



**Huron-Superior Catholic**  
DISTRICT SCHOOL BOARD

**SPECIAL EDUCATION ADVISORY COMMITTEE**

**S.E.A.C.**

**Minutes**

**Date: Wednesday, April 24, 2024**

**Location: BOARD ROOM- HSCDSB**

**Time: 4:00pm - 6:00pm**

**Google Meet:** <https://meet.google.com/fzp-rtzq-fqf>

**Attendance:** John Caputo, Tina Coombs, Theresa Coccimiglio, Irma DiRenzo, Sherri Kitts (Alt), Jared Lambert, Rachelle Lambert, Fil Lettieri, Jacques Ribout, Melanie Ross, Gary Trembinski, Rosanne Zagordo

**Student Trustees and Guests:** Christine Chillelli, Kenzie Garson, Mya Jensen, Owen Middleton

**Regrets:** Tiana Rushon

Minutes by: Rosanne Zagordo

AGENDA ITEMS		ACTION	WHO	WHEN
1.	WELCOME LAND ACKNOWLEDGEMENT <a href="https://meet.google.com/au-eyrs-ehzn">Indigenous Educationhttps://meet.google.com/au-eyrs-ehzn - HSCDSB</a>  PRAYER FOR SEAC <a href="#">Catholicity - HSCDSB</a>	<ul style="list-style-type: none"> <li>Land acknowledgement and prayer was said.</li> </ul>	Rosanne Zagordo	

2.	ACCEPTANCE OF PREVIOUS MINUTES (March 27, 2024)	<ul style="list-style-type: none"> <li>The minutes were accepted.</li> </ul>	Gary Trembinski Tina Coombs	
3.	AGENDA ADDITIONS/CHANGES			
4.	GUEST(s): REPORTS <ul style="list-style-type: none"> <li>SMC Trustees Report</li> </ul>	<ul style="list-style-type: none"> <li>Student trustee report was shared</li> <li><a href="#">April 24 SMC SEAC Report.pdf</a></li> </ul>	Kenzie Garson Mya Jensen Owen Middleton	
5.	MINISTRY UPDATES	<ul style="list-style-type: none"> <li>The Ministry of Education has revised the Grade 10 Career Studies (GLC2O) course to support student mental health. This revised half-credit course will be implemented starting in September 2024. The revisions build on mental health literacy learning already found in the Career Studies course by adding mandatory learning on how to recognize signs of being overwhelmed or struggling, and where to find help locally when needed.</li> </ul>	Fil Lettieri	
6.	SEAC BUSINESS <ul style="list-style-type: none"> <li>MACSE UPDATES</li> <li><a href="#">Mechanical Restraints</a></li> </ul>	<ul style="list-style-type: none"> <li>The MACSE questions were reviewed. No new input from our previous discussion was noted.</li> <li>The difference between a physical restraint (i.e., BMS containment) and mechanical restraint (i.e., backpack tether) was outlined. <ul style="list-style-type: none"> <li>A children’s backpack with a tether has been purchased for students who require its use for safety.</li> <li>The use of the backpack is limited to only a few students across the system who present significant flight risks (e.g., students with project lifesaver bracelets, wandering plan, etc.).</li> <li>The backpack is purchased by the Special Ed. Department at the recommendation of the family and the lead agency/health care provider.</li> <li>The Special Ed. Department will develop a procedural guideline to document this practice and ensure its use is in alignment</li> </ul> </li> </ul>	Fil Lettieri	

		with applicable regulations (refer to link to Mechanical Restraints).		
7.	<p>BUSINESS CARRIED FORWARD</p> <ul style="list-style-type: none"> <li>• <a href="#">Analysis of Exclusion Clause in Ontario's Education Act</a></li> <li>• <a href="#">TCDSB's Response to the Motion from SEAC</a></li> </ul>	<ul style="list-style-type: none"> <li>• Letter from Durham CDSB- follow up discussion</li> <li>• Care and Treatment/Specialized classroom chart was reviewed.</li> <li>• Exclusion - A procedural guideline has been developed to guide principals and document instances of Exclusions.</li> <li>• There is a motion to write a letter in response to Durham CDSB.</li> </ul>	<p>Irma DiRenzo Rosanne Zagordo Fil Lettieri</p>	
8.	<p>SUPERINTENDENT, COORDINATOR and MENTAL HEALTH LEADER'S REPORTS</p>	<ul style="list-style-type: none"> <li>• System IPRC meetings are in progress.</li> <li>• Transition to Kindergarten meetings are also starting in May where we welcome new students in Kindergarten to school who have special needs.</li> <li>• Meetings with school teams will be scheduled to determine projected needs for schools. EA allotments will be discussed.</li> <li>• Amber Jones is our newest Student and Family counsellor-Indigenous Specialization.</li> <li>• Our new Behaviour Coaches who start on May 6 are Marcia Kirby and Aaron Macholz.</li> <li>• Christine Chilelli is also joining the team as the Special Education Consultant</li> <li>• Measurement based care- PPM 169- allow for our counsellors to have an electronic database.</li> <li>• We have Kelsey Ochman who will be working on her Masters degree to start her placement here in September for therapeutic groups</li> <li>• Preventure is going well in our grade 7 and 8 classrooms.</li> <li>• Two postings are out: Summer Counselling position and Student and Family Counsellor position</li> <li>• Psychoeducational Assessments continue to be our priority - Referrals have been assigned to external providers to reduce wait times.</li> </ul>	<p>Fil Lettieri Rosanne Zagordo Jared Lambert</p>	

		<ul style="list-style-type: none"> <li>• Speech Language Referrals have a waitlist of 6 months. This is due to PPM funding - Professional Assessments to reduce the waitlist for testing.</li> <li>• <a href="#">Student Achievement Plan</a> was reviewed. Refer to the link to provide feedback.</li> </ul>		
9.	ASSOCIATION REPORTS			
a.	NORTH SHORE TRIBAL COUNCIL (R. Lambert)	<ul style="list-style-type: none"> <li>• Rachelle inquired about how Jordan Principle funding applications are handled.</li> <li>• Fil outlined the application process. The school board does not initiate a Jordan's Principle application.</li> </ul>	Rachelle Lambert	
b.	AUTISM ONTARIO SSM CHAPTER PARENT INVOLVEMENT COMMITTEE (I. DiRenzo)	<ul style="list-style-type: none"> <li>• Autism Awareness month continues.</li> <li>• <a href="http://www.raisetheflagforautism.com">www.raisetheflagforautism.com</a></li> </ul>	Irma DiRenzo	
c.	ALGOMA FAMILY SERVICES (T. Coccimiglio)	<ul style="list-style-type: none"> <li>• AFS has purchased services through the Attendance Centre which is now going to be purchased at the Youth Hub.</li> <li>• Theresa will pass on the calendar for the youth hub ages 12-25 to distribute as needed.</li> </ul>	Theresa Coccimiglio	
d.	THRIVE – WELL BEING COMMITTEE ( T. Coombs))	<ul style="list-style-type: none"> <li>• The Family Advisory Committee is being revitalized. This group meets monthly and has focus groups. This group helps to bring in more voices on issues</li> <li>• THRIVE is trying to increase their social media platform.</li> </ul>	Tina Coombs	
e.	COMMUNITY LIVING ALGOMA (J. Ribout)	<ul style="list-style-type: none"> <li>• Together We are Better contest was held and the winners were from OLOL- Sault Ste. Marie</li> <li>• Sergio Iacoe is attending ITP meetings at SMC</li> <li>• The Summer Employment program is in full swing.</li> <li>• CLA is celebrating their 70th anniversary!</li> </ul>	Jacques Ribout	
f.	MEMBER-AT-LARGE (M. Ross)	<ul style="list-style-type: none"> <li>• CICE newsletter was started and shared with our PAC committee.</li> <li>• The newsletter will now be shared to SEAC</li> <li>• A program that welcomes new CICE students into the program is being developed.</li> <li>• Convocation is on Tuesday June 4 for CICE grads.</li> </ul>	Melanie Ross	

g.	MEMBER-AT-LARGE – FOCUS ON FAITH (I. DiRenzo)	<ul style="list-style-type: none"> <li>No report at this time.</li> </ul>	Irma DiRenzo	
h.	EASTER SEALS (T. Rushon)	<ul style="list-style-type: none"> <li>No report at this time.</li> </ul>	Tiana Rushon	
i.	TRUSTEES' REPORTS (J. Caputo, G. Trembinski)	<ul style="list-style-type: none"> <li>Congratulations to Jacques and the city of Elliot Lake for winning the Kraft Hockeyville contest.</li> <li>Many thanks to Rachel Bierderman and Hannah Lettieri for hosting SEAC in March at SMFI.</li> <li>A concern was brought forward about the closure of the YMCA and its impact on schools.</li> </ul>	Gary Trembinski John Caputo	
10.	ADJOURNMENT	<ul style="list-style-type: none"> <li>Meeting was adjourned at 6:12 pm</li> </ul>	Theresa Coccimiglio Melanie Ross	
11.	NOTES: Declarative Language Update for May			

**Next Meeting:** May 22, 2024

**Location:** Board Office

**Time:** 4:00-6:00 pm