



Huron-Superior Catholic
DISTRICT SCHOOL BOARD

Parent Involvement Committee
Minutes

Date: Monday, November 28, 2022

Time: 6:00 p.m.

Location: [Google Meet](#)

Attendance:

Linda Barone (Parent - SMC), Kasia Ceglarz (SEAC Representative), Lindsay Collins (Parent - St. Basil SSM), Randi Ducharme (Parent - St. Basil White River), Shanna Forest (Parent - OLOL Elliot Lake), Fil Lettieri (Superintendent of Education), Anthony Oraziatti (Parent - St. Mary's F.I.), Tiziana Palumbo (CPCO), Amy Tolin (OECTA), Danny Viotto (Director of Education), Nadia Zanatta (CPCO)

Regrets: Paul Best (CPCO), Kathleen Rosilius (Trustee), Sujatha Venkatapathy (Parent - SMC)

Chair: Fil Lettieri

Minutes: Nadia Zanatta

AGENDA ITEMS		DISCUSSION POINTS	LED BY
1.	Welcome, Land Acknowledgment, Prayer	<ul style="list-style-type: none"> Land Acknowledgment & Prayer <ul style="list-style-type: none"> ➤ Fil welcomed all members to the meeting and led the group through prayer, as well as the land acknowledgment. 	F. Lettieri
2.	Introductions	<ul style="list-style-type: none"> Each member in attendance provided a brief introduction (e.g., school their child attends, role on CSC, etc.). 	PIC Members
3.	Guidelines of PIC	<ul style="list-style-type: none"> Policy 4001 and Procedural Guidelines for Parent Involvement Committee 	F. Lettieri

		<ul style="list-style-type: none"> • The purpose of PIC is to support, encourage and enhance parent engagement at the Board level in order to improve student achievement and well-being. • Mandate: <ul style="list-style-type: none"> <input type="checkbox"/> Supporting and enhancing meaningful, inclusive, and constructive parent involvement <input type="checkbox"/> Facilitating communication among Catholic School Councils and the Director of Education and Trustees <input type="checkbox"/> Seeking the advice and ideas of Catholic School Councils, other parents, parishes and community partners as they plan and implement strategies to involve more parents <input type="checkbox"/> Proclaiming and promoting the distinctiveness and value of Catholic education in our community <input type="checkbox"/> Approving the expenditures for activities or projects funded with the Ministry's Parent Involvement funding <input type="checkbox"/> Reporting regularly to the Board through minutes of its meetings 	
4.	Election of Chair	<ul style="list-style-type: none"> • The Chairperson shall be elected for a two year term. Anthony Orazetti was elected in November 2021. He agreed to remain as Chair. • PIC can add a representative from the community/agency/parishes as determined by the committee. Committee members are invited to bring forward recommendations on potential candidates for this position. 	F. Lettieri
5.	Catholic School Council Updates	<ul style="list-style-type: none"> • St. Basil, SSM: CSC is meeting every two months, and they have met one time so far. CSC's goal is to move forward with their Schoolyard Enhancement Project. There is a Family Dance scheduled on December 15th, as well as a Bake Sale. Lots of plans are in effect. • St. Basil, White River: The school is in the process of ordering playground equipment, and CSC is starting a new fundraising initiative to upgrade their Library resources. CSC applied for a PRO Grant (e.g., 2 movie nights - Halloween Dance - a raffle is ongoing to support the Library). CSC has met twice. • St. Mary's College: Meeting 4 times this year; they met in October and again last week. Looking for an extension for the PRO Grant. They would like to establish a Fundraising Committee. 	PIC Members

		<ul style="list-style-type: none"> ● St. Mary's French Immersion: CSC met once this year, and they decided to focus on key events (e.g., Valentine's Day Family Event - offsite fundraiser, Easter fundraiser - perhaps a Craft Show). There was great discussion about parent involvement within the Council. They also discussed drop-off and pick-up issues. ● Our Lady of Lourdes French Immersion: CSC met three times so far this year, and they have applied for a PRO Grant that focuses on educating families about the school's Leader in Me process. 	
6.	SEAC Update	<ul style="list-style-type: none"> ● Summer Transition Program Presentation in September <ul style="list-style-type: none"> ➢ Teachers + Skill Builders worked with students with special education needs in their home school for one week in August to reinforce the skills and strategies needed to transition back to school successfully. ● Special Ed. Department Expansion/Changes <ul style="list-style-type: none"> (a) Communicative Disorders Assistant (CDA) in the East - 2.5 days per week (i.e., Danielle Secondi) (b) Student & Family Counsellor in the North - interviews are scheduled for next week (c) Behaviour Coach in the City - hired an additional Coach (i.e., Vickie Kerns) (d) Changes to MOU for Care & Treatment (e) CCAT & Grade 6 Enrichment Program - CCAT is administered to all Grade 4 students ● Presentation to CSCs and schools hosting SEAC Meetings in the New Year <ul style="list-style-type: none"> ➢ A schedule was shared with all Principals/Vice-Principals, inviting CSC to share their meeting dates so a member of SEAC would be able to join a future meeting. ➢ Putting a request out to schools for SEAC to host a meeting so that they can highlight the programs, services and resources they provide their students with special education needs. ● New member representing Easter Seals, Tiana Rushon, was recently appointed to SEAC as well as Kasia Ceglaz, who is an alternate member, replacing Tina Combs from THRIVE, while she is on Maternity Leave. ● A new SEAC will be formed in January 2023 to correspond with the election of the Board of Trustees. 	F. Lettieri

10.	New Business	<ul style="list-style-type: none">PIC is invited to join the School Board's Inaugural Mass on Wednesday, December 14th at 4:00 p.m.	
11.	Adjournment	<ul style="list-style-type: none">The meeting was adjourned at 7:30 p.m.	