



Log of Teaching Practice for Experienced Teachers (Optional)

Suggestions for Using the Log of Teaching Practice

How is the Log of Teaching Practice used?

A Log of Teaching Practice is an optional resource for principals and/or teachers that may be used as a regularly kept record of demonstrations of teaching. It can provide a vehicle for chronicling noteworthy examples of teaching and learning events as they occur. The log is limited in its focus and is highly structured, using a standardized format for recording. Entries are restricted to facts so that data are objective. Analysis and interpretation follow the collection of log data.

How can the Log of Teaching Practice be used in the performance appraisal process for experienced teachers?

The log can be used to record selected information about specific occurrences related to an experienced teacher's learning and development in relation to the 16 competencies that form the basis of the performance appraisal process for experienced teachers. The log provides specific information recorded over time, which the principal and teacher can use to identify patterns that show areas of strength and growth. When kept simultaneously by both the principal and the teacher, the principal and teacher logs together can to be used to encourage personal reflection, promote professional dialogue, and foster learning from experience. Note that there is an individual log form provided for each of the 16 competencies. Principals and teachers may use the blank log form for other competencies if they wish.

Who maintains the Log of Teaching Practice?

Principals and teachers may keep their own individual logs.

What occurrences are relevant for recording in the Log of Teaching Practice?

The occurrences or instances that could be recorded in the log should be relevant to the 16 competencies that form the basis of the performance appraisal process. Principals and teachers may also choose to keep logs for other competency areas. Concrete examples of ways that a competency may be observed in practice are included on the log form as a resource. These statements are samples and do not include everything that constitutes good teaching. Their purpose is to help make specific the skills, knowledge, and attitudes expected of experienced teachers. Principals and teachers may use these examples and others they identify to develop a shared understanding of what teachers should demonstrate in their teaching.

What sources and kinds of evidence are used?

A wide range of possible evidence can be collected in relation to demonstrations of teaching. "Possible Kinds and Sources of Evidence", included as a resource at the end of this appendix, provides a list of evidence that principals and teachers might reference in their individual Log of Teaching Practice.

Log of Tea	ching Practice (Optional) USER: Teacher Principal
Teacher's Las	st Name	Teacher's First Name
Principal's La	st Name	Principal's First Name
Teaching Ass	ignment	Date (yyyy/mm/dd)
the performance	e appraisal process. Teachers and pr	e tool that may be used by principals and teachers in rincipals may use the form to record information about y occur and to cite evidence to support the entries.
DOMAIN: Co	mmitment to Pupils and Pup	oil Learning
Competency: T	eachers demonstrate commitmen	t to the well-being and development of all pupils.
may add other exit is not necessary and teacher reflective applies knowled responds to lessocial students shapes instructed effectively motor demonstrates	amples of good teaching practices that the to record information for each example of on what the competency may look like edge of how students develop and learn arning exceptionalities and special needs at sare met etion so that it is helpful to pupils who leativates pupils to improve pupil learning a positive rapport with students	physically, socially, and cognitively s by modifying assessment processes to ensure needs of rn in a variety of ways
Date of Entry	Record noteworthy instances relate sources of evidence identified.	d to the competency shown above and kinds and

Log of Teac	hing Practice (Optional)	USER: Teacher Principal
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Teaching Assig	ınment	Date (yyyy/mm/dd)
performance appr	aisal process. Teachers and principal	ay be used by principals and teachers in the is may use the form to record information about occur and to cite evidence to support the entries.
DOMAIN: Com	nmitment to Pupils and Pupil	Learning
Competency: Tea	achers are dedicated in their effort	s to teach and support pupil learning and
may add other exam It is not necessary to teacher reflect on w assists learners provides for active employs a balan establishes an e uses a variety of	reples of good teaching practices that they be record information for each example. Rathat the competency may look like in praction practising new skills by providing opposive pupil participation in the learning procedure of pupil- and teacher-directed discussing new strategies suited to the individual	ather, examples are intended to help the principal and rice. rtunities for guided practice as on/learning al needs of pupils
Date of Entry	sources of evidence identified.	I to the competency shown above and kinds and

Log of Teac	hing Practice (Optional)	USER: Teacher Principal
Teacher's Last	Name	Teacher's First Name
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performance appr	aisal process. Teachers and princip	nay be used by principals and teachers in the als may use the form to record information about occur and to cite evidence to support the entries.
DOMAIN: Com	nmitment to Pupils and Pupi	l Learning
Competency: Tea	achers treat all pupils equitably a	nd with respect.
may add other exam It is not necessary to teacher reflect on wi demonstrates ca promotes polite a addresses inapp communicates ir ensures and mo values and prom orientation, race	nples of good teaching practices that the precord information for each example. I hat the competency may look like in practice and respect for pupils by maintaining and respectful pupil interactions propriate pupil behaviour in a positive mainformation from a bias-free, multiculturated bias-free assessment to address enotes fairness and justice and adopts and, disability, age, religion, and culture	g positive interactions anner I perspective quality ti-discriminatory practices in respect of gender, sexual
Date of Entry	Record noteworthy instances relate sources of evidence identified.	ed to the competency shown above and kinds and

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performance appr	aisal process. Teachers and princi	may be used by principals and teachers in the ipals may use the form to record information about by occur and to cite evidence to support the entries.
DOMAIN: Com	nmitment to Pupils and Pup	oil Learning
		for learning that encourages pupils to be problem contributing members of a changing society.
The following are examples of possible ways the competency may be shown in practice. The principal and teacher may add other examples of good teaching practices that they identify during the appraisal process. It is not necessary to record information for each example. Rather, examples are intended to help the principal and teacher reflect on what the competency may look like in practice. • provides learners with appropriate opportunities for independent practice of new skills • employs effective questioning techniques that encourage higher-level thinking skills		
encourages feed environment	lback, risk taking, questioning, and exp	rs on attainment of new concepts/skills perimentation by establishing a non-threatening learning strengths and capabilities to pursue possible career paths
Date of Entry	Record noteworthy instances rela sources of evidence identified.	ated to the competency shown above and kinds and

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performance appr	aisal process. Teachers and principa	ay be used by principals and teachers in the als may use the form to record information about occur and to cite evidence to support the entries.
DOMAIN: Prof	essional Knowledge	
Competency: Tealegislation.	achers know their subject matter,	the Ontario curriculum, and education related
may add other exam It is not necessary to teacher reflect on wi teaches the Onto demonstrates me presents accurat implements and	reples of good teaching practices that the precord information for each example. Replay that the competency may look like in practance curriculum by exhibiting an understate astery of subject knowledge and related the and up-to-date information effectively explains statutes and regulation and explains appropriate legislation, locat	ather, examples are intended to help the principal and ctice. Inding and ability to explain subject areas skills In the principal and ability to explain subject areas skills In the principal and welfare areas areas areas areas areas areas.
Date of Entry	Record noteworthy instances relate sources of evidence identified.	d to the competency shown above and kinds and

Log of Tea	ching Practice (Optiona	I) USER: Teacher Principal
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Teaching Ass	ignment	Date (yyyy/mm/dd)
performance ap	praisal process. Teachers and princ	t may be used by principals and teachers in the sipals may use the form to record information about bey occur and to cite evidence to support the entries.
DOMAIN: Pro	ofessional Knowledge	
Competency: T	eachers know a variety of effective	ve classroom management strategies.
may add other ex- It is not necessary teacher reflect on systematizes if provides oppo ensures that a uses appropria	amples of good teaching practices that to record information for each example what the competency may look like in proutine procedures and tasks to engage runities for pupils to share their interest all pupils have the opportunity to learn ate strategies to manage discipline e behaviour code consistently	pupils in varied learning experiences is and demonstrates their involvement in learning
Date of Entry	Record noteworthy instances relate sources of evidence identified.	ed to the competency shown above and kinds and

Log of Tea	ching Practice (Optional)	USER: Teacher Principal
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Teaching Ass	ignment	Date (yyyy/mm/dd)
performance ap	praisal process. Teachers and princip	may be used by principals and teachers in the pals may use the form to record information about a occur and to cite evidence to support the entries.
DOMAIN: Pro	ofessional Knowledge	
Competency: T achievement.	eachers know how pupils learn an	d factors that influence pupil learning and
The following are examples of possible ways the competency may be shown in practice. The principal and teacher may add other examples of good teaching practices that they identify during the appraisal process. It is not necessary to record information for each example. Rather, examples are intended to help the principal and teacher reflect on what the competency may look like in practice. uses different motivational strategies to encourage pupils in developing competence in all areas takes into account various learning styles with the selection of materials/media adapts to groups or individual pupils with flexible grouping practices modifies programs to fit pupil needs by making topics relevant to pupils' lives and experiences knows special education IEP and IPRC processes and provides appropriate experiences for pupil achievement		
Date of Entry	Record noteworthy instances related sources of evidence identified.	to the competency shown above and kinds and

Log of Teaching Practice (Optional)	USER: Teacher Principal
Teacher's Last Name	Teacher's First Name
Principal's Last Name	Principal's First Name
Teaching Assignment	Date (yyyy/mm/dd)
The Log of Teaching Practice is a resource tool that me performance appraisal process. Teachers and principal noteworthy examples of teacher performance as they	als may use the form to record information about
DOMAIN: Professional Practice	
Competency: Teachers use their professional known curriculum, legislation, teaching practices, and classical learning and achievement of their pupils.	
The following are examples of possible ways the competence may add other examples of good teaching practices that the It is not necessary to record information for each example. Reacher reflect on what the competency may look like in practice develops clear and achievable classroom expectations we models and promotes effective communication skills chooses pertinent resources for development of instruction uses instructional time in a focused, purposeful way organizes subject matter into meaningful lessons assists pupils to develop and use ways to access and cri	y identify during the appraisal process. Eather, examples are intended to help the principal and circe. With pupils on to address pupil needs tically assess information
Date of Entry Record noteworthy instances related sources of evidence identified.	to the competency shown above and kinds and

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performance appr	aisal process. Teachers and principa	ay be used by principals and teachers in the als may use the form to record information about occur and to cite evidence to support the entries.
DOMAIN: Prof	essional Practice	
Competency: Tea	achers communicate effectively w	ith pupils, parents, and colleagues.
may add other exam It is not necessary to teacher reflect on w provides ongoing demonstrates a follows school/be conducts teache communicates c	nples of good teaching practices that the precord information for each example. Repeated that the competency may look like in practices are greedback to parents through newsletter positive, professional attitude when compored guidelines on reporting with diligence repupil conferences clear, challenging, and achievable expect	ather, examples are intended to help the principal and circe. The sand bulletins, etc. The municating with parents, pupils, and colleagues the circumstance at the same at th
Date of Entry	evidence identified.	the competency shown above and kinds and sources of

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performance appr	aisal process. Teachers and principa	hay be used by principals and teachers in the als may use the form to record information about occur and to cite evidence to support the entries.
DOMAIN: Prof	essional Practice	
	achers conduct ongoing assessm d report results to pupils and pare	ent of their pupils' progress, evaluate their ents regularly.
may add other exam It is not necessary to teacher reflect on w uses a variety of uses a variety of engages in meal uses ongoing re gathers accurate	reples of good teaching practices that the precord information for each example. Find the competency may look like in practice techniques to report pupil progress appropriate assessment and evaluation ningful dialogue with pupils to provide fewer than the porting to keep both pupils and parents it data on student performance and keep	Rather, examples are intended to help the principal and ctice. In techniques edback during the teaching/learning process informed and to chart pupil progress is comprehensive records of student achievement
Date of Entry	Record noteworthy instances relate sources of evidence identified.	ed to the competency shown above and kinds and

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performance appra	aisal process. Teachers and principa	nay be used by principals and teachers in the als may use the form to record information about occur and to cite evidence to support the entries.
DOMAIN: Prof	essional Practice	
	achers adopt and refine their teac sing a variety of sources and reso	hing practices through continuous learning ources.
may add other exam It is not necessary to teacher reflect on wi assesses and re uses provincial a teaching modifies program	reples of good teaching practices that the precord information for each example. Find the competency may look like in practices that the competency may look like in practices program delivery for relevancy achievement standards and competency on to respond to needs of exceptional purpostrates knowledge of trends, technique	Rather, examples are intended to help the principal and ctice. statements as a reference point for evaluation of pils is, and research relevant to his or her teaching
Date of Entry	Record noteworthy instances relate sources of evidence identified.	ed to the competency shown above and kinds and
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performance appr	aisal process. Teachers and principa	hay be used by principals and teachers in the hals may use the form to record information about occur and to cite evidence to support the entries.
DOMAIN: Prof	essional Practice	
Competency: Teaprofessional resp		y in their teaching practices and related
It is not necessary to teacher reflect on will uses technology reporting proced models and pror	hat the competency may look like in practive when appropriate to improve efficiency ures, and decision making notes effective use of technology to pronfective use of technology as it relates to	tather, examples are intended to help the principal and citice. and effectiveness in planning, instructional delivery, note pupil learning school operations and board expectations
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	dership in Learning Comr	
	achers collaborate with other t communities in their classroo	teachers and schools colleagues to create and omes and in their schools.
The following are examples of possible ways the competency may be shown in practice. The principal and teacher may add other examples of good teaching practices that they identify during the appraisal process. It is not necessary to record information for each example. Rather, examples are intended to help the principal and teacher reflect on what the competency may look like in practice. I learns with and from colleagues and others in the communities of learners pursues and effectively shares knowledge about current thinking, trends ad practices in education with colleagues works cooperatively with colleagues to solve pupil, classroom, and school concerns participates as an effective team member and shares expertise with others, e.g., by acting as mentor, peer coach, or associate teacher participates effectively by contributing to grade, division, and/or subject teams participates effectively on committees by organizing school-based activities, e.g., school/parish initiatives, graduation, theme days shares learning acquired through participation on system-wide or provincial initiatives with colleagues serves as a resource to colleagues, e.g., in the effective use of technology, assessment strategies, classroom management creates worthwhile opportunities for pupils, their parents, and community members to share their learning, knowledge, and skill with others and within the class or school		
Date of Entry	Record noteworthy instances re sources of evidence identified.	elated to the competency shown above and kinds and

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DOMAIN: Lead	dership in Learning Comm	unities
	achers work with professionals, arning, pupil achievement, and s	parents, and members of the community to school programs.
may add other exam It is not necessary to teacher reflect on w reaches out to p supporting effect engages others initiates contact appropriate cooperates and serves on the so sets up partners develop resource contributes rese	reples of good teaching practices that the record information for each example, hat the competency may look like in properties and to diverse local communities tive classroom and school activities effectively through shared problem sol with other professionals and communities works readily with the school's support shool council as a teacher advisor hip with local library, music centre, scies to enhance career opportunities and arch to professional publications, subjective presentations at, and effectively or not	es, inviting them to share their knowledge and skills in ving and conflict resolution ty agencies to assist pupils and their families, where t team ence centre, business recreation centre, or career centre to d pupil achievement ect councils, or other professional organizations ganizes conferences, workshops, and institutes to enhance
Date of Entry	Record noteworthy instances rela sources of evidence identified.	ted to the competency shown above and kinds and

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DOMAIN: Ong	oing Professional Learning	
Competency: Testeaching practice		ssional learning and apply it to improve their
may add other exan It is not necessary to teacher reflect on w seeks input from teaching practice identifies areas to changes in educe participates willing skill development observes other to teaching practice reads profession shares with peel keeps a portfolic participates in w Internet sites; or model for pupils	nples of good teaching practices that the precord information for each example, hat the competency may look like in proceedings of consultants, or other appress for professional growth; attends workshoot attended to the professional growth; attends workshoot attended to the professional growth; attends workshoot and effectively in professional learned or broaden knowledge eachers, acquires best practices, and deep had journals, books, Internet sites, or and so recording his or her learning experient orkshops, seminars, courses, and in-second reflects with others to better understand	opriate support staff and effectively applies it to enhance ops, appropriate seminars, or courses to respond to ively applies information to enhance teaching practices ning, study groups, and in-service programs to enhance effectively applies new information/techniques to enhance by articles related to educational contexts and effectively relates them to educational contexts ervice programs; or reads books, articles, journals, and ad human nature to become a better human being and a
Date of Entry	Record noteworthy instances related sources of evidence identified.	ted to the competency shown above and kinds and
	Courses of evidence identified.	

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DOMAIN:		
Competency:		
Date of Entry	Record noteworthy instances relate sources of evidence identified.	ed to the competency shown above and kinds and

Possible Sources of Evidence

The following list provides examples of possible sources of evidence that principals and teachers may reference in the Log of Teaching Practice.

Age-appropriate assessment tools, including modifications for students

Classroom assignments and assessments, including modifications/accommodations for students with learning exceptionalities and special needs

Differentiated lessons and assessments

Feedback on assignments from teacher and/or student

Flyers, pictures, treasure boxes

Goal-setting activities

Learning centres

Lessons and assignments that show authentic assessment practices

Letters to parents, monthly classroom newsletters that reflect the diversity of the school community

List of classroom expectations and routines

List of daily/weekly routines and use of instructional time

Log of student remedial support

Manipulatives, media tools

Multifaith calendar

Open house/curriculum night/education week materials

Parent conference materials

Parent/teacher/student interviews and conferences

Photos of classroom bulletin boards, student activities

Plans showing results of collaboration with other teachers, (e.g., English as a Second Language)

Posters, photos, bulletin boards, displays of student work

Reading and reasoning targets, data analysis and prompts

Records of student achievement

Reflective journals

Resources and classroom materials that reflect diversity

Sample lesson and unit plans using modules, curriculum integration

Sample progress reports and report cards

Sample safety routines

Samples of student reflection

Samples of student work

Samples of tests, rubrics, checklists, anecdotal comments

Self and peer assessments

Student of the week certificates, positive notes

Student portfolios

Student presentations

Student-designed assignments

Use of achievement charts/performance standards

Use of classroom data to improve lessons

Use of community resources and guest speakers

Use of curriculum unit planner

Word wall and classroom visuals

Add Other Sources of Evidence	
	Log of Teaching Practice