her history with the board and her appreciation for the opportunity to help lead her school community.

Director Viotto introduced the second new Vice-Principal, (Holy Family School), Hannah Lettieri, Lettieri expressed her joy in accepting her new role and looking forward to working in her new school community.

Adg# Res

B-1 B-744 Moved by: J. Bruno

Seconded by: J. Caputo

That the Huron-Superior Catholic District School Board adopts the Agenda for the Board Meeting of Wednesday, February 15, 2023.

The following item was added to the agenda:

Item I-4 4. St. Mary's College Fieldtrip Request

CARRIED

E-1 B-745 Moved by: B. Bissaillion

Seconded by: T. D'Agostino

That the Huron-Superior Catholic District School Board approve the Minutes of the Open Board Meeting of January 18, 2023.

CARRIED

E-2 B-746 Moved by: K. Rosilius

Seconded by: S. Turco

That the Huron-Superior Catholic District School Board approve the Minutes of the Closed Board Meeting of January 18, 2023.

CARRIED

G-1 New Programming Initiatives at Algoma University

Asima Vezina (President and Vice-Chancellor) and Jake Pastore (Board of Governors, Order in Council Representative) from Algoma University presented their strategic update, which included their plan for expanding local partnerships. By also expanding their global impact and research capacity, they can offer a wide range of opportunities for students, including our high school students who would get the chance to sample university studies.

H-1 B-747 Moved by: T. D’Agostino Seconded by: K. Rosilius

That the Minutes of the S.E.A.C. meeting of the Huron-Superior Catholic District School Board of December 7, 2022, be approved.

CARRIED

I-1 B-748 Moved by: J. Bruno Seconded by: C. Amadio

That the Huron-Superior Catholic District School Board approves the School Year Calendar for the 2023-2024 school year, as recommended and outlined in “Option 1”.

CARRIED

I-2 B-749 Moved by: J. Bruno Seconded by: J. Caputo

That the Huron-Superior Catholic District School Board approve Policy 2004 as presented.

CARRIED

I-3 B-750 Moved by: T. D’Agostino Seconded by: C. MacEachern

That the Huron-Superior Catholic District School Board approve Policy 4009 as presented.

CARRIED

I-4 B-751 Moved by: L. Liske Seconded by: K. Rosilius

That the Huron-Superior Catholic District School Board approves the following field trip applications:

1. Holy Family School – to travel to Toronto, ON on June 26, 2023, and returning June 28, 2023.
2. Huron-Superior Catholic Young Leaders Program – to travel to Barrie, ON on May 23, 2023, and returning May 26, 2023.
3. St. Mary’s College – to travel to North Bay, ON on February 24, 2023, and returning on February 26, 2023.
4. St. Mary’s College – to travel to Sainte-Anne-des-Monts, QC on February 15, 2023 and returning February 22, 2023.

CARRIED

J-1 SMC Activity Report

Student Trustees Middleton and Viotto highlighted some February events at the school, including components from faith, sports, student council and student senate. A few noteworthy items were Grade 12 retreats, Pause Pray and Pass, participation in the ABCD Bon Soo Olympics, the Heaven Cent “Amazing Race” and various Valentine’s Day events.

N-1 B-752 Moved by: J. Caputo

Seconded by: C. MacEachern

That the Huron-Superior Catholic District School Board meeting of Wednesday, February 15, 2023, adjourns at 8:25 p.m.

CARRIED

Chairperson: _____

Secretary: _____



SPECIAL EDUCATION ADVISORY COMMITTEE
S.E.A.C.
Minutes

Date: Tuesday, January 31, 2023

Location: MSJCEC Room #6

Time: 4:00pm - 6:00pm

Google Meet: meet.google.com/dtu-hriy-csk

Attendance: John Caputo, Karisa Ceglarz, Theresa Coccimiglio, Irma DiRenzo, Sherri Kitts, Jared Lambert, Fil Lettieri, Jacques Ribout, Tiana Rushon, Melanie Ross, Gary Trembinski, Rosanne Zagordo

Student Trustees and Guests: Justin Pino

Regrets: Owen Middleton, Jenna Viotto

AGENDA ITEMS		ACTION	WHO	WHEN
1.	PRAYER FOR SEAC Welcome, Land Acknowledgment and Prayer	<ul style="list-style-type: none">OCSTA Video Contest - SFFI Submission	Fil Lettieri Gary Trembinski	
2.	ACCEPTANCE OF PREVIOUS MINUTES (December 7, 2022)	<ul style="list-style-type: none">SEAC Minutes - Wed., Dec. 7, 2022<ul style="list-style-type: none">Minutes were accepted.	Sherri Kitts Melanie Ross	
3.	AGENDA ADDITIONS/CHANGES			
4.	GUEST(s): REPORTS <ul style="list-style-type: none">SMC Trustee Report	<ul style="list-style-type: none">No report at this time.		

	<ul style="list-style-type: none"> Justin Pino - Special Ed. Financial Report 	<ul style="list-style-type: none"> SEAC Financial Report 2022-2023 <ul style="list-style-type: none"> Justin reviewed the financial report. 	Justin Pino	
5.	MINISTRY UPDATES	<ul style="list-style-type: none"> Partnership and Priorities Funding (PPF) Announcements: <ul style="list-style-type: none"> Supporting Students with Special Education Needs in Mathematics <ul style="list-style-type: none"> Boards were provided with funding dedicated to enhancing support in Mathematics for students with special education needs. Examples include purchasing resources and hiring additional Math Coaches. Special Education AQ Subsidies <ul style="list-style-type: none"> The Board received funding to provide up to 10 subsidies to cover the full cost of Special Ed. Additional Qualification courses. Summer Transition Program <ul style="list-style-type: none"> Funding for the program has been renewed for this summer. 	Fil Lettieri	
6.	SEAC BUSINESS <ul style="list-style-type: none"> Election of Chair SEAC Recommendations Committee MACSE Review of Special Education Plan 	<ul style="list-style-type: none"> Theresa Coccimiglio was elected Chair and Irma Drenzo was elected Vice-Chair. <ul style="list-style-type: none"> The Chair and Vice-Chair will participate in setting the agenda together and work collaboratively. The Chair can serve for a maximum of two consecutive years, in accordance with the Board's governance policy for Trustees. Review Meeting Procedures (i.e., Robert's Rules of Order) <ul style="list-style-type: none"> Pose questions through the Chair and wait to be addressed by the Chair before speaking Proposed Schedule to Review Special Education Plan <ul style="list-style-type: none"> SEAC agreed to the proposed schedule and will review each section in advance of the next meeting for discussion and feedback. 	Fil Lettieri Theresa Coccimiglio Rosanne Zagordo	

		<ul style="list-style-type: none"> The following people have put their name forward to sit on the SEAC Recommendations Committee: Theresa Coccimiglio, Irma Drenzo, Melanie Ross, Tiana Rushon. <ul style="list-style-type: none"> ➤ More details about the meeting times will be provided by Theresa. 		
7.	BUSINESS CARRIED FORWARD <ul style="list-style-type: none"> Meeting Time CSC Presentations 	<ul style="list-style-type: none"> Proposed change to meeting time will be discussed at the February meeting. 		February
8.	SUPERINTENDENT AND COORDINATOR'S REPORT <ul style="list-style-type: none"> Responses to SEAC Recommendations Student Census 	<ul style="list-style-type: none"> Response to the SEAC Recommendations <ul style="list-style-type: none"> ➤ Fil reviewed the steps that have been taken to date to fulfill the SEAC Recommendations. EQAO Results - deferred to next month Student Census Information Session - deferred to next month SEAC Meetings in Schools - deferred to next month Mental Health Update - deferred to next month 	Fil Lettieri Rosanne Zagordo	
a.	North Shore Tribal Council (S. Kitts)	<ul style="list-style-type: none"> There have been lots of meetings at schools for student behaviours Lots of referrals to Jordan's Principle 	Sherri Kitts	
b.	AUTISM ONTARIO SSM CHAPTER PARENT INVOLVEMENT COMMITTEE (I. DiRenzo)	<ul style="list-style-type: none"> There is a regional chapter; we are part of the north region. There was an opportunity to have a meeting with the region's SEAC chair. AO is looking at putting out a monthly newsletter 	Irma DiRenzo	
c.	ALGOMA FAMILY SERVICES (T. Coccimiglio)	<ul style="list-style-type: none"> Stephanie Fetherston is a newly hired manager at AFS. The youth hub is now on Dennis Street and in the process of being renovated. AFS has a new fundraiser - \$150 a ticket and a chance to win a trip. 	Theresa Coccimiglio	

d.	THRIVE – WELL BEING COMMITTEE (K. Ceglarz)	<ul style="list-style-type: none"> Entry to school will be starting in March and located at SMFI. Staff will be supporting students into school. 	Kasiz Ceglarz	
e.	COMMUNITY LIVING ALGOMA (J. Ribout)	<ul style="list-style-type: none"> Follow up with Shelley Moore is being planned to continue the good work she has done with her first presentation. CLA is doing a presentation to SEAC in February. CLA is doing a contest called Together we do better. There are prizes. 	Jacques Ribout	
f.	MEMBER-AT-LARGE (M. Ross)	<ul style="list-style-type: none"> With a new semester starting at Sault College there can be a rise of Mental Health needs. There is a program started to support this. Students are encouraged to seek support by fellow students. 	Melanie Ross	
g	Easter Seals- Tiana Rushon	<ul style="list-style-type: none"> Easter Seals has a fundraiser called Snowarama, proceeds go to support families 	Tiana Rushon	
g.	MEMBER-AT-LARGE – FOCUS ON FAITH (I. Direnzo)	<ul style="list-style-type: none"> No report at this time. 		
h.	TRUSTEES REPORT (G. Trembinski, J. Caputo)	<ul style="list-style-type: none"> Gary thanked everyone for their support during the Inaugural Mass. Many thanks to those who supported during the trying time of the Cyber incident. John thanked the Admin Council for their support to get students back online after our Cyber incident. 	Gary Trembinski John Caputo	
9.	NOTES			

Next Meeting: February 22, 2023

Location: TBA

Time: 4:00 – 6:00 p.m.



Huron-Superior Catholic

DISTRICT SCHOOL BOARD

POLICY TITLE: Administration of
Medication to Pupils

Approved: May 6, 1998
Amended: March 22, 2023

POLICY NO: 7003

Page: 1 of 1

POLICY

The Huron-Superior Catholic District School Board believes that the administration of medication is a shared responsibility of students, parents, and school staff. The Board recognizes that in order for some students to attend school, Board staff may need to be involved in the administration of medication as directed by the prescribing health care practitioner.

In accordance with Ministry of Education Policy/Program Memorandum No. 81, the Huron-Superior Catholic District School Board will ensure that all pupils with special health needs receive support services which are prescribed as essential to their participation in school programs.

ADOPTED

Regular Meeting of the Board May 6, 1998
Motion B-65

AMENDED

Regular Meeting of the Board Sept. 21, 2005
Motion B-84
Regular Meeting of the Board April 18, 2006
Motion B-65
Regular Meeting of the Board March 21, 2018
Motion B-227
Regular Meeting of the Board March 22, 2023
Motion B-

DISTRIBUTION

- i) Trustees
- ii) Administration
- iii) Principals
- iv) Teaching Personnel



Huron-Superior Catholic

DISTRICT SCHOOL BOARD

PROCEDURAL GUIDELINES ADMINISTRATION OF MEDICATION TO PUPILS

PURPOSE:

Policy 7003 and its accompanying Procedural Guidelines are primarily focused on the administration of medication as required by a student and deemed necessary to ensure success in school related programming. Where, on behalf of a pupil, a request is made for the provision of a support service designated as the responsibility of Home Care Programs of the Ministry of Health, the Principal of the school will work in close cooperation with the staff of the local Home Care Program of the Ministry of Health (See Related Forms: Model for Provision of School Health Support Services).

Concern for these students is a shared responsibility of the Board, school, family, health care provider and community partners. These Procedural Guidelines outline the Board's commitment to students requiring medication during regular school hours.

The Huron-Superior Catholic District School Board acknowledges and supports the use of the four sacred medicines for Indigenous peoples' cultural, spiritual and health practices. Sacred medicines include tobacco, sage, cedar, and sweetgrass, which are commonly used during smudging ceremonies, boiled and consumed as tea and/or held onto in a medicine bag. Principals will support the use of sacred medicines in schools for these purposes at the request of students, parents/guardians, and Elders/Indigenous community members, in accordance with all applicable board policies and procedures.

DEFINITIONS:

For the purposes of this Policy and Procedural Guidelines, the expression "**medication**" shall be defined to mean oral and topical medications. "**Oral medication**" shall be defined to mean any medication that must be ingested by the student (pupil) with or without liquids and the expression "**topical medication**" shall be defined to mean any medication that is not ingested in any form whatsoever by the pupil and is topically applied to any external portion of the pupil's body. "**Prescribed**" shall be defined as that medication (oral or topical) that is prescribed by a medical doctor. "**Over the counter**" shall be defined as medication (oral or topical) that can be purchased without a prescription.

REGULATIONS:

1. The Principal's duties and responsibilities will include the administration of oral or topical medication to the pupils in his/her school, in a manner which allows for sensitivity and privacy.
2. The Principal will enlist the cooperation of his/her staff, both teaching and non-teaching, in the application of the Policy.

3. The Principal or designate will be responsible for the administration of oral or topical medication to pupils in his/her school only after written authorization has been obtained:
- (a) from the parent/guardian, in the case of over the counter medication;
 - (b) from the parent/guardian and the physician, in the case of prescribed medication.

The authorization to be kept on file at the school shall specify the following:

- (a) the name of the medication;
 - (b) the physician's name (if prescribed medication);
 - (c) the amount to be taken;
 - (d) the time to be taken; and
 - (e) other specifications, if applicable: storage requirements, possible side effects, etc.
- ☐ Refer to Form No. 1 – *Authorization for the Administration of Prescribed Medication* shall be used for all prescribed medication.
 - ☐ Refer to Form No. 2 – *Authorization for the Administration of Non-Prescription Medication* shall be used for all over the counter medication.

4. The Principal or designate shall ensure that:

- a) medication is stored in a place of security accessible only by key by the Principal or his/her designate
 - b) a record, attached to any medication received and stored by the Principal or his/her designate is kept of the medication administered and indicating:
 - ☐ identification of medication by name;
 - ☐ date of receipt of medication;
 - ☐ name and signature of person receiving medication;
 - ☐ name of person from whom medication received;
 - ☐ pupil's name
 - ☐ date of administration;
 - ☐ time of day;
 - ☐ dosage given;
 - ☐ signed initials of person who administers medication and or supervises the taking of such medication;
 - ☐ date of surrender of medication;
 - ☐ name of person surrendering the medication; and
 - ☐ name of person receiving the medication being returned.
- ☐ Refer to Form No. 3. – *Individual Student Log of Prescribed and Over the Counter Medication*

5. Medication will be returned to the parent/guardian upon their written request or when the school is closed for Christmas holidays, March Break, summer holidays and other periods of school closure. The returning of such medication shall be in accordance with the stipulations in paragraph 4(b).
6. No prescribed medication shall be administered by any board personnel unless a letter of instruction accompanies such medication and such letter is executed by the pupil's physician and such instructions are endorsed by the parent/guardian of the pupil. Furthermore, before administering prescribed oral or topical medication, the Principal or designate shall have received appropriate instruction or training by a qualified person which may include the parent/guardian.
7. When possible, the administration of medication will be managed by either the parent/guardian, or the pupil. Where the pupil is keeping the medication at school, the procedures specified above shall be followed.
8. The Principal or designate will communicate with parents/guardians about any problems or effects of administering medication to pupils during school hours and such Principal or designate shall make a record of such problems or effects in the administration of such medication.
9. Emergency medical treatment is to be provided as the situation warrants. In an emergency, the Principal or designate will notify the parents/guardians as quickly as possible. The parent/guardian's current telephone number shall be available in the pupil's record specifically for this purpose.
10. No over the counter medication will be administered to pupils without written permission of the parent/guardian or, in the case of prescribed medication, the physician and parent/guardian and in accordance with the stipulations in Article 6 stated above.



AUTHORIZATION FOR THE ADMINISTRATION OF PRESCRIBED MEDICATION

NAME OF STUDENT: _____ BIRTHDATE: _____

ADDRESS: _____ TELEPHONE: _____

SCHOOL: _____ GRADE: _____ TEACHER: _____

PART I - PHYSICIAN'S STATEMENT

1. Name/type of medication: _____
2. Dosage/amount to be given: _____
3. Frequency/times to be administered: _____
4. Dates for Authorization (Day/Month/Year) _____
(Start - D/M/Y) (End - D/M/Y)
5. Storage/Safekeeping requirements: _____
6. Anticipated reaction to medication: _____
(Symptoms, side effects, etc...) _____

Physician's Signature *Address* *Telephone* *Date*

PART II - PARENT(S)/GUARDIAN(S) REQUEST, APPROVAL, AND WAIVER

I hereby release and hold harmless the Huron-Superior Catholic District School Board and its employees from any liability arising as a consequence of the administration of the prescribed medication in the manner prescribed.

I hereby request and give my permission for the above-named school to administer the medication prescribed on this form to my child.

Parent's/Guardian's Signature Date

PART III - DESIGNATED PERSON(S) ADMINISTERING PRESCRIBED MEDICATION

I have agreed to administer the medication as requested by the parents/guardians and in accordance with directions listed above by the physician.

Signature of Person(s) Administering Medication Date

Copies to: Physician
 Parents/ Guardians
 School

NB: This form will be completed for each school year,
and whenever there is any change in the administration
of prescribed medication



Huron-Superior Catholic

DISTRICT SCHOOL BOARD

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AUTHORIZATION FOR THE ADMINISTRATION OF NON-PRESCRIPTION MEDICATION

NAME OF STUDENT _____ BIRTHDATE _____
ADDRESS _____ TELEPHONE _____
SCHOOL _____ GRADE _____ TEACHER _____

PART I - PARENTS' STATEMENT

1. Name/type of medication: _____
2. Dosage/amount to be given: _____
3. Frequency/times to be administered: _____
4. Dates for Authorization (Day/Month/Year) _____
(Start - D/M/Y) (End - D/M/Y)
5. Storage/Safekeeping requirements: _____

PART II - PARENT(S)/GUARDIAN(S) REQUEST, APPROVAL, AND WAIVER

I hereby release and hold harmless the Huron-Superior Catholic District School Board and its employees from any liability arising as a consequence of the administration of the NON-PRESCRIBED medication in the manner prescribed.

I hereby request and give my permission for the above-named school to administer the medication on this form to my child.

Parent's/Guardian's Signature

Date

PART III - DESIGNATED PERSON(S) ADMINISTERING NON-PRESCRIBED MEDICATION

I have agreed to administer the NON-PRESCRIBED medication as requested by the parents/guardians and in accordance with their directions listed above.

Signature of Person(s) Administering Medication

Date

[illegible]

Medication received by: _____
Medication surrendered to: _____
Medication surrendered by: _____

Date: _____
Date: _____
Date: _____



MODEL OF PROVISION FOR SCHOOL HEALTH SUPPORT SERVICES

The following chart outlines the provision for school health support services as per [Policy/Program Memorandum No. 81](#) and the subsequent Memorandum to Directors of Education, dated August 14, 1989 (Appendix A).

Support Service	Administered by	Provided by	Training and Direction	Consultation
I. Oral Medication	Pupil as authorized or	Pupil	Attending Physician	local Board of Health
	Parent as authorized or	Parent	Attending Physician	local Board of Health
	Aide or other personnel	School Board	School Board/Physician	local Board of Health
II. Injection of Medication	Pupil as authorized	Pupil	Attending Physician	local Board of Health
	Parent as authorized	Parent	Attending Physician	local Board of Health
	Health Professional	Ministry of Health	Ministry of Health	School Board
III. <ul style="list-style-type: none"> • Sterile, Intermittent Catheterization • Manual expression of bladder / stoma • Postural drainage / deep suctioning (e.g., throat and/or chest) • Tube feeding 	Health Professional	Ministry of Health	Ministry of Health	School Board



<ul style="list-style-type: none"> • Clean, Intermittent Catheterization • Shallow surface suctioning (e.g., oral or nasal suctioning) 	Aide or other personnel	School Board	Parent Ministry of Health	Ministry of Health
IV. <ul style="list-style-type: none"> • Lifting and positioning • Assistance with mobility • Feeding • Toileting 	Aide or other personnel	School Board	School Board and Ministry of Health	Ministry of Health
V. Therapies:				
Physio/Occupational:				
Intensive clinical (treatment)	Qualified therapist	Ministry of Health	Ministry of Health	Ministry of Health
General maintenance exercises	Aide	School Board	Ministry of Health	Ministry of Health
Speech:				
Speech pathology (treatment)	Speech Therapists / Pathologists	Ministry of Health	Ministry of Health	Ministry of Health
Speech correction and remediation	Speech and Language Teachers	School Board	School Board	Ministry of Health
VI. All Services in Children's Residential Care/Treatment Facilities	Aides / Health Professionals	Ministry of Community and Social Services	Ministry of Community and Social Services	Ministry of Health

Appendix A

MEMORANDUM

TO: Regional Directors of Education
FROM: Roy Houghton
DATE: August 14, 1989

CATHETERIZATION AND SUCTIONING

Since the implementation of Policy/Program Memorandum 81, July 19, 1984, school board and Home Care Program personnel have been requesting clarification regarding the administration of catheterization and suctioning procedure.

The original memorandum referred to catheterization and suctioning without reference to differentiating the basic types of procedures, e.g., those that may be performed by the pupil, the parent, or other trained personnel as compared with those procedures requiring the services of a qualified health care professional.

Clean catheterization and shallow surface suctioning are recognized as part of a child's normal toileting and oral hygiene needs. The attached chart describes the types of procedures and identifies the responsibility for administration, service, delivery, training and consultation for each procedure.

School board administrators are encouraged to meet with local Home Care Program directors to review and where necessary, make any appropriate modification to current practices.

Regional offices are requested to forward this information to school boards, along with any additional clarification that may be required. Regional offices are also requested to forward any issues and concerns to my attention.

CATHETERIZATION

Type	Administered By	Provided By	Training & Direction	Consultation
i) Clean intermittent	– Child aide or other personnel	– School Board	– Parent – Ministry of Health	– Ministry of Health
ii) Sterile intermittent	– Health Care Professional	– Ministry of Health	– Ministry of Health	– Ministry of Health
Indwelling care of an indwelling catheter is usually performed by the parent and not required in the school setting. School board personnel should make arrangements with respect to emergency needs.				

SUCTIONING

Type	Administered By	Provided By	Training & Direction	Consultation
i) Shallow surface (e.g. oral or nasal suction)	– Aide or other	– School Board	– Parent – Ministry of Health	– Ministry of Health
ii) Deep (e.g. throat &/or chest suction or drainage)	– Health Care Professional	– Ministry of Health	– Ministry of Health	– Ministry of Health
Where a child is admitted to a treatment program operated and/or funded by the Ministry of Health or the Ministry of Community and Social Services and attends an educational program offered by a school board in the treatment facility, it is expected that the present policies under Policy/Program No. 81 will continue.				



POLICY TITLE: **Surveillance in Schools and
on Board Property**

Approved: **March 21, 2018**

Amended: **March 22, 2023**

POLICY NO: **7017**

Page: **1 of 1**

POLICY

The Huron-Superior Catholic District School Board's will govern with a faith-filled, strategic perspective, continually improving its mission, on behalf of the Catholic community. The Board has a responsibility to protect and safeguard the well-being of students, staff, volunteers and community members while they are at school, work, or engaged in school-related activities. The Board also makes every effort to protect property, and minimize vandalism or criminal activity.

The Huron-Superior Catholic District School Board will use video and electronic surveillance , when deemed necessary, to create a safe school environment and comply with the responsibilities and duties set out in the *Education Act* and Regulations.

ADOPTED Regular Meeting of the Board March 21/18
Motion B-229

AMENDED Regular Meeting of the Board March 22/23
Motion B-

DISTRIBUTION

- i) Trustees
 - ii) Administration
 - iii) Principals
 - iv) All Personnel
 - v) O.E.C.T.A.
 - vi) C.U.P.E.
-



Huron-Superior Catholic DISTRICT SCHOOL BOARD

PROCEDURAL GUIDELINES VIDEO SURVEILLANCE IN SCHOOLS AND ON BOARD PROPERTY

This procedural guideline considers the duties of the HSCDSB under the *Education Act* and Regulations, acknowledges people's right to personal privacy, complies with the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), and is aligned with the document *Guidelines for Using Video Surveillance Cameras in Schools* (2003/2009 and as updated from time to time).

Definitions

Personal Information is defined by MFIPPA as recorded information about an identifiable individual, which includes, but is not limited to, information relating to an individual's race, colour, nationality or ethnic origin, sex, and age. If a video surveillance system displays these characteristics of an identifiable individual or the activities in which he or she is engaged, its contents will be considered "personal information" under the Acts.

Record is defined by MFIPPA as any record of information, however recorded, whether in printed form, on film, by electronic means or otherwise, and includes but is not limited to a photograph, film, microfilm, videotape, digital recording, machine-readable record, and any record that is capable of being produced from a machine-readable record.

Video Surveillance System is defined as a video, physical or other mechanical, electronic or digital surveillance system or device that enables continuous or periodic video recording, observing or monitoring of personal information about individuals in open, public spaces on Board property. The Information and Privacy Commissioner/Ontario includes in the term video surveillance system an audio device, thermal imaging technology, or any other component associated with capturing the image of an individual.

Reception Equipment defined as equipment or device(s) used to receive or record the personal information collected through a video surveillance system, including a camera or video monitor or any other video, audio, physical or other mechanical, electronic or digital device.

Storage Device is defined as a videotape, computer disk or drive, CD ROM, computer chip or other device used to store the recorded data or visual, audio or other images captured by a video surveillance system.

Planning for a Surveillance System

In designing and planning for the potential use of a new surveillance system in one of its schools, the Board will demonstrate that the need for such a system exists to enhance safety and/or protect Board property. The Board will ensure that a consultative process will occur with relevant stakeholders at the school level.

Control and Responsibility

The Board will maintain control of, and responsibility for, the video surveillance system at all times.

The Director may delegate to Principals, Managers and/or other employees at Board schools and facilities the authority to operate the systems. Only these designated personnel will view surveillance videos. All surveillance video recordings must be treated as private information.

Board employees are requested to review and comply with the Municipal Freedom of Information and Protection of Privacy Act and with this procedural guideline in performing their duties and functions related to the operation of video surveillance systems.

Security Measures for Video Surveillance Information

Ensure the safe guarding, confidentiality, integrity and availability of footage captured by the system on a storage device

Secure footage in a locked facility

Limit staff and other individuals access to footage (“need to know basis”).

Store monitors in a secure location not visible to the public

Limit account access to video surveillance systems and applications only when required

Guidelines for Use

Information obtained from video surveillance equipment will only be used for the protection of students, staff and/or the public or in assisting in the detection and/or deterrence of criminal activity, vandalism, or breach of a Board policy, procedural guideline or school Code of Conduct.

Surveillance systems will only be used in public spaces, including, but not limited to, hallways, entrances, open general offices, cafeterias, and building perimeters. No cameras will be installed in washrooms, change rooms, classrooms or staff prep areas.

Signs will be prominently displayed to notify students, staff, and the public that the school is equipped with video surveillance equipment, such that each person has reasonable and adequate warning that surveillance may be in operation.

Video surveillance will not be used for monitoring staff performance.
Video surveillance may occur seven days per week, 24 hours per day.

Retention and Disposal of Saved Information

The retention period for recorded information that has not been requested or used will be a minimum of thirty calendar days.

The retention period for information that has been used or requested for review will be a minimum of one year, as outlined in Section 5(1) of Ontario Regulation 460 under the Provincial Act and Section 5 of Ontario Regulation 823 under the Municipal Act respectively.

The Principal/Vice-Principal/Manager, with assistance from the Information Technology (IT) Department, will be responsible for ensuring proper retention and disposal of surveillance recordings within the school. The Principal/ Vice-Principal/Manager will notify the IT Department to ensure a hard copy of the used or requested recordings are produced so they are available for 100 days.

Access to Personal Information

Any video surveillance recordings are under the Board's control and will be subject to applicable legislation. Of particular interest, this means that parent or guardian requests for a video surveillance record, subject to MFIPPA, will only be provided if they do not include the personal information (video or images) of others.

Schools will make video surveillance recordings available to the police upon written request for the purposes of law enforcement.

The Principal/Vice-Principal will inform their school Superintendent upon receipt of a request for video surveillance footage. Managers will inform the Director of Education of such requests.



**ELECTRONIC SURVEILLANCE IN SCHOOLS AND ON BOARD
PROPERTY**

This procedural guideline considers the duties of the HSCDSB under the *Education Act* and Regulations, acknowledges people's right to personal privacy, complies with the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), and is aligned with the document *Bill 88, Working for Workers Act, 2022*

The Huron-Superior Catholic District School Board is committed to transparency with regard to electronic surveillance. "Electronic surveillance" refers to employee monitoring that is done electronically. The purpose of this procedure is to inform Huron-Superior Catholic District School Board (HSCDSB) employees on how the HSCDSB uses technology to monitor its technology resources in all its physical and virtual locations. This procedure is based on recent updates to Ontario's Employment Standard Act.

The following table outlines the electronic surveillance technologies utilized by the Board:

Tool	Circumstance	How	Purpose
Vehicle Telematics / GPS	Fleet Vehicles	Sensors detect and report on vehicle location, vehicle maintenance, fuel consumption and driving statistics.	Fleet management and driver safety and security
Email	Continuous	Software monitors all email messages sent or received by addresses within the Board's domain.	Network Security
Internet Usage	Continuous	Software monitors all internet use within the Board's domain.	Network Security
Microsoft Teams	Continuous	Software records and stores all user activity and communication.	Software Functionality
Electronic Fob Key System	Each Scan	An electronic sensor creates a record each time an authorized user scans their key fob and enters the employer's premises.	Facility Security



Huron-Superior Catholic

DISTRICT SCHOOL BOARD

31

FIELD TRIPS - FORM B

APPLICATION FOR BOARD OF TRUSTEES APPROVAL EXTENDED FIELD TRIP

SCHOOL: St Augustine French Immersion, Wawa

NAME OF TEACHER M. Ke Fell GRADE 7/8

requests authorization to take his/her class to Montreal and Ottawa (Sault Ste. Marie)
(place or area)

Date of Departure: June 12, 2023

Date of Return: June 17, 2023

Number of Students: 12 Number of Staff: 1 Number of Adults: 2 total
(at least 1 required)

Note: Both male and female chaperones should accompany overnight trips with mixed student groups.

Means of Transportation: School + Coach Bus
(Under no circumstances are students to drive other students.)

A detailed itinerary must be provided with this application.
The itinerary must outline the educational value of the field trip and list the curriculum
and/or Ontario Catholic School Graduate Expectations being met.

Special provisions to provide for Universal Access: _____

Note: The Principal confirms that all "Volunteers" have had a Criminal Records Check and a Vulnerable Sector Screening and that all students have out of province/country medical insurance for travel outside the province/country. The principal also confirms that all staff/chaperones are aware of Policy 5003 Field Trips and its accompanying Procedural Guidelines.

Nedine Cantledge
(Signature of Principal)

Feb. 3, 2023
(Date)

AUTHORIZATION

This Extended Field trip is approved.

(Signature of Director)

(Date)

Distribution: The Principal will sign the form and send it to the Director of Education.

Once approved by the Board of Trustees, a copy will be sent to the Principal for his/her records.



Perspectives

EDUCATIONAL TRAVEL • VOYAGES ÉDUCATIFS

TRANSPORTATION: AJ Bus Lines **Tel:** 1-705-356-7889
1 x 56 passenger coach with DVD

LODGING: Montreal: *Contacted: Holiday Inn Laval, Hotel Universel*
Ottawa: *Contacted: Courtyard Marriott Coventry, Novotel Hotel & Ottawa University Residences*
Night Security from 10pm-4am, required by hotels/university residences

GUIDE: 1 Perspectives Guide

***Monday, June 12th 2023**

Tuesday, June 13 2023 – Sault Ste Marie to Montreal

6:30 a.m. COACH DEPARTS COMPANY YARD
7:00 a.m. COACH TO ARRIVE AT SCHOOL
School Parking instructions: *To be confirmed*
DRIVER TO CONDUCT PRE-DEPARTURE SAFETY BRIEFING

7:15 a.m. **DEPART:** (12-hour drive with stops)
School with comfort stops on route for lunch and dinner (*at student's expense / brought from home*)

7:00 p.m. **MEET YOUR PERSPECTIVES TOUR GUIDE:**
Upon arrival in Montreal

7:15 p.m. **HOTEL REGISTRATION:**
Followed by an evening swim at the hotel pool

8:00 p.m. Evening swim at the hotel pool

10:00 p.m. **CURFEW:**
Night Security: One (1) Dedicated Officer on-duty - 10:00pm-4:00am

Wednesday, June 14 2023 – Montreal

7:30 a.m. **BREAKFAST:** Served at the Hotel

9:30 a.m. **BIODÔME:**
Plants and animals by the thousands and waterways, even the climate itself is recreated of the four finest ecosystems of the Americas
4777 ave. Pierre-de-Coubertin ☎ 514-868-3056 www.biodome.qc.ca

11:30 p.m. **LUNCH:** At the Biodome (at student's expense)

ST-FRANCIS FRENCH IMM. SCHOOL

June 13-16, 2023

OTTAWA & MONTREAL

147 Brookfield Avenue, Sault Ste Marie ON P6C 5P2

Tel: 705-945-5525

Contact: Mr. Jon Carnaroli

Grade: 8 **Students:** 18+2 **Language:** French

Trip Code: MM232406

Sales Associate: Penny Linton penny.linton@perspectives-edu.com

Tour Planner: Heather Depew heather.depew@perspectives-edu.com

Creation Date: October 11 2022

1:00 p.m.

BELL CENTRE – GUIDED TOUR:

Visit the amphitheatre, press conference room, media lounge, press gallery and the Canadiens' dressing room.

1260 rue De la Gauchetière ☎ 514-925-2362 or 5688

www.canadiens.nhl.com/club/page.htm?id=59997

Guided tours will start from the Guided tours entrance, located in the Windsor Court, across from the newly renovated Centennial Plaza. This was the old Hall of Fame entrance.

3:00 p.m.

MONTREAL SCIENCE CENTRE:

Try out exciting interactive displays in the three exhibition halls and join in on demonstrations led by professional educators.

2 de la Commune St. West, Old Port of Montreal ☎ 514-496-2281

www.centredessciencesdemontreal.com

5:00 p.m.

DINNER: At a Montreal Restaurant

7:00 p.m.

HAUNTED WALK - TRADITIONAL GHOST WALK IN OLD MONTREAL:

You will discover some of the most morbid legends and stories, along with some anecdotes of still unexplained phenomena...(90 minutes)

Meeting point is at La Place Royale the corner of Place d'Youville St. and Place Royale St.

☎ 514-844-4021 www.fantomontreal.com

9:00 p.m.

ARRIVE AT THE HOTEL:

Followed by preparation before curfew

Night Security: One (1) Dedicated Officer on-duty - 10:00pm-4:00am

Thursday, June 15 2023 – Montreal to Ottawa

7:30 a.m. **BREAKFAST:** Served at your hotel followed by the preparation and loading of luggage

8:00 a.m.

DEPART FOR RIGAUD

9:30 a.m.

ARBRASKA AERIAL PARK IN RIGAUD:

Stride along the top of the trees with the use of rope, bridges, zip lines, climbing nets, footbridges and swings. **The adventure will begin with a mandatory initiation given by a trained guide who will explain the safety rules. (3 Hour activity)**

85 chemin Bourget, Rigaud ☎ 450-834-5500 or 1 877-886-5500

www.arbraska.com/rigaud-caracteristiques-et-parcours.html?Lang=en&newWindow=true

12:30 p.m.

LUNCH: At the Sucrerie de la Montagne

Discover the beauty of a natural maple grove and enjoy the hospitality of a French Canadian era.

300 St. George St, Rigaud ☎ 450-451-0831 www.sucrerie.delamontagne.com

2:00 p.m.

DEPART FOR OTTAWA: (2-hour drive)

4:00 p.m.

REGISTER AT THE HOTEL / UNIVERSITY RESIDENCE 90U

5:00 p.m.

DINNER: In the Byward Market (At student's expense)

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7:00 p.m.

ESCAPE ROOM - DOWNTOWN:

As you explore the room you are now locked in, you discover what seems to be a set of clues that may help you escape. You have 45 minutes to work together to uncover the clues and find the key to get out before...

Locations: **201 Queen Street, 4th Floor, Ottawa** or **982 Wellington Street West, Ottawa**

☎ **613-695-1655** www.EscapeManor.com

9:00 p.m.

ARRIVE AT THE HOTEL:

Followed by preparation before curfew

Night Security: One (1) Dedicated Officer on-duty - 10:00pm-4:00am

Friday, June 16 2023 – Ottawa to Sault Ste Marie

7:30 a.m.

BREAKFAST: Served at your hotel followed by the preparation and loading of luggage

9:00 a.m.

OUTDOOR TOUR - PARLIAMENT BUILDINGS – DISCOVER THE HILL:

Walk in the footsteps of some of Canada's great Canadians such as Sir John A. MacDonald and Sir Wilfrid Laurier. You will also learn about the history, landscape and architecture of this most prestigious and symbolic site

Meet guides at the flame on the grounds of Parliament Hill ☎ **613-239-5555** www.parl.gc.ca

10:00 a.m.

DEPART: (10-hour drive with stops)

For the school with stops on route for lunch & dinner *(at student's expense)*

8:00 p.m.

ARRIVE: At the school

8:30 p.m.

ARRIVE: At the company yard

*St. Augustine will be departing from the Sault to Wawa Saturday, June 17th 2023 in the AM *

Terms & Conditions**INCLUDED**

- **Transportation:** (1) 56 passenger highway coach with DVD
- **Lodging:**
 - Montreal 2 nights & Ottawa 1 night
 - Students in **quad** occupancy = shared beds (four persons per room)
 - Adults in **double** occupancy = shared rooms (two persons per room, pending gender)
- **Dedicated Night Security:** One (1) night security officer from 10:00pm-4:00am per night
- **Lifeguard:** One (1) lifeguard on duty from at hotel pool on June 13
- **Meals:** 3 breakfasts, 1 lunches & 1 dinner
- **Activities:** Guided and Self-guided tours, all entry fees and service charges
- **Guide:** One (1) Perspectives Guide

NOT INCLUDED

- **Meals:** 4 lunches & 3 dinners (one for the return home)
- **Manulife Travel Insurance:** Medical, cancellation and interruption insurance *COVID-19 is considered a known condition
 - **Option 1:** Youth All-Inclusive policy - \$70.00 (tax included) per student
 - **Option 2:** Premium Protection Plan with 'Cancel For Any Reason' option - \$276.00 (tax included) per student

TRIP PRICE

	# Students	# Chaperones	Price per student Before Taxes	Price per student Taxes included
	30 to 40	3	\$ 1398.56	\$ 1608.00
	20 to 30	2	\$ 1723.85	\$ 1982.00
	18 to 19	2	\$ 1878.67	\$ 2160.00

- **Price:** The overall price per student is based on the number of paying participants registered to travel. There may be a variation of price depending on registrants, change in itinerary options, and any supplier increases beyond our control.

Important Dates:

Deposit Date	December 1, 2022	\$200 deposit + travel insurance (optional)
90 days before departure	March 15, 2023	Interim payment (50% of balance)
60 days before departure	April 14, 2023	Determine final trip price = # of participating students
45 days before departure	April 29, 2023	Final payment (remaining balance)
30 days before departure	May 14, 2023	All payments & order forms due to Perspectives

** Payment amounts in chart above are based on the quoted number of travelling students.

** Actual payment amounts will be set based on final number of registered travellers at 60 days before departure.

- **Deposit:** The deposit is non-refundable and is required per paying participant by the deposit date.
- **Travel Insurance:** The travel insurance premium is non-refundable unless the trip is cancelled by school 60 days before departure. Insurance group rates are applicable up to 45 days before departure; 45 days to departure, individual rates apply.
- **Final trip price & payment amounts:** Determined based on the numbers of paying participants registered to travel at 60 days before departure.
- **Cancellation:** Reimbursement from registration date to 90 days before departure, excluding deposit and travel insurance. Between 90 days and departure date, claims for refunds are to be submitted to your travel insurance provider.
- **Final Payment:** Due 45 days before departure.

LIABILITY POLICY OF PERSPECTIVES EDUSCHO LTD. (Hereinafter referred to as Perspectives)

A) **Perspectives** will not assume responsibility for any claim, losses, damages, costs or expense arising out of personal injury, accidents or death, nor loss, damage or delay of baggage or other property, or delay, inconvenience, loss of enjoyment, upset, disappointment, distress or frustration due to any/all of the above and, resulting from the following:

- 1) The acts, omission or neglect of any party other than **Perspectives** or its employees,
- 2) Sickness, theft, labour dispute, mechanical breakdown, quarantine, government actions, weather or any other cause beyond the direct control of **Perspectives**,
- 3) A breach by the student/participant, at any time during the excursion, of the rules, regulations and policies as established by **Perspectives**.
- 4) A breach by the student/participant, at any time during the excursion, of the rules, regulations and policies as established by transport companies, hotels, restaurants, activity centres and the like.

Upon receipt of written confirmation of your trip, we will proceed with the reservations for all features of your trip.

All aspects of the trip are subject to availability at time of confirmation.



Huron-Superior Catholic

DISTRICT SCHOOL BOARD

34

FIELD TRIPS - FORM B

APPLICATION FOR BOARD OF TRUSTEES APPROVAL EXTENDED FIELD TRIP

SCHOOL: St. Francis FI

NAME OF TEACHER Jonathan Carnaroli GRADE 7/8

requests authorization to take his/her class to Ottawa & Montreal
(place or area)

Date of Departure: June 13

Date of Return: June 16

Number of Students: 17 Number of Staff: 2 Number of Adults: 5
(at least 1 required)

Note: Both male and female chaperones should accompany overnight trips with mixed student groups.

Means of Transportation: Bus
(Under no circumstances are students to drive other students.)

A detailed itinerary must be provided with this application.
The itinerary must outline the educational value of the field trip and list the curriculum
and/or Ontario Catholic School Graduate Expectations being met.

Special provisions to provide for Universal Access: _____

Note: The Principal confirms that all "Volunteers" have had a Criminal Records Check and a Vulnerable Sector Screening and that all students have out of province/country medical insurance for travel outside the province/country. The principal also confirms that all staff/chaperones are aware of Policy 5003 Field Trips and its accompanying Procedural Guidelines.

Carmela Roznik
(Signature of Principal)

February 9, 2023
(Date)

AUTHORIZATION

This Extended Field trip is approved.

(Signature of Director)

(Date)

Distribution: The Principal will sign the form and send it to the Director of Education.

Once approved by the Board of Trustees, a copy will be sent to the Principal for his/her records.



Perspectives

EDUCATIONAL TRAVEL • VOYAGES ÉDUCATIFS

ST-FRANCIS FRENCH IMM. SCHOOL

June 13-16, 2023

OTTAWA & MONTREAL

147 Brookfield Avenue, Sault Ste Marie ON P6C 5P2

Tel: 705-945-5525

Contact: Mr. Jon Carnaroli

Grade: 8 Students: 18+2 Language: French

Trip Code: MM232406

Sales Associate: Penny Linton penny.linton@perspectives-edu.com

Tour Planner: Heather Depew heather.depew@perspectives-edu.com

Creation Date: October 11 2022

TRANSPORTATION: AJ Bus Lines Tel: 1-705-356-7889

1 x 56 passenger coach with DVD

LODGING: Montreal: *Contacted: Holiday Inn Laval, Hotel Universel*

Ottawa: *Contacted: Courtyard Marriott Coventry, Novotel Hotel & Ottawa University Residences*

Night Security from 10pm-4am, required by hotels/university residences

GUIDE: 1 Perspectives Guide

Tuesday, June 13 2023 – Sault Ste Marie to Montreal

6.30 a.m. COACH DEPARTS COMPANY YARD

7:00 a.m. COACH TO ARRIVE AT SCHOOL

School Parking instructions: *To be confirmed*

DRIVER TO CONDUCT PRE-DEPARTURE SAFETY BRIEFING

7:15 a.m. DEPART: (12-hour drive with stops)

School with comfort stops on route for lunch and dinner (*at student's expense / brought from home*)

7:00 p.m. MEET YOUR PERSPECTIVES TOUR GUIDE:

Upon arrival in Montreal

7:15 p.m. HOTEL REGISTRATION:

Followed by an evening swim at the hotel pool

8:00 p.m. Evening swim at the hotel pool

10:00 p.m. CURFEW:

Night Security: One (1) Dedicated Officer on-duty - 10:00pm-4:00am

Wednesday, June 14 2023 – Montreal

7:30 a.m. BREAKFAST: Served at the Hotel

9:30 a.m. BIODÔME:

Plants and animals by the thousands and waterways, even the climate itself is recreated of the four finest ecosystems of the Americas

4777 ave. Pierre-de-Coubertin ☎ 514-868-3056 www.biodome.gc.ca

11:30 p.m. LUNCH: At the Biodome (at student's expense)



TICO LICENCE #4259719

PERSPECTIVES

1830 Walkley Road, Suite M052, Ottawa ON K1H 8K3

1-800-718-1785 www.perspectives-edu.com



- 1:00 p.m. BELL CENTRE – GUIDED TOUR:**
Visit the amphitheatre, press conference room, media lounge, press gallery and the Canadiens' dressing room. **36**
1260 rue De la Gauchetière ☎ 514-925-2362 or 5688
www.canadiens.nhl.com/club/page.htm?id=59997
Guided tours will start from the Guided tours entrance, located in the Windsor Court, across from the newly renovated Centennial Plaza. This was the old Hall of Fame entrance.
- 3:00 p.m. MONTREAL SCIENCE CENTRE:**
Try out exciting interactive displays in the three exhibition halls and join in on demonstrations led by professional educators.
2 de la Commune St. West, Old Port of Montreal ☎ 514-496-2281
www.centredessciencesdemontreal.com
- 5:00 p.m. DINNER:** At a Montreal Restaurant
- 7:00 p.m. HAUNTED WALK - TRADITIONAL GHOST WALK IN OLD MONTREAL:**
You will discover some of the most morbid legends and stories, along with some anecdotes of still unexplained phenomena...(90 minutes)
Meeting point is at La Place Royale the corner of Place d'Youville St. and Place Royale St.
☎ 514-844-4021 **www.fantommontreal.com**
- 9:00 p.m. ARRIVE AT THE HOTEL:**
Followed by preparation before curfew
Night Security: One (1) Dedicated Officer on-duty - 10:00pm-4:00am
- Thursday, June 15 2023 – Montreal to Ottawa**
- 7:30 a.m. BREAKFAST:** Served at your hotel followed by the preparation and loading of luggage
- 8:00 a.m. DEPART FOR RIGAUD**
- 9:30 a.m. ARBRASKA AERIAL PARK IN RIGAUD:**
Stride along the top of the trees with the use of rope, bridges, zip lines, climbing nets, footbridges and swings. The adventure will begin with a mandatory initiation given by a trained guide who will explain the safety rules. (3 Hour activity)
85 chemin Bourget, Rigaud ☎ 450-834-5500 or 1 877-886-5500
www.arbraska.com/rigaud-caracteristiques-et-parcours.html?Lang=en&newWindow=true
- 12:30 p.m. LUNCH:** At the Sucrierie de la Montagne
Discover the beauty of a natural maple grove and enjoy the hospitality of a French Canadian era.
300 St.George St, Rigaud ☎ 450-451-0831 www.sucrieriedelamontagne.com
- 2:00 p.m. DEPART FOR OTTAWA:** (2-hour drive)
- 4:00 p.m. REGISTER AT THE HOTEL / UNIVERSITY RESIDENCE 90U**
- 5:00 p.m. DINNER:** In the Byward Market (At student's expense)

- 7:00 p.m. ESCAPE ROOM - DOWNTOWN:**
 As you explore the room you are now locked in, you discover what seems to be a set of clues that may help you escape. You have 45 minutes to work together to uncover the clues and find the key to get out before... **37**
 Locations: **201 Queen Street, 4th Floor, Ottawa** or **982 Wellington Street West, Ottawa**
☎ 613-695-1655 www.EscapeManor.com
- 9:00 p.m. ARRIVE AT THE HOTEL:**
 Followed by preparation before curfew
 Night Security: One (1) Dedicated Officer on-duty - 10:00pm-4:00am

Friday, June 16 2023 – Ottawa to Sault Ste Marie

- 7:30 a.m. BREAKFAST:** Served at your hotel followed by the preparation and loading of luggage
- 9:00 a.m. OUTDOOR TOUR - PARLIAMENT BUILDINGS – DISCOVER THE HILL:**
 Walk in the footsteps of some of Canada's great Canadians such as Sir John A. MacDonald and Sir Wilfrid Laurier. You will also learn about the history, landscape and architecture of this most prestigious and symbolic site
Meet guides at the flame on the grounds of Parliament Hill ☎ 613-239-5555 www.parl.gc.ca
- 10:00 a.m. DEPART:** (10-hour drive with stops)
 For the school with stops on route for lunch & dinner (*at student's expense*)
- 8:00 p.m. ARRIVE:** At the school
- 8:30 p.m. ARRIVE:** At the company yard

Catholic Graduate Expectation Links

On this trip, students will have experience many learning opportunities that link directly to several Catholic Graduate Expectations. While exploring Ottawa and Montreal as a large group, students will demonstrate how they are "RESPONSIBLE CITIZENS" by accepting accountability for their actions, as well as respecting and affirming the diversity and interdependence of the world's peoples and cultures.

While touring the Parliament Buildings in Ottawa, students will receive hands-on learning opportunities about the rights and responsibilities of Canadian citizenship.

At the Montreal Science Centre and Biodome, students will apply effective communication, decision making, problem solving, time and resource management skills, all of which are key qualities in becoming "LIFELONG LEARNERS".

As "DISCERNING BELIEVERS", as we tour the streets of Montreal, we plan to visit nearby Churches to view and appreciate the beautiful architecture, as well as pray for a fun and safe return trip to Sault Ste. Marie.

Terms & Conditions

INCLUDED

- **Transportation:** (1) 56 passenger highway coach with DVD
- **Lodging:**
 - Montreal 2 nights & Ottawa 1 night
 - Students in **quad** occupancy = shared beds (four persons per room)
 - Adults in **double** occupancy = shared rooms (two persons per room, pending gender)
- **Dedicated Night Security:** One (1) night security officer from 10:00pm-4:00am per night
- **Lifeguard:** One (1) lifeguard on duty from at hotel pool on June 13
- **Meals:** 3 breakfasts, 1 lunches & 1 dinner
- **Activities:** Guided and Self-guided tours, all entry fees and service charges
- **Guide:** One (1) Perspectives Guide

NOT INCLUDED

- **Meals:** 4 lunches & 3 dinners (one for the return home)
- **Manulife Travel Insurance:** Medical, cancellation and interruption insurance *COVID-19 is considered a known condition
 - **Option 1:** Youth All-Inclusive policy - \$70.00 (tax included) per student
 - **Option 2:** Premium Protection Plan with 'Cancel For Any Reason' option - \$276.00 (tax included) per student

TRIP PRICE

# Students	# Chaperones	Price per student	Price per student
		Before Taxes	Taxes included
30 to 40	3	\$ 1398.56	\$ 1608.00
20 to 30	2	\$ 1723.85	\$ 1982.00
18 to 19	2	\$ 1878.67	\$ 2160.00

- **Price:** The overall price per student is based on the number of paying participants registered to travel. There may be a variation of price depending on registrants, change in itinerary options, and any supplier increases beyond our control.

Important Dates:

Deposit Date	December 1, 2022	\$200 deposit + travel insurance (optional)
90 days before departure	March 15, 2023	Interim payment (50% of balance)
60 days before departure	April 14, 2023	Determine final trip price = # of participating students
45 days before departure	April 29, 2023	Final payment (remaining balance)
30 days before departure	May 14, 2023	All payments & order forms due to Perspectives

** Payment amounts in chart above are based on the quoted number of travelling students.

** Actual payment amounts will be set based on final number of registered travellers at 60 days before departure.

- **Deposit:** The deposit is non-refundable and is required per paying participant by the deposit date.
- **Travel Insurance:** The travel insurance premium is non-refundable unless the trip is cancelled by school 60 days before departure. Insurance group rates are applicable up to 45 days before departure; 45 days to departure, individual rates apply.
- **Final trip price & payment amounts:** Determined based on the numbers of paying participants registered to travel at 60 days before departure.
- **Cancellation:** Reimbursement from registration date to 90 days before departure, excluding deposit and travel insurance. Between 90 days and departure date, claims for refunds are to be submitted to your travel insurance provider.
- **Final Payment:** Due 45 days before departure.

LIABILITY POLICY OF PERSPECTIVES EDUSCHO LTD. (Hereinafter referred to as *Perspectives*)

A) *Perspectives* will not assume responsibility for any claim, losses, damages, costs or expense arising out of personal injury, accidents or death, nor loss, damage or delay of baggage or other property, or delay, inconvenience, loss of enjoyment, upset, disappointment, distress or frustration due to any/all of the above and, resulting from the following:

- 1) The acts, omission or neglect of any party other than *Perspectives* or its employees,
- 2) Sickness, theft, labour dispute, mechanical breakdown, quarantine, government actions, weather or any other cause beyond the direct control of *Perspectives*,
- 3) A breach by the student/participant, at any time during the excursion, of the rules, regulations and policies as established by *Perspectives*.
- 4) A breach by the student/participant, at any time during the excursion, of the rules, regulations and policies as established by transport companies, hotels, restaurants, activity centres and the like.

Upon receipt of written confirmation of your trip, we will proceed with the reservations for all features of your trip.

All aspects of the trip are subject to availability at time of confirmation.



FIELD TRIPS - FORM B

**APPLICATION FOR BOARD OF TRUSTEES APPROVAL
EXTENDED FIELD TRIP**

SCHOOL: St. Mary's College
NAME OF TEACHER: Shannon Flint GRADE 9/10/11/12
requests authorization to take his/her class to Edmonton, Alberta
(place or area)
Date of Departure: May 8, 2023
Date of Return: May 11, 2023
Number of Students: 20 Number of Staff: 2 Number of Adults: 3
(at least 1 required)

Note: Both male and female chaperones should accompany overnight trips with mixed student groups.

Means of Transportation: Flights
(Under no circumstances are students to drive other students.)

A detailed itinerary must be provided with this application.
The itinerary must outline the educational value of the field trip and list the curriculum
and/or Ontario Catholic School Graduate Expectations being met.

Special provisions to provide for Universal Access: YES ☐ NO ☐ NOT REQUIRED ☒

Note: The Principal confirms that all "Volunteers" have had a Criminal Records Check and a Vulnerable Sector Screening and that all students have out of province/country medical insurance for travel outside the province/country. The principal also confirms that all staff/chaperones are aware of Policy 5003 Field Trips and its accompanying Procedural Guidelines.

[Signature]
(Signature of Principal)

2/24/2023
(Date)

AUTHORIZATION

This Extended Field trip is approved.

(Signature of Director)

(Date)

Distribution: The Principal will sign the form and send it to the Director of Education.

Once approved by the Board of Trustees, a copy will be sent to the Principal for his/her records.

This year, the Indspire “Soaring” conference is offered in a hybrid format. Students can virtually attend the workshops, tradeshow, view the discussion panels, entertainment, and opening and closing ceremonies live or go in person in Edmonton, Alberta. There is a Campus & Experience day portion on day one of the conference. I selected a visit to Telus Science World, where students will explore connections between Western Science and Indigenous Knowledge. They will take part in a viewing of *Legends of the Northern Sky* in the Zeidler Dome, learn about computer science and algorithms by beading a bracelet on a bead loom, explore the North in the new *Arctic Journey* exhibition, and enjoy some time in the IMAX® Theatre while watching *Great Bear Rainforest: Land of the Spirit Bear*. This is not available virtually. There is a student social on the first night of the conference that is in-person only. This is another great opportunity for the students to meet other Indigenous youth and build their confidence and social skills. While students do have the option to attend virtually, they will gain so much more experience, new skills, and confidence from attending the conference in person. It is also very difficult to get students to attend virtual events. Indigenous youth have lower graduation rates, in part because they cannot see themselves in post-secondary institutions or imagine being successful in a career. They can feel hopeless, and many give up. I feel it is important for them to have experiences like this so they can see the possibilities for their future, foster a love for education, inspire them to pursue their dreams, and help build the confidence they will need to graduate high school and beyond. I want them to know they are deserving of these opportunities and show them that we believe in them so that they can believe in themselves.

This opportunity aligns with the following HSCDSB Strategic Directions:

Strategic Direction	Connection
<p>Success and Wellbeing of our Students:</p> <ul style="list-style-type: none"> • Foster a culture of high standards and excellence. • Respond to the needs, preferences, experiences, and voices of all of our students. • Provide relevant education with a particular focus on each community's history and culture. 	<ul style="list-style-type: none"> • Students will have the opportunity to develop their leadership skills, foster high standards through meeting successful Indigenous people and youth to inspire them to achieve their goals, and learn about their Indigenous Culture and the many opportunities available to them today.
<p>Nurturing our Catholic Faith:</p> <ul style="list-style-type: none"> • Strengthen our connections between school, church, and home. 	<ul style="list-style-type: none"> • Students will have the opportunity to apply their Catholic Graduate Expectations of leadership, working as part of a team, respecting the diversity and interdependence of the world's peoples and cultures, developing one's God given potential and making a meaningful contribution to society, and more.
<p>Engagement with our Employees and Partners:</p> <ul style="list-style-type: none"> • Increase our system's cultural competency, understanding of special needs, and respect for the viewpoints of diverse populations. 	<ul style="list-style-type: none"> • This will be an excellent opportunity for the chaperones which include a teacher at SMC, to build relationships with the Indigenous students and learn about their culture, which will help us to have a deeper understanding of the students and their unique needs.
<p>Equitable Stewardship of our resources:</p> <ul style="list-style-type: none"> • Allocate resources equitably 	<ul style="list-style-type: none"> • This year, Soaring is free to attend, and Indspire is giving us a cheque for \$45,000 to cover all expenses, including flights, accommodations, meals, and a supply teacher for our male chaperone.

Soaring 2023

Event Overview

Bringing Indigenous high school students and educators from across the country together for the first time in three years, Soaring 2023 returns to Edmonton, AB. This year's Indigenous Youth Empowerment Gathering will feature a new two-day format incorporating campus visits, and an all-new hybrid interface, giving students and educators who can't travel to Edmonton live access to top-quality content as it happens. High school students from across the country will learn about career and post-secondary education options by participating in career workshops either in-person or virtually. They'll also learn more about financial support and meet Canada's top employers.

Key Dates

- **May 9:** Day 1 of Soaring
- **May 10:** Day 2 of Soaring

Event Locations

- **Main Location:** Edmonton Convention Centre
- **Campus Day Locations:** MacEwan University, University of Alberta
- **Experience Day Locations:** Water First (on-site)

Day 1: Opening + Campus/Experience Day

- **9:00-10:00** - Opening + Deloitte Panel
- **10:00-10:45** - Workshop/Tradeshow Slot #1
- **11:00-3:00** - Campus/Experience Day + On-site/Virtual Programming
- **5:00-7:00** - Student Social

Day 2: Workshop Day

- **9:00-9:45** - Opening
- **10:00-10:45** - Workshop/Tradeshow Slot #2
- **11:00-11:45** - Workshop/Tradeshow Slot #3
- **12-1:00** - Lunch + Influencer Panel + Performance
- **1:15 - 2:00** - Workshop/Tradeshow Slot #4
- **2:15 - 3:00** - Workshop/Tradeshow Slot #5
- **3:00** - Closing ceremony + Performance

Accommodations

- The Westin

Available Funding for Attendees

- School Grants & Travel Fund



Huron-Superior Catholic

DISTRICT SCHOOL BOARD

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FIELD TRIPS - FORM B

APPLICATION FOR BOARD OF TRUSTEES APPROVAL EXTENDED FIELD TRIP

SCHOOL: Our Lady of Lourdes

NAME OF TEACHER Oliveira GRADE 8

requests authorization to take his/her class to Camp ABK
(place or area)

Date of Departure: June 14, 2023

Date of Return: June 16, 2023

Number of Students: 24 Number of Staff: 2 Number of Adults: 2
(at least 1 required)

Note: Both male and female chaperones should accompany overnight trips with mixed student groups.

Means of Transportation: Bus
(Under no circumstances are students to drive other students.)

A detailed itinerary must be provided with this application.
The itinerary must outline the educational value of the field trip and list the curriculum
and/or Ontario Catholic School Graduate Expectations being met.

Special provisions to provide for Universal Access: _____

Note: The Principal confirms that all "Volunteers" have had a Criminal Records Check and a Vulnerable Sector Screening and that all students have out of province/country medical insurance for travel outside the province/country. The principal also confirms that all staff/chaperones are aware of Policy 5003 Field Trips and its accompanying Procedural Guidelines.

[Signature]
(Signature of Principal)

Feb. 3/23
(Date)

AUTHORIZATION

This Extended Field trip is approved.

(Signature of Director)

(Date)

Distribution: The Principal will sign the form and send it to the Director of Education.

Once approved by the Board of Trustees, a copy will be sent to the Principal for his/her records.




FIELD TRIPS - FORM E

APPLICATION FOR BOARD APPROVAL
FOR STUDENT WATER ACTIVITIES

Excluding Y.M.C.A., Community Pool, and the John Island Camp, and other requested water parks (i.e., Canada's Wonderland).

This form is to be completed by staff who wish to involve their students in water activities. Approval must be received from the Director of Education BEFORE the event occurs.

School:	Our Lady of Lourdes		
Teacher(s) Name(s):	Oliveira		
Date Of Request:	Feb 3, 2023		
Number of Students Involved:	24		
Number of Staff Involved:	2		
Number of Adult Volunteers : (in addition to facility staff and Life Guards)	2		
Location of the Activity:	Name of Facility:	Camp ABK	
	City:	Walford, Ontario	
Description of Water Activity:	Canoeing, Water Slide, Swimming		
Name of Each Lifeguard & Certification: (Note: A photocopy of the Certificate(s) must accompany this request.) Will provide closer to date.			
NAME:	CERTIFICATION:		
SIGNATURE(S) OF TEACHER(S): 			
APPROVAL FOR THE WATER ACTIVITY IS: Granted G Not Granted G			

Signature of Director of Education

Date

Grade 8 Field Trip - Camp ABK Itinerary

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Wednesday, June 14, 2023

9:00 am	Depart from Our Lady of Lourdes
11:00 am	Arrive in Blind River (Tim Hortons) Break
12:30 pm	Arrive at Camp ABK

Thursday, June 15, 2023 - At Campe ABK

Friday, June 16, 2023

3:00 pm	Depart Camp ABK
5:00 pm	Arrive in Bruce Mines for Break
6:30 pm	Arrive at Our Lady of Lourdes

Our Lady of Lourdes Graduation Trip

Itinerary

Wednesday, June 14, 2023	
9:00 am	Depart from Our Lady of Lourdes
11:00 am	Arrive in Blind River (Tim Hortons) Break
12:30 pm	Arrive at Camp ABK

Thursday, June 15, 2023 - At Camp ABK

Friday, June 16, 2023	
3:00 pm	Depart Camp ABK
5:00 pm	Arrive in Bruce Mines for Break
6:30 pm	Arrive at Our Lady of Lourdes

Overview

The Camp Aush-Bik-Koong Outdoor Education Centre is an exciting opportunity to provide your students with a unique, hands-on learning experience. They'll be challenged, and engaged in great activities that promote team-building with opportunities for leadership and problem-solving. All our programs are led by qualified lifeguards, and experienced activity leaders. Camp Aush-Bik-Koong is a Christian summer camp that has been operating for over 60 years and has been registered as a non-profit corporation since 1967. Each summer around 700 campers pass through our gates as well as roughly 450 school trips students.

- *taken from CAMP ABK School Trips Visits - Outdoor Ed Guide*

While at Camp ABK, students will rotate through a variety of activities (listed below). The staff will provide instruction and time for students to practice the new skills they have learned. Throughout the visit, students will be engaged in Team Building Games to help facilitate a closer network of friends within the class. In the evening, students will enjoy playing games in front of a campfire.

- Archery
- Canoeing
- Sports
- Low-ropes Course
- Games
- Great Food
- Campfire
- 140' Waterslide
- Rope Swing

- Swimming
- Blueberry Mountain Out-trip
- Nature Hikes
- Team-building
- Archery Tag
- Night Games
- Rec Centre (Ping Pong, Air Hockey, Foosball, Traverse Wall)

Expectations

Below are the curriculum and Ontario Catholic School Graduate Expectations being met:

1. **A Discerning Believer**

- The students will be provided with an opportunity to pray, reflect, and celebrate God's presence.

2. **An Effective Communicator**

- The students will be working with instructors and peers to communicate and solve problems as a group.

3. **A Reflective, Creative and Holistic Thinker**

- The class will be challenged to solve problems and make responsible decisions guided by the common good.

4. **A Caring Family Members**

- By choosing to attend our field trip students will take part in the activities at the Bible Camp

Health & Physical Education

- A1.2** apply skills that help them to recognize sources of stress and to cope with challenges, including help-seeking behaviours, as they participate in learning experiences in health and physical education, in order to support the development of personal resilience
- A1.3** apply skills that help them develop habits of mind that support positive motivation and perseverance as they participate in learning experiences in health and physical education, in order to promote a sense of optimism and hope
- A1.4** apply skills that help them build relationships, develop empathy, and communicate with others as they participate in learning experiences in health and physical education, in order to support healthy relationships, a sense of belonging, and respect for diversity
- A1.5** apply skills that help them develop self-awareness and self-confidence as they participate in learning experiences in health and physical education, in order to support the development of a sense of identity and a sense of belonging
- A1.6** apply skills that help them think critically and creatively as they participate in learning experiences in health and physical education, in order to support making connections, analysing, evaluating, problem solving, and decision making
- B1.1** actively participate according to their capabilities in a wide variety of program activities
- B1.2** demonstrate an understanding of factors that contribute to their personal enjoyment of being active

- B2.3** assess their level of health-related fitness (i.e., cardiorespiratory endurance, muscular strength, muscular endurance, flexibility) during various physical activities and monitor changes in fitness levels over time **48**
- B3.1** demonstrate behaviours and apply procedures that maximize safety and lessen the risk of injury, including the risk of concussion, for themselves and others during physical activity

Mathematics

- C4** apply the process of mathematical modelling to represent, analyse, make predictions, and provide insight into real-life situations

Geography

- A1.3** describe possible features of a sustainable community in the future



REPORT TO THE DIRECTOR OF EDUCATION

Capital Projects 2022-2023

March 10, 2023

Submitted by:
Steve Brown
Manager of Plant Services

The Huron-Superior Catholic District School Board's Multi-Year Strategic Plan (MYSP) lists Equitable Stewardship of our Resources as one of its strategic directions. This report relates specifically to utilizing our resources responsibly, justly, responsively, and wisely.

The Ministry's School Condition Improvement (SCI) and School Renewal Allocation (SRA) programs target the replacement of key building components and systems, which are at least five years old, in operating schools.

The COVID-19 Resilience Infrastructure Stream – Education Related Projects (CVRIS-EDU) was introduced under the Investing in Canada Infrastructure Program (ICIP) to provide combined federal-provincial funding for education related infrastructure projects.

The Huron-Superior Catholic District School Board SCI and SRA allotments for 2022-2023 are \$2,623,555 and \$1,151,108 respectively. There are also carry-over from 2021-2022 in the SCI and SRA in the amounts of \$338,157 and \$853,064 respectively. The Board has \$665,649 in CVRIS carry-over funding. There is \$1,987,083 remaining in 2021-2022 Capital projects to be expended in 2022-2023.

As a result, there is a net total of Capital funding available in 2022-2023 in the amount of \$3,644,450.

Attached is the funding summary and a list of proposed Capital projects for 2022-2023. Note, that in addition to the listed projects, there is a contingency provision in the amount of \$709,450.

SB/fm
Attachments



Huron-Superior Catholic District School Board

School Condition Improvement (SCI)/Plant Renewal 2022 - 2023

Funding available in:	2022 - 2023		2021 - 2022 Carry-over	
School Condition	2,623,555	+	338,157	2,961,712
Plant Renewal	1,151,108		853,064	2,004,172
CVRIS			665,649	665,649
TOTAL				\$ 5,631,533

Remaining 2021 - 2022 capital projects to be expended in 2022 - 2023:

Our Lady of Fatima (Chapleau)	HVAC	446,530
St. Mary's (Blind River)	HVAC & Lighting	378,662
St. Basil (White River)	HVAC	589,171
St. Augustine (Wawa)		
Our Lady of Lourdes FI	Renovations	520,720
Our Lady of Fatima (Elliot Lake)		
	Professional Fees	52,000
TOTAL		\$ 1,987,083
Net Capital Funding available for new projects for 2022 - 2023		\$ 3,644,450



Huron-Superior Catholic District School Board

School Condition Improvement (SCI)/Plant Renewal

2022 - 2023

Project List

Location	Item	Estimated Cost
Our Lady of Fatima (Chapleau)	Barrier-free Upgrades	330,000
Our Lady of Lourdes French Immersion (Elliot Lake)	Interior Renovations	880,000
Holy Cross	Replace PA System	150,000
St. Mary's College	Auditorium Carpet	100,000
Sacred Heart/St. Basil Elementary	Portable relocations	150,000
Various	Secure Access Systems (optional)	175,000
St. Basil	Classroom renovations	450,000
Total Estimated Capital Expenditures		2,235,000
General School Requests & Major Maintenance		700,000
Total Estimated SCI/Renewal Expenditures		2,935,000
Total Funds Available		3,644,450
Contingency		709,450



**Re: St. Mary's College School Activity Report
March 2023**

March 11, 2023

*Submitted by:
Jenna Viotto
Owen Middleton
Student Trustees, St. Mary's College*

Faith:

- SMC's Ash Wednesday Prayer Service took place on February 22. Ms. Trecroce served as the leader of the service. She was assisted by Abby Wing and Grace Srigley. Students and staff had the opportunity to receive ashes at the school as part of the service.
- Northern Ontario Catholic Leadership Conference took place in North Bay on March 25th. 28 students attended with chaperones Miss Parniak, Mrs. Lambruschini and Miss Vance on the bus down. The conference ran from 10 am - 8 pm at St. Joseph Scollard Hall.
- March 1 & 2 Semester 2 Gr. 12 Religion classes participated in retreats at St. Kateri. The focus on the day was making time to rest and experiencing the beauty of creation even in the winter.
- Staff prayer has resumed at SMC as "Worship Wednesdays" taking place from 8:10-8:15 am in the Chapel. A small number joined their voices in prayer at the first gathering on March 8.

Sports:

- The boy's hockey team won league, city and NOSSA championships this year
- The boy's team will be heading to OFFSA after the march break!
- There are badminton practices happening after school and the mini-meets will be starting in March and April
- The senior boy's basketball team won league, city and NOSSA championships
- The senior boy's basketball team made it to OFSAA and was ranked 8 in the province
- The junior girl's volleyball team won league, city and NOSSA championships
- The senior girl's volleyball team won league and city championships
- Soccer and track will be starting up after the March break
- For wrestling 11 athletes made it to OFSAA
- The boys in wrestling came second at NOSSA

- The girls in wrestling came first overall for NOSSA
- Sienna McDonald got a bronze medal at OFSAA
- Felicity McDonald placed 6th place at OFSAA

Student Council:

- For Student Council, we are hosting the first-ever March Madness sweet 16 extravaganza event which has 16 teams of five people. It has 16 different games that will be happening at lunchtime such as a scavenger hunt, bump, musical chairs and more!

Student Senate:

- For Student Senate, our next initiative for the grade 6-8 students easter egg coloring contest and the class with the best egg comes to St. Mary's for an easter egg hunt and also gets to bake some delicious treats with our foods teacher
- For grades Jk- grade 6 we are getting the students to submit their best jokes to us for April Fool's and the winning class gets a pizza party for their entire class