



Huron-Superior Catholic

DISTRICT SCHOOL BOARD

Application for Permanent Teacher Position

Name:		
-------	--	--

(First)

(Last)

Street Address:		
City:	Province:	Postal Code:
Phone:	Alternate Phone:	
Email Address:		

Are you legally entitled to work in Canada?	Yes	No
Are you over the age of eighteen?	Yes	No
Have you ever been convicted of any offence under the Criminal Code of Canada, for which a pardon has not been granted?	Yes	No
Are you a practicing Roman Catholic?	Yes	No

Applying to work in the following cities:	Sault Ste. Marie			
	Blind River	Elliot Lake	Espanola	Massey
	Chapleau	Hornepayne	Wawa	White River

Along with this Application for Permanent Teacher Position form, the following documentation must also be submitted to be considered for a position:

- ☐ Cover letter and Resume [all applicants - internal and external]
- ☐ Pastoral Reference Form or Faith Reference Form (both forms attached) [all applicants - new *or* updated reference]
- ☐ Transcripts – University and College of Education [external applicants only]
- ☐ Practice Teaching Reports and/or Recent Performance Review Reports [external applicants only]
- ☐ Two letters of reference [external applicants only]
- ☐ Certificate of Qualification and Registration from the Ontario College of Teachers [all applicants]
(If not yet issued, please submit a Letter of Eligibility or Interim Certificate of Qualification)
- ☐ QECO Statement of Evaluation (if applicable) [external applicants only]

Please submit this application and all required documentation to job.applications@hscdsb.on.ca.

Personal Information on this form is collected under the Municipal Freedom of Information and Protection of Privacy Act, and will be used to establish and manage an employment relationship.



Huron-Superior Catholic

DISTRICT SCHOOL BOARD

PASTORAL REFERENCE FORM

Candidate's Name:			
Rating of Candidate (please check one)			
<input type="checkbox"/>	0 - In conscience, I cannot give this recommendation.		
<input type="checkbox"/>	1 - I do not know the candidate well enough to make a recommendation at this time.		
<input type="checkbox"/>	2 - I am comfortable making this recommendation.		
<input type="checkbox"/>	3 - I can give this recommendation without any qualification.		
This recommendation is based on (please check all that apply)			
<input type="checkbox"/>	Ongoing personal knowledge of the candidate as an active member of the parish.		
<input type="checkbox"/>	Knowledge of the candidate as a registered member of the parish.		
<input type="checkbox"/>	Personal knowledge of the candidate in the past.		
<input type="checkbox"/>	A personal interview and knowledge of the candidate's family.		
<input type="checkbox"/>	A personal interview.		
<input type="checkbox"/>	I know the candidate to be a good moral character consistent with the expectations of the Catholic Church.		
<input type="checkbox"/>	I know the candidate to be a practicing Catholic who is in full communion with the Catholic Church.		
<input type="checkbox"/>	I believe that the candidate will provide an appropriate role model for the children entrusted to his/her care for religious instruction in the Catholic Faith.		
Please indicate their role(s) in your parish:			
<input type="checkbox"/>	Church Choir	<input type="checkbox"/>	RCIA Leader
<input type="checkbox"/>	Marriage Preparation Leader	<input type="checkbox"/>	Ministry of the Eucharist
<input type="checkbox"/>	CWL Executive/Member	<input type="checkbox"/>	Lector / Reader
<input type="checkbox"/>	Knights of Columbus Executive/Member	<input type="checkbox"/>	Parish Committee
<input type="checkbox"/>	Other:		
Additional Comments:			
Pastor's Name:			
Parish Name & Address:			

Signature

Date



Huron-Superior Catholic

DISTRICT SCHOOL BOARD

FAITH REFERENCE FORM For Teachers and Early Childhood Educators

Name: _____	
(First)	(Last)
Phone: _____	Alternate Phone: _____
Email: _____	
Name of Parish: _____	Community: _____
Are you a practicing Roman Catholic? Yes / No*	

* If you are not presently practicing with a particular parish community, what steps do you promise to take to begin to contribute and participate in the life of the Catholic parish community? *(Please outline steps in your response on Page 2.)*

PERSONAL ATTESTATION

I assure the Huron-Superior Catholic District School Board that I will strive to be a person of good moral character consistent with the teachings of the Catholic Church.

As a member of the Catholic teaching community:

1. I will impart religious instruction in the Catholic Faith using the curriculum approved by the school board and as requested by the principal.
2. I will infuse gospel values across the curriculum.
3. I will influence and strengthen the spiritual growth of the students and act as an appropriate role model with the Catholic School Community.

(continued)



Huron-Superior Catholic

DISTRICT SCHOOL BOARD

My contributions and participation in the life of the Catholic community and/or the parish includes:

I commit myself to continuing to grow in my faith life as a professional educator through the following steps:

(continued)



Huron-Superior Catholic

DISTRICT SCHOOL BOARD

Note to Prospective OCT-Certified Teachers:

Please note that each year the board offers the Religious Education Part 1 AQ free of charge to board employees to enhance knowledge of Catholic teachings. We would strongly encourage you to take advantage of this opportunity if you do not already possess this AQ. Notice of when this PD will be offered will be sent out to all employees via board email with further instructions on how to participate.

New or Prospective Employee Signature:
Date Signed: