



MODEL OF PROVISION FOR SCHOOL HEALTH SUPPORT SERVICES

The following chart outlines the provision for school health support services as per [Policy/Program Memorandum No. 81](#) and the subsequent Memorandum to Directors of Education, dated August 14, 1989 (Appendix A).

Support Service	Administered by	Provided by	Training and Direction	Consultation
I. Oral Medication	Pupil as authorized or	Pupil	Attending Physician	local Board of Health
	Parent as authorized or	Parent	Attending Physician	local Board of Health
	Aide or other personnel	School Board	School Board/Physician	local Board of Health
II. Injection of Medication	Pupil as authorized	Pupil	Attending Physician	local Board of Health
	Parent as authorized	Parent	Attending Physician	local Board of Health
	Health Professional	Ministry of Health	Ministry of Health	School Board
III. <ul style="list-style-type: none"> • Sterile, Intermittent Catheterization • Manual expression of bladder / stoma • Postural drainage / deep suctioning (e.g., throat and/or chest) • Tube feeding 	Health Professional	Ministry of Health	Ministry of Health	School Board



<ul style="list-style-type: none"> • Clean, Intermittent Catheterization • Shallow surface suctioning (e.g., oral or nasal suctioning) 	Aide or other personnel	School Board	Parent Ministry of Health	Ministry of Health
IV. <ul style="list-style-type: none"> • Lifting and positioning • Assistance with mobility • Feeding • Toileting 	Aide or other personnel	School Board	School Board and Ministry of Health	Ministry of Health
V. Therapies:				
Physio/Occupational:				
Intensive clinical (treatment)	Qualified therapist	Ministry of Health	Ministry of Health	Ministry of Health
General maintenance exercises	Aide	School Board	Ministry of Health	Ministry of Health
Speech:				
Speech pathology (treatment)	Speech Therapists / Pathologists	Ministry of Health	Ministry of Health	Ministry of Health
Speech correction and remediation	Speech and Language Teachers	School Board	School Board	Ministry of Health
VI. All Services in Children's Residential Care/Treatment Facilities	Aides / Health Professionals	Ministry of Community and Social Services	Ministry of Community and Social Services	Ministry of Health

Appendix A

MEMORANDUM

TO: Regional Directors of Education
FROM: Roy Houghton
DATE: August 14, 1989

CATHETERIZATION AND SUCTIONING

Since the implementation of Policy/Program Memorandum 81, July 19, 1984, school board and Home Care Program personnel have been requesting clarification regarding the administration of catheterization and suctioning procedure.

The original memorandum referred to catheterization and suctioning without reference to differentiating the basic types of procedures, e.g., those that may be performed by the pupil, the parent, or other trained personnel as compared with those procedures requiring the services of a qualified health care professional.

Clean catheterization and shallow surface suctioning are recognized as part of a child's normal toileting and oral hygiene needs. The attached chart describes the types of procedures and identifies the responsibility for administration, service, delivery, training and consultation for each procedure.

School board administrators are encouraged to meet with local Home Care Program directors to review and where necessary, make any appropriate modification to current practices.

Regional offices are requested to forward this information to school boards, along with any additional clarification that may be required. Regional offices are also requested to forward any issues and concerns to my attention.

CATHETERIZATION

Type	Administered By	Provided By	Training & Direction	Consultation
i) Clean intermittent	– Child aide or other personnel	– School Board	– Parent – Ministry of Health	– Ministry of Health
ii) Sterile intermittent	– Health Care Professional	– Ministry of Health	– Ministry of Health	– Ministry of Health
Indwelling care of an indwelling catheter is usually performed by the parent and not required in the school setting. School board personnel should make arrangements with respect to emergency needs.				

SUCTIONING

Type	Administered By	Provided By	Training & Direction	Consultation
i) Shallow surface (e.g. oral or nasal suction)	– Aide or other	– School Board	– Parent – Ministry of Health	– Ministry of Health
ii) Deep (e.g. throat &/or chest suction or drainage)	– Health Care Professional	– Ministry of Health	– Ministry of Health	– Ministry of Health
Where a child is admitted to a treatment program operated and/or funded by the Ministry of Health or the Ministry of Community and Social Services and attends an educational program offered by a school board in the treatment facility, it is expected that the present policies under Policy/Program No. 81 will continue.				