



# Huron-Superior Catholic DISTRICT SCHOOL BOARD

## NOTIFICATION OF TEACHER PERFORMANCE APPRAISAL

SCHOOL: \_\_\_\_\_ ACADEMIC YEAR: \_\_\_\_\_

TEACHER'S NAME: \_\_\_\_\_

PRINCIPAL'S NAME: \_\_\_\_\_

### **FOR NEW TEACHERS**

- You are a new teacher (NTIP). New teachers are defined as all teachers certified by the Ontario College of Teachers who have been hired into permanent positions by a school board, school authority or provincial school to begin teaching for the first time in Ontario.

New teacher participation in the performance appraisal process is a legal requirement as set out in Part X.0.1 'Teacher Performance Appraisal' of the Education Act and in Ontario Regulation 99/02, as amended and Ontario Regulation 266/06. All new teachers as defined in the legislation must be evaluated two times within the first 12 months of employment. A teacher ceases to be a new teacher once his or her 24-month new teaching period has elapsed.

### **FOR EXPERIENCED TEACHERS**

- You are an experienced teacher and are being evaluated this year as part of a five-year cycle. Your Annual Learning Plan will be discussed and completed as part of the process.

Teacher participation in the performance appraisal process is a legal requirement as set out in Part X.2 'Teacher Performance Appraisal' of the Education Act and in Ontario Regulation 99/02 and Ontario Regulation 98/02, as amended. Each teacher continually employed by the Board must have an evaluation once in every five-year period.

### **FOR EXPERIENCED TEACHERS NEW TO THE BOARD**

You are an experienced teacher, new to our Board and are being evaluated this year. The five-year evaluation cycle will begin following the completion of your first year of employment with our Board.

\_\_\_\_\_

**(Date)**

**(Principal's Signature)**

\_\_\_\_\_

**(Date)**

**(Teacher's Signature)**

**Please return to the Board Office by:** \_\_\_\_\_

*A signed copy is to be returned to the Principal. Teachers are advised to maintain a copy for their own records.*