



**SPECIAL EDUCATION ADVISORY COMMITTEE  
S.E.A.C.  
Agenda**

**Date: Wednesday, September 27, 2023**

**Location:**

**Time: 4:00pm - 6:00pm**

**Google Meet:** <https://meet.google.com/efi-muba-aoy>

**Attendance:** John Caputo, Tina Coombs, Theresa Coccimiglio, Irma DiRenzo, Sergio Iacoe, Sherri Kitts, Jared Lambert, Fil Lettieri, Melanie Ross, Tiana Rushon, Gary Trembinski, Rosanne Zagordo

**Student Trustees and Guests:** Kenzie Garson, Desiree Mackenzie, Owen Middleton

**Regrets:** Jacques Ribout

AGENDA ITEMS		ACTION	WHO	WHEN
1.	WELCOME LAND ACKNOWLEDGEMENT <a href="#">Indigenous Education - HSCDSB</a> PRAYER <a href="#">Catholicity - HSCDSB</a>		Fil Lettieri	
2.	ACCEPTANCE OF PREVIOUS MINUTES (June 5, 2023 <a href="#">SEAC Agenda - June 7, 2023</a>			

3.	AGENDA ADDITIONS/CHANGES			
4.	GUEST(s): REPORTS <ul style="list-style-type: none"> <li>Desiree Mackenzie-Learning Library</li> </ul>		Desiree Mackenzie	
5.	MINISTRY UPDATES <ul style="list-style-type: none"> <li>Bill 98- The Better Schools and Outcomes Act, 2023</li> <li>SIP Guidelines</li> <li>Partnership and Priority Funding-PPF</li> </ul>		Fil Lettieri	
6.	SEAC BUSINESS <ul style="list-style-type: none"> <li>MASCE UPDATES</li> <li>Presentations to Catholic School Council</li> <li>SEAC training-Lynn Ziraldo and Tanya Jewell</li> </ul>		Fil Lettieri	October 25, 2023
7.	BUSINESS CARRIED FORWARD			
8.	SUPERINTENDENT, COORDINATOR and MENTAL HEALTH LEADER'S REPORTS <ul style="list-style-type: none"> <li>Mental Health Literacy Modules, Grades 7-8</li> <li>Summer Student and Family Counsellor</li> <li>PreVenture</li> <li>Summer Transition Program</li> <li>SLP Updates</li> <li>Vision Itinerant Update</li> </ul>		Jared Lambert Fil Lettieri Rosanne Zagordo	
9.	ASSOCIATION REPORTS			
a.	NORTH SHORE TRIBAL COUNCIL (S. Kitts)		Sherri Kitts	
b.	AUTISM ONTARIO SSM CHAPTER		Irma DiRenzo	

	PARENT INVOLVEMENT COMMITTEE (I. DiRenzo)			
c.	ALGOMA FAMILY SERVICES (T. Coccimiglio)		Theresa Coccimiglio	
d.	THRIVE – WELL BEING COMMITTEE ( T. Coombs)		Tina Coombs	
e.	COMMUNITY LIVING ALGOMA (J. Ribout)		Jacques Ribout Sergio Iacoe	
f.	MEMBER-AT-LARGE (M. Ross)		Melanie Ross	
g.	MEMBER-AT-LARGE – FOCUS ON FAITH (I. DiRenzo)		Irma DiRenzo	
h.	EASTER SEALS (T. Rushon)		Tiana Rushon	
i.	TRUSTEES' REPORTS (J. Caputo, G. Trembinski)		John Caputo Gary Trembinski	
10.	ADJOURNMENT			
11.	NOTES			

**Next Meeting:** October 25, 2023

**Location:** TBA

**Time:** 4:00-6:00



**SPECIAL EDUCATION ADVISORY COMMITTEE**  
**S.E.A.C.**  
**Minutes**

**Date: Wednesday, June 7, 2023**

**Meeting 4:00 pm - Board Meeting Room:**  
**Dinner to follow at 5:00 pm - Mill Steakhouse**  
**83 Huron Street SSM, ON**  
**705-942-3051**

**Google Meet:** [meet.google.com/rsn-emdxc-cqg](https://meet.google.com/rsn-emdxc-cqg)

**Attendance:** Karisa Ceglaz, Theresa Coccimiglio, Irma DiRenzo, Sherri Kitts, Jared Lambert, Fil Lettieri, Jacques Ribout, Melanie Ross, Tiana Rushon, Rosanne Zagordo

**Student Trustees and Guests:** Owen Middleton, Jenna Viotto

**Regrets:** John Caputo

AGENDA ITEMS		ACTION	WHO	WHEN
1.	PRAYER FOR SEAC Welcome, Prayer and Land Acknowledgment	<ul style="list-style-type: none"> <li>• <a href="#">SEAC prayer</a></li> <li>• Theresa thanked Jenna Viotto for her two years as student trustee and her work with SEAC.</li> <li>• We wish her all the best as she moved on to University.</li> </ul>	Fil Lettieri Rosanne Zagordo	
2.	ACCEPTANCE OF PREVIOUS MINUTES (May 31, 2023)	<ul style="list-style-type: none"> <li>• Minutes were accepted.</li> </ul>	Sherri Kitts Tiana Rushon	

3.	AGENDA ADDITIONS/CHANGES			
4.	GUEST(s): REPORTS <ul style="list-style-type: none"> <li>SMC student trustee</li> </ul>	<ul style="list-style-type: none"> <li>Relay for Life- all included this Friday</li> <li>Link Crew is getting ready for September</li> <li>Arts Festival is Thursday June 8</li> <li>Multicultural night and BBQ</li> <li>Year end mass is upcoming</li> <li>Religion class has visited other churches, synagogues etc</li> <li>Kenzie Garson is the new Junior Trustee who will be replacing Jenna Viotto</li> </ul>		
5.	MINISTRY UPDATES	<ul style="list-style-type: none"> <li>Ministry update- SIP</li> </ul>	Fil Lettieri	
6.	SEAC BUSINESS <ul style="list-style-type: none"> <li>Review of SEAC recommendations</li> </ul>	<ul style="list-style-type: none"> <li>Theresa thanked the recommendation committee for their hard work on these recommendations.</li> <li>Melanie Ross will present the recommendations on June 14 at the Board meeting.</li> </ul>	Theresa Coccimiglio	
7.	BUSINESS CARRIED FORWARD			
8.	SUPERINTENDENT, COORDINATOR and Mental Health Leader's REPORT	<ul style="list-style-type: none"> <li>SEAC meeting dates for 2023-2024 were distributed.</li> <li>Caseloads for counselors are full and they are busy wrapping up a year.</li> <li>Summer counsellor position was announced and they will be starting immediately.</li> <li>The summer counsellor will be supporting the summer learning program.</li> <li>We have made significant gains in reducing our waitlist for Psych/Ed testing.</li> <li>Students are also welcomed to come in the summer for Speech/Language testing.</li> <li>Projected needs visits with school administration are complete. This practice helps us to understand what needs are moving into the school, who has graduated and how many EAs they may need at the school.</li> <li>PIC is hosting Family STEAM night at Holy Angels.</li> </ul>	Fil Lettieri Rosanne Zagordo Jared Lambert	

		<ul style="list-style-type: none"> <li>This is an opportunity to showcase the STEAM lab.</li> </ul>		
a.	North Shore Tribal Council (S. Kitts)	<ul style="list-style-type: none"> <li>Graduation parade is June 13, 2023</li> </ul>	Sherri Kitts	
b.	AUTISM ONTARIO SSM CHAPTER PARENT INVOLVEMENT COMMITTEE (I. DiRenzo)	<ul style="list-style-type: none"> <li>Hyperlinks from Autism Ontario:</li> <li><a href="https://www.autismontario.com/transition">https://www.autismontario.com/transition</a></li> <li><a href="https://www.youtube.com/playlist?list=PLDio9OX0K7ZY-iNVDX0nYfk-MBpHO5Mqv">https://www.youtube.com/playlist?list=PLDio9OX0K7ZY-iNVDX0nYfk-MBpHO5Mqv</a></li> <li><a href="https://www.eventbrite.ca/e/autism-data-collaborative-engagement-event-tickets-600669527727">https://www.eventbrite.ca/e/autism-data-collaborative-engagement-event-tickets-600669527727</a></li> </ul>	Irma DiRenzo	
c.	ALGOMA FAMILY SERVICES (T. Coccimiglio)	<ul style="list-style-type: none"> <li>No report at this time.</li> </ul>	Theresa Coccimiglio	
d.	THRIVE – WELL BEING COMMITTEE ( K. Ceglarz)	<ul style="list-style-type: none"> <li>There was a town hall meeting to allow for more communication to the staff at THRIVE</li> <li>Tina Coombs is coming back September 11, 2023 and will start attending the September meetings.</li> </ul>	Kasia Ceglarz	
e.	COMMUNITY LIVING ALGOMA (J. Ribout)	<ul style="list-style-type: none"> <li>There is no waitlist</li> </ul>	Jacques Ribout	
f.	MEMBER-AT-LARGE (M. Ross)	<ul style="list-style-type: none"> <li>No report at this time.</li> </ul>	Melanie Ross	
g.	Easter Seals (T. Rushon)	<ul style="list-style-type: none"> <li>No report at this time.</li> </ul>	Tiana Rushon	
h.	MEMBER-AT-LARGE – FOCUS ON FAITH (I. Drenzo)	<ul style="list-style-type: none"> <li>No report at this time.</li> </ul>	Irma DiRenzo	
i	TRUSTEES REPORT (J. Caputo, G. Trembinski)	<ul style="list-style-type: none"> <li>Trustees attended the Ontario Catholic School Trustee conference in April- with very informative presentations.</li> <li>The ICE symposium was held after four years. It focused on faith and again had very informative guest speakers.</li> <li>In June, Gary attended the Canadian conference for Catholic trustees in Saskatoon. The presentations were excellent.</li> <li>Gary attended a tour of the Garden Centre Education Unit by Sherri Kitts.</li> </ul>	John Caputo Gary Trembinski	
9.	NOTES	Adjournment: 4:51 pm.	Gary Trembinski Kasia Ceglarz	

**Next Meeting:** September 27, 2023  
**Location:** Board Room- Board Office  
**Time:** 4:00 – 6:00 p.m.



**SPECIAL EDUCATION ADVISORY COMMITTEE  
S.E.A.C.  
Minutes**

**Date: Wednesday, September 27, 2023**

**Location:** Board Room, Mount St. Joseph Catholic Education Centre

**Time:** 4:00 p.m. - 6:00 p.m.

**Google Meet:** <https://meet.google.com/efi-muba-aoy>

**Attendance:** John Caputo, Tina Coombs, Theresa Coccimiglio, Irma DiRenzo, Sergio Iacoe, Sherri Kitts, Jared Lambert, Fil Lettieri, Melanie Ross, Tiana Rushon, Gary Trembinski, Rosanne Zagordo

**Student Trustees and Guests:** Kenzie Garson, Desiree Mackenzie, Owen Middleton

**Regrets:** Jacques Ribout

AGENDA ITEMS		ACTION	WHO	WHEN
1.	WELCOME LAND ACKNOWLEDGEMENT <a href="#">Indigenous Education - HSCDSB</a> PRAYER <a href="#">Catholicity - HSCDSB</a>	<ul style="list-style-type: none"> <li>Land Acknowledgement and Board prayer was said by all.</li> </ul>	Fil Lettieri	
2.	ACCEPTANCE OF PREVIOUS MINUTES (June 5, 2023 <a href="#">SEAC Agenda - June 7, 2023</a> )	<ul style="list-style-type: none"> <li>Minutes were accepted.</li> </ul>	Sherri Kitts Gary Trembinski	



3.	AGENDA ADDITIONS/CHANGES			
4.	<p>GUEST(s): REPORTS</p> <ul style="list-style-type: none"> <li>● SMC Trustees</li> <li>● Desiree Mackenzie-Learning Library</li> <li>☐ The Learning Library ...</li> </ul>	<ul style="list-style-type: none"> <li>● SMC trustees shared their report with SEAC: <a href="#">September SEAC Report</a></li> <li>● Desiree Mackenzie, Autism and Behaviour Advisor, shared her presentation with SEAC about the Learning Library. <a href="#">The Learning Library SEAC Sept 2023</a></li> </ul>	<p>Owen Middleton Kenzie Garson Desiree Mackenzie</p>	
5.	<p>MINISTRY UPDATES</p> <ul style="list-style-type: none"> <li>● Bill 98 - The Better Schools and Outcomes Act, 2023</li> <li>● SIP Guidelines</li> <li>● Priorities and Partnerships Funds - PPF</li> </ul>	<ul style="list-style-type: none"> <li>● Bill 98 - The Better Schools and Outcomes Act came into effect for the 2023-2024 school year. Its intent is to increase accountability and transparency (e.g., posting P.D. Day plans, etc.), ensuring effective governance, maximizing capital assets, strengthening teacher training and educator oversight, and implementing consistent approaches to student learning and outcomes (e.g., provincial priority on student achievement in Language/Early Reading and Mathematics).</li> <li>● PPM 169 - Student Mental Health (January 2024) has resulted from Bill 98. The PPM requires school boards to report on the delivery of mental health learning and services. Students in Grades 7 and 8 will take part in Mental Health Literacy Modules. A Board Implementation Team has been formed to support the rollout of this resource from the Ministry of Education/SMHO.</li> <li>● Special Incidence Portion (SIP) funding, which is intended for supporting students with special education needs requiring more than two full-time staff, was allocated using an interim formula to alleviate the administratively burdensome claims process. This change for 2023-2024 has allowed schools to be flexible in scheduling the enhanced support for the students who emerge as requiring it.</li> <li>● Priorities and Partnerships Funding (PPF) details from the Ministry of Education have been shared with school boards. With respect to Special Education, the Board received funding dedicated to Professional Assessments and Licenses for Reading Interventions. More details will be shared</li> </ul>	<p>Fil Lettieri</p>	

		as part of the Board's response to the SEAC Recommendations.		
6.	<b>SEAC BUSINESS</b> <ul style="list-style-type: none"> <li>● MASCE UPDATES</li> <li>● Presentations to Catholic School Council</li> <li>● SEAC training-Lynn Ziraldo and Tanya Jewell</li> </ul>	<ul style="list-style-type: none"> <li>● MACSE continues to be a priority for SEAC and a standing item on our agenda.</li> <li>● There were a number of presentations last year to Catholic School Councils (CSC).</li> <li>● Once CSCs are formed, Fil Lettieri will reach out to principals about scheduling the SEAC presentation.</li> <li>● SEAC training by Lynn Ziraldo and Tanya Jewel from Autism Ontario will occur virtually on October 25, 2023.</li> </ul>	Fil Lettieri	October 25, 2023
7.	<b>BUSINESS CARRIED FORWARD</b>			
8.	<b>SUPERINTENDENT, COORDINATOR and MENTAL HEALTH LEADER'S REPORTS</b> <ul style="list-style-type: none"> <li>● Mental Health Literacy Modules, Grades 7-8</li> <li>● Summer Student and Family Counsellor</li> <li>● PreVenture</li> <li>● Summer Transition Program</li> <li>● SLP Updates</li> <li>● Vision Itinerant Update</li> </ul>	<ul style="list-style-type: none"> <li>● Summer counselling feedback was provided by Jared Lambert.</li> <li>● This position has been in place for 6 years now.</li> <li>● PreVenture is a program, offered by CAMH and the YWHO, that we signed up to participate in as a pilot board.</li> <li>● This program is a psychology based program that is designed to delay the onset of substance abuse. It will be starting at St. Basil Elementary School with intention to move it to other elementary schools and St. Mary's College.</li> <li>● The Grade 7 and 8 Mental Health Literacy Modules are developed. Support has been provided by School Mental Health Ontario with the intention to be delivered as part of curriculum by teachers.</li> <li>● There will be joint Behaviour and Mental Health Team meetings this year and a focus on supporting our newcomer families.</li> <li>● The Summer Transition Program had 60 students who participated. It took place at most of our schools, with the exception of those that we could not secure a teacher/skill builder.</li> <li>● This year, more support was offered at the beginning of the school year by skill builders.</li> </ul>	Jared Lambert Fil Lettieri Rosanne Zagordo	

		<ul style="list-style-type: none"> <li>Weekly lesson plans were developed along with support from the Learning Library.</li> <li>SEAC Recommendations will go to Trustees at the October Board Meeting and then shared with SEAC at the November meeting.</li> <li>Fil Lettieri provided a few quick updates to SEAC members about the recommendations.</li> <li>The Vision Itinerant Teacher position continues to be posted. There may be an opportunity to work with our coterminous board about this position.</li> <li>Bonnie Dupuis retired from the school board as a Language Interventionist in September.</li> <li>We are actively looking at hiring another Speech Language Pathologist.</li> </ul>		
9.	ASSOCIATION REPORTS			
a.	NORTH SHORE TRIBAL COUNCIL (S. Kitts)	<ul style="list-style-type: none"> <li>Sherri has been busy at school meetings for students and helps to support families.</li> </ul>	Sherri Kitts	
b.	AUTISM ONTARIO SSM CHAPTER PARENT INVOLVEMENT COMMITTEE (I. DiRenzo)	<ul style="list-style-type: none"> <li>The following links have been provided from Autism Ontario for: Practical Tips for member of a Special Education Advisory Committee on how to advocate at these Committees: . <a href="https://www.youtube.com/watch?v=TtadvCvcGC0&amp;t=0s">https://www.youtube.com/watch?v=TtadvCvcGC0&amp;t=0s</a></li> <li>Back to School Resources: <a href="https://bit.ly/AOBackToSchool">https://bit.ly/AOBackToSchool</a></li> </ul>	Irma DiRenzo	
c.	ALGOMA FAMILY SERVICES (T. Coccimiglio)	<ul style="list-style-type: none"> <li>Dr. Ulzen is at AFS seeing clients. He is a child psychologist that has supported our community for the last 20 years.</li> <li>IRIS-Infant and Pregnancy Loss group meets on the last Wednesday of each month.</li> </ul>	Theresa Coccimiglio	
d.	THRIVE – WELL BEING COMMITTEE ( T. Coombs)	<ul style="list-style-type: none"> <li>ICDP ran a school readiness group</li> <li>Neurology group is running with Dr. Kobayashi</li> </ul>	Tina Coombs	
e.	COMMUNITY LIVING ALGOMA (J. Ribout)	<ul style="list-style-type: none"> <li>Sergio Iacoe shared the CLA resources to the members outlining the services that are offered.</li> </ul>	Sergio Iacoe	

		<ul style="list-style-type: none"> <li>• CLA is ready and available to come to meetings to support students and staff</li> <li>• Shelley Moore is going to be presenting her 5 part learning series. This is a joint venture with school boards and the community.</li> </ul>		
f.	MEMBER-AT-LARGE (M. Ross)	<ul style="list-style-type: none"> <li>• Melanie Ross is working with students on a skill development program. This will help support the 3 field placements that are required as part of the CICE program. This is not a credit program.</li> </ul>	Melanie Ross	
g.	MEMBER-AT-LARGE – FOCUS ON FAITH (I. DiRenzo)	<ul style="list-style-type: none"> <li>• The online erosion of Growing in Faith is available</li> </ul>	Irma DiRenzo	
h.	EASTER SEALS (T. Rushon)	<ul style="list-style-type: none"> <li>• Easter Seals has focused on supporting families with resources to help their child start school in September.</li> <li>• There is a Celebrity Hockey Classic in support of Easter Seals that involves an ex NHL player and fundraising.</li> <li>• Dancing with Easter Seals- more details to follow</li> </ul>	Tiana Rushon	
i.	TRUSTEES' REPORTS (J. Caputo, G. Trembinski)	<ul style="list-style-type: none"> <li>• John Caputo and Gary Trembinski shared their positive experience travelling to the East schools. On their way to the North Regional meeting, they had opportunities to stop at various East schools. They had many opportunities to visit classrooms, talk with students and staff and look at the work that was completed surrounding accessibility</li> </ul>	John Caputo Gary Trembinski	
10.	ADJOURNMENT	<ul style="list-style-type: none"> <li>• Meeting was adjourned at 6:10 pm</li> </ul>	Irma DiRenzo Tina Coombs	
11.	NOTES			

**Next Meeting:** October 25, 2023

**Location:** Board Room, Mount St. Joseph Catholic Education Centre

**Time:** 4:00 p.m. - 6:00 p.m.