



Improvement Plan Working Template

Appraisee Position (Circle One):		<i>Principal</i>	<i>Vice-Principal</i>
Last Name:		First Name:	
Appraiser Position (Circle One):		<i>Supervisory Officer</i>	<i>Principal</i>
Last Name:		First Name:	
Name of School:			
Appraisal Year:			

Element of Criteria for Rating <i>(as per the criteria from section 2.7.2.1, "Determining the Rating")</i>	Explanation of Concern	Practices and Competencies Needing Attention <i>(from the Ontario Leadership Framework)</i>	Steps To Be Taken <i>(developed by appraiser in consultation with appraisee)</i>	Indicators of Success <i>(developed by appraiser in consultation with appraisee)</i>	To Be Completed by
The extent to which the appraisee worked diligently and consistently towards the implementation of the actions identified in the Performance Plan					
The effectiveness of efforts made to overcome challenges faced by the appraisee in carrying out the actions identified in the Performance Plan					

Appendix 7

<i>Element of Criteria for Rating (as per the criteria from section 2.7.2.1, "Determining the Rating"</i>	<i>Explanation of Concern</i>	<i>Practices and Competencies Needing Attention (from the Ontario Leadership Framework)</i>	<i>Steps To Be Taken (developed by appraiser in consultation with appraisee)</i>	<i>Indicators of Success developed by appraiser in consultation with appraisee)</i>	<i>To Be Completed by</i>
The actual goals achieved, or not achieved, by the appraisee.					
The rationale provided by the appraisee for goals not achieved.					
The demonstrated ability and willingness of the appraisee to implement actions to address the goals not achieved.					
<i>Learning needs of appraisee, with respect to carrying out the Improvement Plan (to be determined by appraiser in consultation with apraisee).</i>					
NEEDS			STRATEGIES AND SUPPORTS TO BE PROVIDED		
Supervisory Officer's/Principal's Signature:					
Date:					
<i>Principal's/Vice-Principal's signature indicates the receipt of the Improvement Plan</i>					
Signature:			Date:		