



**SPECIAL EDUCATION ADVISORY COMMITTEE  
S.E.A.C.  
Minutes**

**Date: Wednesday, September 28, 2022**

<https://meet.google.com/ftz-gkam-zja>

**Location: MSJCEC Room #6**

**Time: 4:00pm - 6:00pm**

**Attendance:** Kasia Ceglaz, Irma DiRenzo, Sherri Kitts, Jared Lambert,  
Fil Lettieri, Jacques Ribout, Melanie Ross, Gary Trembinski, Sandra Turco, Rosanne Zagordo

**Student Trustees and Guests:** Owen Middleton, Jenna Viotto, Franca Spadafora, Tiana Rushon

**Regrets:** Theresa Coccimiglio, Danny Viotto, Chelsy Hannah,

AGENDA ITEMS		ACTION	WHO	WHEN
1.	<a href="#">WELCOME LAND ACKNOWLEDGEMENT &amp; PRAYER</a> Introductions for New Members	<ul style="list-style-type: none"> <li>Members were welcomed to the meeting and our newest member Kasiz Ceglaz was introduced.</li> </ul>	Fil Lettieri	
2.	ACCEPTANCE OF PREVIOUS MINUTES (June 8, 20220) <a href="#">SEAC Minutes - June 8, 2022</a>	<ul style="list-style-type: none"> <li>Minutes were accepted.</li> </ul>	Gary Trembinski Sherri Kitts	
3.	AGENDA ADDITIONS/CHANGES			
4.	GUEST(s): REPORTS <ul style="list-style-type: none"> <li>Student Trustees</li> </ul>	<ul style="list-style-type: none"> <li>Student council ran Welcome Week at the beginning of the school year.</li> </ul>	Owen Middleton Jenna Viotto	

	<ul style="list-style-type: none"> <li>• Summer Transition Program</li> </ul>	<ul style="list-style-type: none"> <li>• There is a new trend of the day that students can take advantage of through the school Instagram.</li> <li>• Link Crew is present at SMC to help new grade 9's transition to school</li> <li>• Tutors are accessible to all.</li> <li>• Teachers are making themselves available after class to support students.</li> <li>• Outdoor classes at St. Kateri are being offered</li> <li>• Canned food drives are happening and getting students more active.</li> <li>• LMS is and Chromebooks are being used regularly.</li> <li>• ILS classroom has gone to KBX.</li> <li>• Student placements are happening ex. student from ILS is placed at OLOL in the breakfast program.</li> <li>• Franca shared details about the Summer Transition Program which ran two weeks.</li> <li>• The program was designed for students with Autism, Anxiety and Intellectual delays. Students who were entering school were also invited.</li> <li>• Focus of the program included turn taking and school readiness, sharing, cooperative play, zones of regulation and morning routines.</li> <li>• A recommendation came up to involve students who have been in the program to welcome new students as a familiar face.</li> </ul>	Franca Spadafora	
5.	MINISTRY UPDATES	<ul style="list-style-type: none"> <li>• Lifting of restrictions and returning to extra curricular activities.</li> <li>• September 30, 2022, marks the second National Day for Truth and Reconciliation. <ul style="list-style-type: none"> <li>➢ to prepare for this important day, boards, teachers, support staff and administrators should: <ul style="list-style-type: none"> <li>• Engage early and often with Indigenous Education Council,, Indigenous staff, partners and communities to co-develop an approach to the day that reflects the needs and input of partners;</li> </ul> </li> </ul> </li> </ul>	Fil Lettieri	

		<ul style="list-style-type: none"> <li>• Register for the National Centre for Truth and Reconciliation four-day series of events, workshops and lectures; and,</li> <li>• Ensure student absences on September 30, 2022, for the purposes of attending National Day for Truth and Reconciliation events outside of school are recorded as “General Absences” rather than “Regular Absences”.</li> </ul>		
6.	<b>SEAC BUSINESS</b> <ul style="list-style-type: none"> <li>• <a href="#">Review SEAC Calendar</a></li> <li>• <a href="#">Review SEAC Recommendations</a></li> <li>• SEAC presentation to Catholic School Councils (CSC) <a href="#">Letter from UCDSB</a></li> </ul>	<ul style="list-style-type: none"> <li>• SEAC reviewed the Annual calendar</li> <li>• The SEAC recommendations have been moved to November.</li> <li>• There is discussion about providing Catholic School Councils a description of SEAC that would provide the opportunity to those who may wish to be a member. More information to follow.</li> <li>• PPM 81 is dated and in the process of being revised.</li> </ul>	Fil Lettieri Irma DiRenzo Rosanne Zagordo	
7.	<b>BUSINESS CARRIED FORWARD</b> <ul style="list-style-type: none"> <li>• Meeting time</li> </ul>	<ul style="list-style-type: none"> <li>• Meeting start time.</li> </ul>		October
8.	<b>SUPERINTENDENT AND COORDINATOR’S REPORT</b> <ul style="list-style-type: none"> <li>• New Counsellor- North</li> <li>• New CDA- East</li> <li>• SSP Support</li> <li>• Mental Health Plan</li> <li>• Staffing Update</li> <li>• Return to School</li> <li>• MACSE Template</li> </ul>	<b>Student &amp; Family Counsellor in the NORTH</b> <ul style="list-style-type: none"> <li>• Partnership with ADSB</li> <li>• 2.5 days of in-person counselling per week</li> </ul> <b>Communicative Disorders Assistant (CDA) in the EAST</b> <ul style="list-style-type: none"> <li>• Partnership with ADSB</li> <li>• 2.5 days of service per week</li> <li>• Hired Danielle Secondi, who began Monday, September 26th</li> </ul> <b>School Support Program</b> <ul style="list-style-type: none"> <li>• Service Provider Agreement with Thrive to implement the Ministry’s School Support Program (SSP)</li> <li>• Thrive will be transferring the Board \$65,000 to be used by March 31, 2023. The funds are to be put towards supporting the learning needs of students with ASD entering school and/or currently enrolled in school. Examples of targeted support that the SSP may provide include consultative services to educators, skill building, resource development, etc.</li> </ul>	Fil Lettieri Jared Lambert Rosanne Zagordo	

		<ul style="list-style-type: none"> <li>● Our proposal to Thrive, which we are required to submit to access the funding, is based on expanding our Behaviour Team so that we can have a Coach dedicated to supporting our students with ASD with their entry/transition to school. In addition, we will access Occupational Therapy Services</li> </ul> <p>Behaviour Coach in SAULT STE. MARIE</p> <ul style="list-style-type: none"> <li>● Trialing a Family of Schools approach to provide job-embedded learning to staff and increased intervention in schools</li> </ul> <p>Occupational Therapy Services for ALL SCHOOLS</p> <ul style="list-style-type: none"> <li>● Sensory profile assessments</li> <li>● Implementation of interventions</li> <li>● Coaching/ capacity building of school staff</li> <li>● Student specific resource development</li> <li>● Small group therapy focusing on self-regulation strategies</li> </ul> <p>Staffing Update</p> <ul style="list-style-type: none"> <li>● Updating Projected Needs and reassigning support based on students leaving our system or transferring to another school in our board</li> </ul> <p>Welcoming the Unexpected</p> <ul style="list-style-type: none"> <li>● Ps/VPs hold pre-registration meetings for incoming students with special needs. Rosanne Zagordo (City) and Nick D'Amato (East &amp; North) participate in the meetings</li> </ul> <ul style="list-style-type: none"> <li>● Jared provided a Mental Health update.</li> <li>● We are hoping to hire an in person counsellor in the North Schools.</li> <li>● East support has increased in the counselling area.</li> <li>● Our MOUs with AFS for our care and treatment classrooms were revised.</li> <li>● A summer counsellor was hired and helped to</li> </ul>		
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		develop the Multi Year Mental Health Plan.		
a.	North Shore Tribal Council (S. Kitts)	<ul style="list-style-type: none"> <li>Elders in the classroom program is running. Garden River Elders was chosen to speak at a conference in Australia.</li> <li>Sherri has offered that this may be a good presentation for SEAC. More information to follow.</li> </ul>	Sherri Kitts	
b.	AUTISM ONTARIO SSM CHAPTER PARENT INVOLVEMENT COMMITTEE (I. DiRenzo)	<ul style="list-style-type: none"> <li>Our new northern volunteer coordinator is Willow Lem.</li> <li>There is a Peer Mentorship program through Autism Ontario</li> </ul>	Irma Drenzo	
c.	ALGOMA FAMILY SERVICES (T. Coccimiglio)	<ul style="list-style-type: none"> <li>No report at this time.</li> </ul>		
d.	THRIVE – WELL BEING COMMITTEE ( K. Ceglarz)	<ul style="list-style-type: none"> <li>No report at this time.</li> </ul>	Kasia Ceglarz	
e.	COMMUNITY LIVING ALGOMA (J. Ribout)	<ul style="list-style-type: none"> <li>CLA pamphlet is being revised and will launch shortly.</li> <li>Parent forum will be held October 5, 2022.</li> <li>CLA is looking at their waiting list.</li> <li>Sergio Iacoe is working with the school board to review the list of needs.</li> <li>Shelley Moore is coming to Sault Ste. Maire October 24, 2022. There are 120 spots for HSCDSB employees. Memo to follow from CLA.</li> </ul>	Jacques Ribout	
f.	MEMBER-AT-LARGE (C. Hannah)	<ul style="list-style-type: none"> <li>No report at this time.</li> </ul>		
g.	MEMBER AT LARGE (M. Ross)	<ul style="list-style-type: none"> <li>Sault College is implementing some shadowing into the program. Students in the ILS in courses can shadow a student in a course that they may have some interest in.</li> </ul>	Melanie Ross	
h.	MEMBER-AT-LARGE – FOCUS ON FAITH (I. Drenzo)	<ul style="list-style-type: none"> <li>There is a new theme this year: We are many, we are one.</li> </ul>	Irma Drenzo	
i.	TRUSTEES REPORT (G. Trembinski, S. Turco)	<ul style="list-style-type: none"> <li>On the board website there is the multi year accessibility plan.</li> <li>The trustees were invited and attended the Faith Day and the 25 year celebration for employees.</li> <li>Truth and Reconciliation day is September 30, 2022- wear your orange shirt.</li> </ul>	Sandra Turco Gary Trembinski	

		<ul style="list-style-type: none"> <li>Retirement celebration is October 12, 2022 for employees who have retired.</li> </ul>		
9.	NOTES	Adjournment: 6:15 pm	Kasia Ceglarz Gary Trembinski	

**Next Meeting:**      October 26, 2022

**Location:**            Board Office Meeting Room #6 and Google Meet option

**Time:**                 4:00 – 6:00 p.m.