



**Summative Report Form for Principals and Vice-Principals**

<b>Appraisee Position (Circle One):</b>		<b>Principal</b>	<b>Vice-Principal</b>
Last Name:		First Name:	
<b>Appraiser Position (Circle One):</b>		<b>Supervisory Officer</b>	<b>Principal</b>
Last Name:		First Name:	
Name of School:			
Appraisal Year:			
<p><i>In thinking about what you have observed in the Principal/Vice-Principal's performance and the professional dialogue you have had with the Principal/Vice-Principal during the appraisal year, there may be some practices and competencies from their Performance Plan that you wish to highlight that have contributed strongly to the Principal/Vice-Principal's overall performance in achieving their goal.</i></p>			
<p><i>In thinking about what you have observed in the Principal/Vice-Principal's performance and the professional dialogue you have had with the Principal/Vice-Principal during the appraisal year, there may be some practices and competencies from their Performance Plan that you wish to highlight that could be a focus for next year's annual growth plan as a part of the ongoing cycle of continuous professional development.</i></p>			
<b>Overall Rating/Summative Statement of Performance</b>			
The Supervisory Officer/Principal will provide an overall rating and a summative statement of the Principal's/Vice-Principal's performance based on the results achieved.			
<b>Overall Rating</b>			
Check the appropriate box:	<input type="checkbox"/>	<b>Satisfactory Performance</b>	
	<input type="checkbox"/>	<b>Unsatisfactory Performance</b>	
<b>Supervisory Officer's/Principal's summary comments on the appraisal</b>			
<p><i>Principal's/Vice-Principal's Comments (Optional)</i></p>			
Supervisory Officer's Signature:			Date:
Principal's/Vice-Principal's Signature indicates the receipt of the Summative Report:			
Principal's/Vice-Principal's Signature:			Date: