

# HURON-SUPERIOR CATHOLIC DISTRICT SCHOOL BOARD

*OPEN SESSION*

*AGENDA AND REPORTS*

**Wednesday, March 20, 2024**

7:15 p.m.

Board Room

90 Ontario Avenue



**Photo Courtesy of:  
St. Francis Catholic School, SSM**

**AGENDA FOR THE OPEN SESSION BOARD MEETING OF THE  
HURON-SUPERIOR CATHOLIC DISTRICT SCHOOL BOARD  
ON WEDNESDAY, MARCH 20, 2024 @ 7:15 PM  
IN THE BOARD ROOM**

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**A CALL TO ORDER**

1. **Acknowledgement of Traditional Lands – (Owen)**  
Today we meet on Turtle Island in the area governed by the Robinson-Huron Treaty of 1850. It is the traditional land of the Batchewana First Nation, the Garden River First Nation and the Metis settlement at Bawating. We commit ourselves to work on the TRC's Calls to Action that focus on education. We hope to one day know and understand the true history of Canada so we can live into reconciliation with Indigenous peoples on the land. Let us journey together in a good way.

2. **Prayer (Pg 6)**

3. **Call the Roll:**

**Trustees:**

Gary Trembinski (Chair), John Bruno (Vice-Chair), Carol Amadio, John Caputo, Kerri Commanda, Tony D'Agostino, Lindsay Liske, Carol MacEachern, Kathleen Rosilius, Sandra Turco

**Officials:**

Danny Viotto (Director of Education), Joe Chilelli, Christine Durocher, Fil Lettieri, Justin Pino, Franca Spadafora

**Student Trustees:**

Owen Middleton, Kenzie Garson, Mya Jensen

**Regrets:**

**Other Reps:**

Darrell Czop (President, O.E.C.T.A.)  
Marnie McDonald (Vice-President, O.E.C.T.A.)  
Corey Gardi (President, C.P.C.O.)  
Crystal Krauter (President, C.U.P.E.)

**OUR MISSION**

***Persons present are invited to indicate how they have seen our Mission lived out recently in our schools and board community.***

**B ADOPTION OF ORDER OF BUSINESS**

1. **Motion:** That the Huron-Superior Catholic District School Board adopts the Agenda for the Board Meeting of Wednesday, March 20, 2024.

**Are there any additions/changes/deletions?**

**C DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF****D NEW BUSINESS****E CONFIRMATION OF MINUTES**

1. **Minutes of the Open Board Meeting of February 14, 2024.** (Pg 9)  
**Motion:** That the Huron-Superior Catholic District School Board approve the Minutes of the Open Board Meeting of February 14, 2024.
2. **Minutes of the In-Camera Board Meeting of February 14, 2024.**  
**Motion:** That the Huron-Superior Catholic District School Board approve the Minutes of the In-Camera Board Meeting of February 14, 2024.

**F BUSINESS ARISING FROM THE MINUTES****G PRESENTATIONS**

1. **Catholic Faith Testimony** – Director Viotto to introduce Stephanie Parniak (Chaplain, St. Mary’s College) and Alieya Vivienne Caseres (Gr. 11, St. Mary’s College student).
2. **St. Mary’s College Nordic Ski Team** – Director Viotto to introduce Stephanie Parniak, Jennifer Nieson (coach), Melina Bernardo (Gr. 9 student), Taylor Nieson (Gr. 10 student), and Joshua Lamming (Gr. 11 student).

**H COMMITTEE REPORTS**

1. **Minutes of the Policy Committee Meeting – March 6, 2024** (Pg 12)  
Director Viotto and Committee Chair Trustee D’Agostino.
2. **Minutes of the SEAC Committee Meeting – January 31, 2024** (Pg 14)  
Superintendent Fil Lettieri

**I ADMINISTRATIVE ITEMS REQUIRING ACTION**

1. **OSSTF Minutes of Settlement**  
**Motion:** That the Huron-Superior Catholic District School Board approve the Local Collective Agreement negotiated between the Board and the Ontario Secondary School Teachers Federation (OSSTF - District 2)

representing Noon Hour Aides as per the terms of the signed Minutes of Settlement dated February 28, 2024.

2. **OECTA Memorandum of Settlement**

**Motion:** That the Huron-Superior Catholic District School Board ratify the central terms contained with the Memorandum of Settlement and attached Appendices, dated March 5, 2024, made between the Ontario Catholic School Trustees' Association and the Ontario English Catholic Teachers' Association and Agreed to by the Crown. Further that the approval of the ratification of the central terms be reported to OCSTA.

3. **SEAC Member – Sergio Iacoe (Pg 19)**

**Motion:** That the Huron-Superior Catholic District School Board approves the appointment of Sergio Iacoe as an alternate SEAC member, representing Community Living Algoma.

4. **Radon Reduction and Mitigation Upgrades, St. Mary Catholic School, Massey (Pg 20)**

**Motion:** That the Huron-Superior Catholic District School Board awards the construction contract for the Radon Reduction and Mitigation Upgrades at St. Mary Catholic School to Jobst Bros. Construction.

5. **Policy 4020 – Alcoholic Beverages in Schools and Board Buildings (Pg 21)**

**Motion:** That the Huron-Superior Catholic District School Board approves Policy 4020 as presented.

6. **OCSTA 2024 AGM and Conference**

**Motion:** That the Huron-Superior Catholic District School Board approves Student Trustees Kenzie Garson, Mya Jensen and Owen Middleton to travel to Niagara Falls on May 2-4, 2024, to attend the OCSTA 2024 AGM and Conference.

7. **Fieldtrips (Pg 23)**

**Motion:** That the Huron-Superior Catholic District School Board approves the following field trip applications:

1. St. Mary's College – travelling to Canada's Wonderland on May 22, 2024 and returning May 24, 2024.
2. St. Mary's French Immersion School – travelling to Ottawa, ON on June 17, 2024 and returning June 21, 2024.

## **J INFORMATION ITEMS**

1. **Reports to the Director of Education / Board of Trustees**

- a) **Capital Projects 2023-2024** – Steve Brown, Manager of Plant Services (Pg 26)
- b) **SMC Activity Report** – Student Trustees Middleton, Garson and Jensen (Pg 30)

2. **Correspondence**

3. **Notes of Thanks**

**K TEN-MINUTE QUESTION AND ANSWER PERIOD**

- ON AGENDA ITEMS FOR THOSE IN ATTENDANCE

**L UPCOMING EVENTS**

- |                 |   |
|-----------------|---|
| <b>March 21</b> | - <b>International Day for the Elimination of Racial Discrimination</b> |
| <b>March 22</b> | - <b>World Water Day</b>  |
| <b>March 22</b> | - <b>Administrative Council Appreciation Day</b>                        |
| <b>March 24</b> | - <b>Palm Sunday of the Passion of the Lord</b>                         |
| <b>March 27</b> | - <b>Earth Hour</b>   |
| <b>March 27</b> | - <b>SEAC Meeting</b>   |
| <b>March 28</b> | - <b>Holy Thursday of the Lord's Supper</b>                             |
| <b>March 29</b> | - <b>Friday of the Passion of the Lord</b>                              |
| <b>March 30</b> | - <b>Holy Saturday</b>  |
| <b>March 31</b> | - <b>Easter – The Resurrection of the Lord</b>                          |
| <b>April 1</b>  | - <b>Easter Monday</b>  |
| <b>April 2</b>  | - <b>Autism Awareness Day</b>   |
| <b>April 7</b>  | - <b>World Health Day</b>   |
| <b>April 17</b> | - <b>St. Kateri Tekakwitha, Protectress of Canada</b>                   |
| <b>April 17</b> | - <b>Next Board Meeting</b>   |

**M CLOSING PRAYER – Trustee Caputo**

**N ADJOURNMENT**



In the name of the Father and of the Son and of the Holy Spirit. Amen.

**OPENING PRAYER** *Trustee MacEachern*

God of love and infinite wisdom,  
Instill in us the courage it takes to learn, unlearn, and re-learn to seek the truth and  
guide us into action.

Inspire us to serve those who are not always affirmed.

Please provide us with empathy and foresight as servant leaders to support and  
empower one another.

As we embrace your wisdom to strive towards reconciliation, let us unite as one body in  
Christ.

We ask this through our Lord and Saviour, Jesus Christ, one body forever and ever.

**Amen.**

**READING: Corinthians 12:12-13, 24b-26** *Trustee Rosilius*

A reading from the first letter of St. Paul to the Corinthians.

**One Body with Many Members**

For just as the body is one and has many members, and all the members of the body,  
though many, are one body, so it is with Christ. For in the one Spirit, we were all  
baptized into one body – Jews or Greeks, slaves or free – and we were all made to  
drink of one Spirit.

But God has so arranged the body, giving the greater honor to the inferior member, that  
there may be no dissension within the body, but the members may have the same care  
for one another. If one member suffers, all suffer together with it; if one member is  
honored, all rejoice together with it.

The Word of the Lord. **R. Thanks be to God.**

**QUESTIONS FOR PERSONAL REFLECTION** *Chair Trembinski*

What does Christian justice authentically look like to you?

Sound like? Act like?

Reflect on a time where you have suffered with someone who  
is suffering. How did you exemplify Christian justice to care for  
those in need?

Reflect on a time where you rejoiced with those being honored.  
How did you exemplify Christian virtues to celebrate their joy?





**CONTEMPORARY READING** *Trustee Turco*

From Pope Francis' 2020 encyclical letter Fratelli Tutti: On Fraternity and Social Friendship

"A love capable of transcending borders is the basis of what in every city and country can be called 'social friendship.' Genuine social friendship within a society makes true universal openness possible." (Fratelli Tutti, 2020, No. 99)

**QUESTIONS FOR REFLECTION** *Trustee Amadio*

What are some of the borders/barriers that are surrounding us that need to be transcended?

What does social friendship look like to you in order to live a life of justice and hope?

How do you see a society of true universal openness lived out in your school community?

**INTERCESSIONS/PRAYER OF THE FAITHFUL** *Vice-Chair Bruno*

Let us pray for those in equity-deserving groups who seek justice and reconciliation. For them, we pray to the Lord...

Let us pray for the conversion of heart of those who oppress and marginalize others. For this, we pray to the Lord...

Let us pray for our own daily witness that we may contribute to the work of shaping a more just and inclusive society. For this, we pray to the Lord...

**CLOSING PRAYER** *Trustee Caputo*

God of Renewal and Hope,  
You call us to serve others and seek justice for humanity.

Give us the perseverance and the courage to build a more equitable and inclusive society, both in our schools and in the world around us.

We ask this through Christ our liberator and companion.

**Amen.**

**In the name of the Father and of the Son and of the Holy Spirit. Amen.**





**Huron-Superior Catholic**  
DISTRICT SCHOOL BOARD

## our mission

Rooted in Jesus Christ, we are a Catholic learning community called and committed to develop the full potential of each child and to nurture a personal relationship with Jesus that will inspire Catholic leadership.

## our values

Dedicated to excellence in education and the desire to live the values of Jesus we strive to:

- affirm the sacredness of life and respect for all creation
- reverence the dignity of each person as a Child of God
- provide an enduring education that reflects the essence of our Catholic traditions
- proclaim Christ's message throughout the curriculum
- celebrate God's love in prayer, at Eucharist and in all sacramental moments of life
- create sacred learning environments
- cultivate enriching opportunities that will deepen faith.

## our vision

Guided by the Spirit on our journey, together with family and Church, we mutually invite, encourage and support one another in our efforts to transform the world.

**Journey Together in Faith and Learning**



**MINUTES FOR THE OPEN SESSION BOARD MEETING OF THE  
HURON-SUPERIOR CATHOLIC DISTRICT SCHOOL BOARD  
ON WEDNESDAY, FEBRUARY 14, 2024 @ 7:15 PM  
IN THE BOARD ROOM**

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**PRESENT: Trustees:**

Gary Trembinski (Chair), John Bruno (Vice-Chair), Carol Amadio, Kerri Commanda, Tony D'Agostino, Lindsay Liske, Carol MacEachern (virtual), Kathleen Rosilius, Sandra Turco

**Officials:**

Danny Viotto (Director of Education), Joe Chilelli, Christine Durocher, Fil Lettieri, Justin Pino, Franca Spadafora

**Student Trustees:**

Owen Middleton, Kenzie Garson, Mya Jensen

**REGRETS:** John Caputo

*Vision and Values*

*At the start of the meeting, the student trustees presented the trustees and administrative team each with a single rose and a chocolate rose bouquet in honour of St. Valentine's Day. The generous and thoughtful gesture was touching and greatly appreciated by all.*

*Superintendent Durocher highlighted the outstanding performance by the St. Mary's French Immersion Choir at a recent Greyhound game. The 43-member choir performed Oh Canada, as well as the Star-Spangled Banner to a full fan base which included approximately 175 family members and students from the school.*

Adg#   Mtn#

- B-1    B-844 Moved by: K. Rosilius                      Seconded by: J. Bruno**  
That the Huron-Superior Catholic District School Board adopts the Agenda for the Board Meeting of Wednesday, February 14, 2024.  
**CARRIED**
- E-1    B-845 Moved by: L. Liske                              Seconded by: T. D'Agostino**  
That the Huron-Superior Catholic District School Board approve the Minutes of the Open Board Meeting of January 17, 2024.  
**CARRIED**
- G-1                      St. Mary's College Youth Relay for Life**  
*St. Mary's College Grade 12 students, Abby Wing and Tori Carbone are this year's Relay for Life Co-Chairs. Approximately 100 staff and students participated in the May 2023 event, which reached their goal of raising \$35,000. Due to the overwhelming support with this initiative, the committee has raised their goal to \$45,000 for the May 24, 2024, event. With the*



- I-7 B-852 Moved by: K. Commanda                      Seconded by: J. Bruno**  
That the Huron-Superior Catholic District School Board approve the purchase of 288 Dell Latitude Laptops for elementary teachers from Dell Canada at a cost of \$308,877.12 which will be leased over a 4-year period.  
**CARRIED**
- I-8 B-853 Moved by: C. Amadio                      Seconded by: L. Liske**  
That the Huron-Superior Catholic District School Board approves Policy 5010 as presented.  
**CARRIED**
- I-9 B-854 Moved by: J. Bruno                      Seconded by: S. Turco**  
That the Huron-Superior Catholic District School Board approves the following field trip applications:
1. Our Lady of Fatima School (EL) – travelling to Toronto, ON on June 19, 2024 and returning June 21, 2024.
  2. St. Mary’s College – travelling to Ottawa, ON on April 22, 2024 and returning April 25, 2024.
  3. Holy Angels Learning Centre and St. Mary’s College – travelling to Thailand on July 5, 2024 and returning on July 19, 2024.
- CARRIED**
- J-1-a Student Demographic Census**  
*Superintendent Spadafora presented the information gathered through the Student Demographic Census survey which was distributed in the spring of 2023. Data showed that unfortunately, only 9% of elementary students and 30% of secondary students participated. It is recognized that this is not the complete picture of everyone, but a snapshot of the information received was reviewed. The board continues to seek opportunities to learn more about the students it supports.*
- J-1-b SMC Activity Report**  
*Student trustees Middleton, Garson and Jensen highlighted some of the February events at the school, including components from faith, sports, student council, Indigenous student council and student senate. A few noteworthy items were the grade 9 and 12 retreats at St. Kateri, “Valentine’s Day Week” activities, ABCD Bon Soo School Winter Olympics and the I.L.S. Heaven Cent Bowling tournament.*
- N-1 B-855 Moved by: S. Turco                      Seconded by: L. Liske**  
That the Huron-Superior Catholic District School Board meeting of Wednesday, February 14, 2024, adjourns at 8:35 p.m.  
**CARRIED**

Chairperson: \_\_\_\_\_

Secretary: \_\_\_\_\_



**POLICY COMMITTEE  
MINUTES  
Wednesday, March 6, 2024**

**Google Meet:** <https://meet.google.com/upy-sgjb-gri>

**Board Room  
4:30 – 5:15 p.m.**

**Attendance:** John Bruno, Tony D’Agostino, Sandra Turco, Gary Trembinski

**Regrets:**

**Resources:** Danny Viotto, Justin Pino

**Guests:** Joe Chilelli

**Chair:** Tony D’Agostino

**Minutes:** Danny Viotto

Items		Discussion	Who / When
1.	Prayer	<ul style="list-style-type: none"> <li><a href="#">Board prayer</a></li> </ul>	D. Viotto
2.	Review of Minutes – January 31, 2024	<ul style="list-style-type: none"> <li>Minutes</li> </ul>	T. D’Agostino
3.	<b>Policies for Current Committee Review</b>		
	4003 – Processing of Complaints	<ul style="list-style-type: none"> <li>A change was suggested to add a note to the bottom of the flow chart indicating that the Secretary of the Board is also the Director of Education. Since there were no changes to the policy, it is not required to be brought to the board for approval.</li> </ul>	J. Chilelli
	4004 – Freedom of Information	<ul style="list-style-type: none"> <li>The updates provided to the Procedural Guidelines were accepted by the committee. Since there were no changes to the policy, it is not required to be brought to the board for approval.</li> </ul>	J. Chilelli
	4020 – Alcoholic Beverages in Schools and Board Buildings	<ul style="list-style-type: none"> <li>The policy and Procedural Guidelines were reviewed and the Policy Committee has recommended that it move forward for review at the next board meeting.</li> </ul>	J. Pino
	6006 – Jury Duty – Witness in Court	<ul style="list-style-type: none"> <li>There were no changes to the Policy, therefore there is no need for this policy to go to the board for approval.</li> </ul>	J. Chilelli

Items		Discussion	Who / When
	6008 – Political Leaves	<ul style="list-style-type: none"> <li>The updates provided to the Procedural Guidelines were accepted by the committee. Since there were no changes to the policy, it is not required to be brought to the board for approval.</li> </ul>	J. Chilelli <b>13</b>
4.	Future Policies for Review in the 2023-24 School Year		
	4011 – School Funds	•	J. Pino
	4013 – Purchasing	•	J. Pino
	4018 – Records and Information Management	•	J. Chilelli
	5000 – Challenges to Books and Other Materials	•	C. Durocher
	5006 – Home Instruction	•	F. Lettieri
	5011 – Service and Therapy Animals in Schools and Board Buildings	•	F. Lettieri
	7002 – Student Accident and Life Insurance	•	J. Pino
	7007 – Sun Sense	•	C. Durocher
	7015 – Student Dress Code	•	C. Durocher
5.	Next Meeting	Date: Wednesday, April 3, 2024 Time: 4:30 – 6:30 p.m. Location: Google Meet / Board Room	
6.	Adjournment	Meeting adjourned at 5:15 p.m.	



**SPECIAL EDUCATION ADVISORY COMMITTEE  
S.E.A.C.  
Minutes**

**Date: Wednesday, January 31, 2024**

**Location:**

**Time: 4:00pm - 6:00pm**

**Google Meet:** <https://meet.google.com/reb-ozpz-kzk>

**Attendance:** Tina Coombs, Theresa Coccimiglio, Sherri Kitts, Jared Lambert,  
Fil Lettieri, Jacques Ribout, Melanie Ross, Tiana Rushon, Gary Trembinski, Rosanne Zagordo

**Student Trustees and Guests:** Kenzie Garson, Owen Middleton, Justin Pino

**Regrets:** Irma DiRenzo, John Caputo

AGENDA ITEMS		ACTION	WHO	WHEN
1.	WELCOME LAND ACKNOWLEDGEMENT PRAYER FOR SEAC <a href="#">Indigenous Education - HSCDSB</a> <a href="#">Catholicity - HSCDSB</a>	<ul style="list-style-type: none"> <li>Prayer was said by all.</li> </ul>	Fil Lettieri	
2.	ACCEPTANCE OF PREVIOUS MINUTES (December 6, 2023)	<ul style="list-style-type: none"> <li>Minutes were accepted.</li> </ul>	Tina Coombs Sherri Kitts	
3.	AGENDA ADDITIONS/CHANGES			



4.	<p>GUEST(s): REPORTS</p> <ul style="list-style-type: none"> <li>SMC student trustee report</li> <li>Justin Pino</li> </ul>	<ul style="list-style-type: none"> <li>Justin Pino, shared the Special Education Expenditure Comparison. <a href="#">2023-24 SEAC Report.pdf</a></li> <li>Student trustees shared the SEAC report. <a href="#">January '24 SEAC Report</a></li> </ul>	<p>Justin Pino Owen Middleton Mya Jensen Kenzie Garson</p>	
5.	<p>MINISTRY UPDATES</p>	<p><a href="#">MACSE Template</a> - Due Feb. 8th to OCSTA Representative</p> <p>Ministry Updates</p> <ul style="list-style-type: none"> <li><b>Kindergarten Programming</b> <ul style="list-style-type: none"> <li>The Minister of Education announced changes to the curriculum that will take effect September 2025</li> <li>Updates will be related to reading, math and STEM to align with Grade 1 to 8 curriculum revisions.</li> <li>No changes will be made to areas such as play-based learning pedagogy, student to teacher ratio and no changes to the actual structure of the kindergarten program.</li> </ul> </li> </ul>	<p>Fil Lettieri</p>	
6.	<p>SEAC BUSINESS</p> <ul style="list-style-type: none"> <li>MASCE UPDATES</li> <li>Criteria for eligibility for CTCC- Section 265</li> <li>Supports for literacy at the intermediate level</li> </ul>	<ul style="list-style-type: none"> <li><a href="#">Ministry of Education Letter - SEAC JAN</a></li> <li>We will defer the items: Criteria for eligibility for CTCC and Support for literacy at the intermediate level.</li> </ul>	<p>Gary Trembinski</p>	<p>February</p>
7.	<p>BUSINESS CARRIED FORWARD</p>	<ul style="list-style-type: none"> <li>Committee members for PIC, FOF, Wellbeing Committee. Members from SEAC are welcome.</li> <li>Jacques has volunteered to sit on the Wellbeing Committee.</li> <li>Criteria for eligibility for CTCC- Section 265</li> <li>Supports for literacy at the intermediate level</li> </ul>	<p>Gary Trembinski</p>	<p>February</p>
8.	<p>SUPERINTENDENT, COORDINATOR and MENTAL HEALTH LEADER'S REPORTS</p> <ul style="list-style-type: none"> <li>Special Education updates</li> </ul>	<ul style="list-style-type: none"> <li><b>Vision Itinerant Teacher</b> <ul style="list-style-type: none"> <li>Inquired into possible partnership with ADSB for the remainder of the year.</li> </ul> </li> </ul>	<p>Fil Lettieri Rosanne Zagordo Jared Lambert</p>	

		<ul style="list-style-type: none"> <li>• Their special assignment teacher is undergoing training and would not be able to take on the role at this time</li> <li>• This arrangement can be revisited for September should we not be able to fill the position going forward</li> <li>• Other staffing options include posting as a combined position or to offer training.</li> <li>• Rosanne will follow up with the CNIB to see what services they can provide.</li> <li>• <b>ASD &amp; Behaviour Advisor</b> <ul style="list-style-type: none"> <li>- Desiree MacKenzie is on a leave of absence</li> <li>- Kathy Sutherland has assumed her responsibilities in addition to her current schools</li> <li>- A posting for a replacement is forthcoming</li> </ul> </li> <li>• <b>STAR PROGRAM</b> <ul style="list-style-type: none"> <li>- Refer to Overview</li> <li>- SMFI was selected as the site because:               <ol style="list-style-type: none"> <li>(a) Availability of classroom space, in particular a Kindergarten Room which includes access to a dedicated playground and washroom</li> <li>(b) Ability to integrate both English and French Immersion students</li> <li>(c) Opportunities for partnership with THRIVE's Entry to School Program for autistic students, currently housed at SMFI</li> <li>(d) Access to administrator/LRT support (0.5 VP Release)</li> </ol> </li> <li>- Interviewing permanent teachers for the position</li> <li>-</li> </ul> </li> </ul>		
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		<ul style="list-style-type: none"> <li>● <b>Agreement with THRIVE for ICDP</b></li> <li>● Sarah Gregorchuk is the ICDP worker from THRIVE for this contract.</li> <li>● <b>Preventure</b> is our pilot program and partnership with CMHA and local contents. It is an evidence-informed program. All grade 7 and 8 students at St. Basil will be offered it. A universal screening tool was administered (106). Those students were then grouped into thinking styles and provided particular modules. Some areas include anxious thinking and negative thinking .</li> <li>● April PD day, Mental Health modules will be presented to Grade 7 and 8 teachers.</li> <li>● Transition to Kindergarten meetings are starting next week.</li> </ul>		
9.	ASSOCIATION REPORTS			
a.	NORTH SHORE TRIBAL COUNCIL (S. Kitts)	<ul style="list-style-type: none"> <li>● Letters from North Shore Tribal were sent to the school board indicating that Rachelle Lambert will be the primary representative and Sherri will be the alternative.</li> <li>● Sherri Kitts continues to meet with school administration and LRTs.</li> <li>● NOG will be coming in to do a presentation on the 'Duty to Report'</li> </ul>	Sherri Kitts	
b.	AUTISM ONTARIO SSM CHAPTER PARENT INVOLVEMENT COMMITTEE (I. DiRenzo)	<ul style="list-style-type: none"> <li>● No report at this time.</li> </ul>	Irma DiRenzo	
c.	ALGOMA FAMILY SERVICES (T. Coccimiglio)	<ul style="list-style-type: none"> <li>● Dr. Ulzen is working with Alternatives for Youth /AFS which provides students the opportunity to see a Child Psychiatrist.</li> <li>● Sally McMinn, a longstanding employee at AFS - Supervisor of Children's Services 0-6 has passed away.</li> </ul>	Theresa Coccimiglio	
d.	THRIVE – WELL BEING COMMITTEE	<ul style="list-style-type: none"> <li>● Transitions to school meetings with HSCDSB are starting up next week.</li> </ul>	Tina Coombs	

	( T. Coombs)	<ul style="list-style-type: none"> <li>• A Coffee Break session was provided for upcoming parents who have students with special needs.</li> </ul>		
e.	COMMUNITY LIVING ALGOMA (J. Ribout)	<ul style="list-style-type: none"> <li>• Inclusive education month is February and CLA is having a contest Together we are Better.</li> <li>• Shelley Moore's sessions will be made available on February 13 and 28. Links will be shared shortly.</li> <li>• Those interested in summer employment through CLA can apply to: <a href="mailto:summerjobs@cla-algoma.org">summerjobs@cla-algoma.org</a> by March 1 at 4:00 pm</li> </ul>	Jacques Ribout	
f.	MEMBER-AT-LARGE (M. Ross)	<ul style="list-style-type: none"> <li>• Marketing and recruiting has been up and running. A new flyer was developed and distributed to members. It includes some highlights of the program.</li> </ul>	Melanie Ross	
g.	MEMBER-AT-LARGE – FOCUS ON FAITH (I. DiRenzo)	<ul style="list-style-type: none"> <li>• No report at this time.</li> </ul>	Irma DiRenzo	
h.	EASTER SEALS (T. Rushon)	<ul style="list-style-type: none"> <li>• Easter seals has asked members to reach out to SEAC to see if the Red Shirt Day</li> <li>• May 26 to June 1 is national Red Shirt Day to increase awareness - Accessibility Awareness</li> </ul>	Tiana Rushon	
i.	TRUSTEES' REPORTS (J. Caputo, G. Trembinski)	<ul style="list-style-type: none"> <li>• Trustees participated in a PD session in Toronto in January. It was an excellent presentation and the PD was very well received. Artificial Intelligence was one of the presentations. There was also a guest speaker on Truth and Reconciliation who made a tremendous impact.</li> </ul>	Gary Trembinski	
10.	ADJOURNMENT	<ul style="list-style-type: none"> <li>• Meeting was adjourned at 5:42 pm</li> </ul>	Theresa Coccimiglio Tina Coombs	
11.	NOTES: February- SFFI March- SMFI, April- St. Paul May- St. Basil- future meetings Schools to invite Parent Councils			

**Next Meeting:** February 28, 2024

**Location:** SFFI

**Time:** 4:00-6:00 pm

99 Northern Avenue · Sault Ste. Marie, Ontario · P6B 4H5 Tel: (705)253-1700 · Fax (705)253-1777  
Board Chair: Brad Symboluk Executive Director: John Policicchio

March 17, 2024

Huron-Superior Catholic District School Board  
Special Education Department  
90 Ontario Avenue  
Sault Ste. Marie, ON  
P6B 6G7

Dear Fil Lettieri, Superintendent of Education

**RE: COMMUNITY LIVING ALGOMA SPECIAL EDUCATION ADVISORY  
COMMITTEE (S.E.A.C.) REPRESENTATIVE**

We would like to inform you that the Community Living Algoma's Board of Directors has approved that Sergio Iacoe, Manager of Inclusion, Community Living Algoma, will attend as an alternate on behalf of Jacques Ribout, representative from Community Living Algoma on the Huron-Superior Catholic District School Board.

Sincerely,



John Policicchio – Executive Director  
Community Living Algoma



# Huron-Superior Catholic

## DISTRICT SCHOOL BOARD

### REPORT TO THE DIRECTOR OF EDUCATION

#### Radon Reduction and Mitigation Upgrades

At

#### St. Mary Catholic School, Massey Ontario

March 12, 2024

Submitted by: Steve Brown  
Manager of Plant Services

The Huron-Superior Catholic District School Board's Multi-Year Strategic Plan (MYSP) lists Equitable Stewardship of our Resources as one of its strategic directions. This report relates specifically to utilizing our resources responsibly, justly, responsively, and wisely.

Present (Teams Meeting): S. Brown (HSCDSB)  
D. Barban (Nor Mech Engineers)

Sealed tenders for the Radon Reduction and Mitigation Upgrades at St. Mary Catholic School were received at the offices of Nor Mech Engineering, Sault Ste. Marie, Ontario on March 12, 2024. Three (3) tenders were received, with results as follows:

<u>Contractor</u>	<u>Total Stipulated Price</u>
Jobst Bros. Construction	\$293,959
Mike Moore Construction	\$304,437
S&T Group	\$494,168

The budgeted cost for the project is \$250,000. The remaining shortfall will be expended from SCI/SRA contingency (\$964,271).

**Motion:** That the Huron-Superior Catholic District School Board awards the construction contract for the Radon Reduction and Mitigation Upgrades at St. Mary Catholic School to Jobst Bros. Construction.





# Huron-Superior Catholic

## DISTRICT SCHOOL BOARD

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<b>POLICY TITLE:</b>	<b>ALCOHOLIC BEVERAGES IN SCHOOLS AND BOARD BUILDINGS</b>	<b>Approved:</b>	<b>March 31, 1999</b>
		<b>Amended:</b>	<b>March 20, 2024</b>
<b>POLICY NO:</b>	<b>4020</b>	<b>Page:</b>	<b>1 of 1</b>

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### **POLICY**

Alcoholic beverages are not permitted within the schools and buildings of the Huron-Superior Catholic District School Board, except as authorized by the Huron-Superior Catholic District School Board.

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<b><u>ADOPTED</u></b>	Regular Meeting of the Board - March 31, 1999 Motion B-55		<b><u>DISTRIBUTION</u></b>
		i)	Trustees
		ii)	Administration
<b><u>AMENDED</u></b>	Regular Meeting of the Board- April 18, 2006 Motion B-63	iii)	Principals
<b><u>AMENDED</u></b>	Regular Meeting of the Board - September 10, 2014 Motion B-87		
<b><u>AMENDED</u></b>	Regular Meeting of the Board – January 16, 2019 Motion B-33		
<b><u>AMENDED</u></b>	Regular Meeting of the Board – March 20, 2024 Motion B-		

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# Huron-Superior Catholic

## DISTRICT SCHOOL BOARD

### PROCEDURAL GUIDELINES

#### ALCOHOLIC BEVERAGES IN SCHOOLS AND BOARD BUILDINGS

Alcoholic beverages may only be served on Board premises for school or board sponsored events, subject to the approval of the Director of Education or designate.

The group seeking to serve alcohol for an event must:

- have a social function or celebration aligned with the board's values;
- obtain a permit from the Alcohol and Gaming Commission of Ontario (A.G.C.O.);
- purchase Party Alcohol Liability insurance.

All functions will have a bartender(s) with Smart Serve Ontario training to serve all alcohol.



# Huron-Superior Catholic DISTRICT SCHOOL BOARD

## FIELD TRIPS - FORM B

### APPLICATION FOR BOARD OF TRUSTEES APPROVAL EXTENDED FIELD TRIP

SCHOOL: St. Mary's College  
 NAME OF TEACHER Marisa Grancic GRADE 11-12  
 requests authorization to take his/her class to Canada's Wonderland  
(place or area)  
 Date of Departure: May 22, 2024 11pm  
 Date of Return: May 24, 2024 1AM  
 Number of Students: 40 Number of Staff: 4 Number of Adults: \_\_\_\_\_  
(at least 1 required)

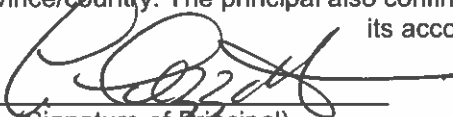
Note: Both male and female chaperones should accompany overnight trips with mixed student groups.

Means of Transportation: coach bus  
 (Under no circumstances are students to drive other students.)

**A detailed itinerary must be provided with this application.  
 The itinerary must outline the educational value of the field trip and list the curriculum  
 and/or Ontario Catholic School Graduate Expectations being met.**

Special provisions to provide for Universal Access: not required.

Note: The Principal confirms that all "Volunteers" have had a Criminal Records Check and a Vulnerable Sector Screening and that all students have out of province/country medical insurance for travel outside the province/country. The principal also confirms that all staff/chaperones are aware of Policy 5003 Field Trips and its accompanying Procedural Guidelines.

  
 (Signature of Principal)

FEB. 13/24  
 (Date)

### AUTHORIZATION

This Extended Field trip is approved.

\_\_\_\_\_  
 (Signature of Director)

\_\_\_\_\_  
 (Date)

Distribution: The Principal will sign the form and send it to the Director of Education.

Once approved by the Board of Trustees, a copy will be sent to the Principal for his/her records.

## Application for Extended Field Trip

### Itinerary

*Wednesday May 22, 2024*, board the coach bus and leave St. Mary's College parking lot at 11PM.

*Thursday May 23, 2024 9AM*

Arrive at Canada's Wonderland and participate in a Youth Leadership conference.

Canada's Wonderland is proud and excited to be hosting the 10th annual Spark Youth Leadership Conference. Students have an opportunity to be a part of an amazing morning of leadership development and fun! They have some of the most successful and effective speakers in North America having years of experience affecting people to change. The team from the annual Ontario Student Leadership Conference (OSLC) and Youth Leadership Camps Canada (YLCC), have developed this exciting conference for grades 7 and up. Students will learn the skills and attitudes that make effective leaders.

8PM depart Canada's Wonderland and return to St. Mary's College parking lot at 1AM on *Friday May 24, 2024*.

### Rationale

In May the Link Crew leaders will attend the Spark Leadership conference in Vaughan, ON at Canada's Wonderland. Link Crew Leaders will attend a leadership conference to build their leadership skills for next year and continue supporting the Grade 9 students for the remainder of the year, preparing them for final exams and culminating tasks.

Students will be fulfilling the Ontario Catholic Graduate Expectations of a Self-Directed, Responsible, Lifelong learner by demonstrating a confident and positive self and respect for the dignity and welfare of others. The leaders will learn to take initiative and demonstrate Christian leadership while leading the Grade 9 students throughout the year.



# Huron-Superior Catholic

## DISTRICT SCHOOL BOARD

### FIELD TRIPS - FORM B

#### APPLICATION FOR BOARD OF TRUSTEES APPROVAL EXTENDED FIELD TRIP

SCHOOL: St. Mary's French Immersion

NAME OF TEACHER Kristie Roberts GRADE 8

requests authorization to take his/her class to Ottawa  
(place or area)

Date of Departure: June 17, 2024

Date of Return: June 21, 2024

Number of Students: 32      Number of Staff: 2      Number of Adults: 5  
(at least 1 required)

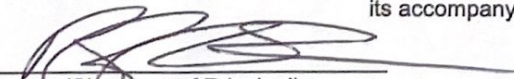
*Note: Both male and female chaperones should accompany overnight trips with mixed student groups.*

Means of Transportation: Coach Bus  
(Under no circumstances are students to drive other students.)

A detailed itinerary must be provided with this application.  
The itinerary must outline the educational value of the field trip and list the curriculum and/or Ontario Catholic School Graduate Expectations being met.

Special provisions to provide for Universal Access: YES  NO  NOT REQUIRED

Note: The Principal confirms that all "Volunteers" have had a Criminal Records Check and a Vulnerable Sector Screening and that all students have out of province/country medical insurance for travel outside the province/country. The principal also confirms that all staff/chaperones are aware of Policy 5003 Field Trips and its accompanying Procedural Guidelines.

  
(Signature of Principal)

January 30, 2024  
(Date)

#### AUTHORIZATION

This Extended Field trip is approved.

\_\_\_\_\_  
(Signature of Director)

\_\_\_\_\_  
(Date)

Distribution: The Principal will sign the form and send it to the Director of Education.

Once approved by the Board of Trustees, a copy will be sent to the Principal for his/her records.





## REPORT TO THE DIRECTOR OF EDUCATION

### Capital Projects 2023-2024

March 8, 2024

Submitted by:  
Steve Brown  
Manager of Plant Services

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The Huron-Superior Catholic District School Board's Multi-Year Strategic Plan (MYSP) lists Equitable Stewardship of our Resources as one of its strategic directions. This report relates specifically to utilizing our resources responsibly, justly, responsively, and wisely.

The Ministry's School Condition Improvement (SCI) and School Renewal Allocation (SRA) programs target the replacement of key building components and systems, which are at least five years old, in operating schools.

Additional funding for the 2023-2024 school is being accessed through the Board's Proceeds of Disposition (POD), which has been in reserve since the sale of the former Sister Mary Clare, St. Hubert, St. Bernadette, and St. Ann schools.

The Huron-Superior Catholic District School Board SCI and SRA allotments for 2023-2024 are \$2,459,637 and \$1,377,556 respectively. There is also carry-over from 2022-2023 in the SCI and SRA in the amounts of \$9,000 and \$516,000 respectively. The Board has \$790,000 in POD funding and has received Ministry of Education approval to apply the funds to the St. Kateri Outdoor Learning Centre Renovation project. There is \$692,922 remaining in 2022-2023 Capital projects to be expended in 2023-2024.

As a result, there is a net total of Capital funding available in 2023-2024 in the amount of \$4,459,271.

Attached is the funding summary and a list of proposed Capital projects for 2023-2024. Note, that in addition to the listed projects, there is a contingency provision in the amount of \$964,271.

SB/fm Attachments





## Huron-Superior Catholic District School Board

### School Condition Improvement (SCI)/Plant Renewal 2023 - 2024

Funding available in:	2023 - 2024		2022 - 2023 Carry-over	
School Condition	2,459,637	+	9,000	2,468,637
Plant Renewal	1,377,556		516,000	1,893,556
POD			790,000	790,000
<b>TOTAL</b>				<b>\$ 5,152,193</b>

Remaining 2022 - 2023 capital projects to be expended in 2023 - 2024:

St. Mary's (Blind River)	HVAC & Lighting	30,000
St. Basil Elementary	Renovations	56,000
Our Lady of Lourdes FI Our Lady of Fatima (Elliot Lake)	Renovations	606,922
<b>TOTAL</b>		<b>\$ 692,922</b>

Net Capital Funding available for new projects for 2023 - 2024 **\$ 4,459,271**



**Huron-Superior Catholic**  
DISTRICT SCHOOL BOARD

## Huron-Superior Catholic District School Board

### School Condition Improvement (SCI)/Plant Renewal 2023 - 2024 Project List

Location	Item	Estimated Cost
Our Lady of Lourdes - SSM	Barrier-free Upgrades	280,000
St. Paul	Barrier-free Upgrades	280,000
Holy Cross	Replace PA System	75,000
St. Mary - Massey	Radon Mitigation	250,000
Our Lady of Lourdes - Elliot Lake Our Lady of Fatima - Elliot Lake	LED Lighting & Fire Alarm System Upgrade	425,000
St. Kateri OLC	Renovation	930,000
St. Basil Elementary	Renovation	555,000
	<b>Total Estimated Capital Expenditures</b>	<b>\$2,795,000</b>
	General School Requests & Major Maintenance	700,000
	<b>Total Estimated SCI/Renewal Expenditures</b>	<b>\$3,495,000</b>
	<b>Total Funds Available</b>	<b>\$4,459,271</b>
	<b>Contingency</b>	<b>\$964,271</b>

## **PROJECT SUMMARY**

2023-2024

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### **St. Kateri OLC**

- Expanded and upgraded washroom facilities including replacement of existing septic system
- Additional classroom
- Upgrades to ventilation system
- Conversion to LED lighting
- Upgraded electrical service

### **St. Basil SSM**

- Convert former music room to two (2) additional classrooms
- Expand existing library seminar room and convert to classroom
- Install two (2) gymnasium dividing curtains

### **Our Lady of Lourdes – Elliot Lake**

- Conversion to LED lighting

### **Our Lady of Fatima – Elliot Lake**

- Conversion to LED lighting
- Replace fire alarm system

### **Our Lady of Lourdes SSM**

- Various barrier-free upgrades including full universal washroom

### **St. Paul**

- Various barrier-free upgrades including full universal washroom

### **St. Mary Massey – Radon Mitigation**

- Install polyethylene membrane over dirt floor in crawlspace
- Install eleven (11) radon exhaust fans throughout the school.



# Huron-Superior Catholic

## DISTRICT SCHOOL BOARD

### St. Mary's College School Activity Report

March 2024

March 20, 2024

*Submitted by:*  
*Owen Middleton*  
*Kenzie Garson*  
*Mya Jensen*  
*Student Trustees*  
*St. Mary's College*

#### **Faith:**

- Grade 9 and 12 retreats took place during the last week of February and the first week of March
- A total of 6 Grade 9 and 2 Grade 12 classes attended St. Kateri this semester
- Mrs. Rollin and Miss Mitchell's Religion classes visited the Chapel in February for Lenten meditations
- Mr. Rocchetta's Grade 12 Religion class helped to lead a very excellent Ash Wednesday Prayer Service

#### **Extracurriculars:**

- The boys' hockey team competed at NOSSA, winning two out of three games and qualifying for OFFSA
- Badminton practice has started, with the first mini-meet after March break
- Curling has ended, battling a close fight in NOSSA
- Girls hockey played in the city semi-finals; they fell just short of a win
- After March break, the Soccer and Track seasons will begin

#### **SMC Student Council:**

- Student Council has begun planning for a Grade 9 and 10 "Spring Fling" Formal Dance taking place on April 18 at SMC

- In collaboration with SMC Radio's March Madness, the annual Sweet Sixteen Extravaganza event includes a Scavenger Hunt, Teddy Bear Toss, dodgeball, and an obstacle course

**Indigenous Student Advisory Council:**

- On March 1st, Elder Joe Jones brought in a rabbit he trapped and made into rabbit soup for lunch, which was a big hit
- The week before (Feb 25-March 2nd), a group of students went to Elder Joe to learn about sacred fire teachings as well as witness a beaver being taken from one of his traps

**Student Senate:**

- Student Senate held a Giant Valentine's Day card-making contest. The Senior winning classes had the opportunity to come to SMC to decorate Valentine's Day cupcakes with the guidance of Mrs. Rollin; the Junior winning classes were delivered treats by the SMC Knight
- All Student Senators were given Student Senate long-sleeve shirts with their last names printed on the arm
- Student Senate is planning a "What Would You Do With a Pot of Gold" St. Patrick's Day activity. The goal is for the Senior and Junior classes to write or draw a creative story describing what they would do with the pot of gold