



**SPECIAL EDUCATION ADVISORY COMMITTEE  
S.E.A.C.  
Minutes**

**Date: Wednesday, May 22, 2024**

**Location: Board Office MSJCEC**

**Time: 4:00pm - 6:00pm**

**Google Meet: <https://meet.google.com/aau-eyrs-ehz>**

**Attendance:** John Caputo, Kasia Ceglarz (Alt), Theresa Coccimiglio, Sherri Kitts (Alt), Jared Lambert, Rachele Lambert, Fil Lettieri, Melissa Puzak, Jacques Ribout, Melanie Ross, Tiana Rushon, Gary Trembinski, Rosanne Zagordo

**Student Trustees and Guests:** Christine Chilelli, Joe Chilelli, Owen Middleton, Justin Pino

**Regrets:** Irma DiRenzo, Tina Coombs, Kenzie Garson, Mya Jensen

Minutes by: Rosanne Zagordo

AGENDA ITEMS		ACTION	WHO	WHEN
1.	WELCOME LAND ACKNOWLEDGEMENT <a href="#">Indigenous Education - HSCDSB</a> PRAYER FOR SEAC <a href="#">Catholicity - HSCDSB</a>	<ul style="list-style-type: none"> <li>Land acknowledgment and prayer was said by all.</li> </ul>	John Caputo	
2.	ACCEPTANCE OF PREVIOUS MINUTES (April 25, 2024) <a href="#">SEAC Minutes - April 24, 2024</a>	<ul style="list-style-type: none"> <li>Minutes for April 24, 2024.</li> </ul>	Gary Trembinski Theresa Coccimiglio	

3.	AGENDA ADDITIONS/CHANGES			
4.	GUEST(s): REPORTS <ul style="list-style-type: none"> <li>● SMC Trustees <a href="#">May '24 SMC SEAC Report</a></li> <li>● Joe Chilelli - Violent Incidents and Suspensions</li> <li>● Justin Pino - <a href="#">Overview of Special Education Funding for 2024-2025.</a></li> </ul>	<ul style="list-style-type: none"> <li>● See attached report for SMC Trustees.</li> <li>● Joe Chilelli shared the Violent Incident and Suspension Report.</li> <li>● Justin Pino, shared the Overview of Special Education Funding</li> </ul>	Owen Middleton  Joe Chilelli  Justin Pino	
5.	MINISTRY UPDATES	<ul style="list-style-type: none"> <li>● <b>Northern Adjustment Category Announcement</b> <ul style="list-style-type: none"> <li>- \$336,255 (down approximately \$3000 from 2023-2024)</li> <li>- Funds are to be used to enhance special education services through partnerships.</li> </ul> </li> <li>● <b>New Accelerated Stream of the OYAP - Focused Apprenticeship Skills Training (FAST)</b> <ul style="list-style-type: none"> <li>- It is an accelerated stream within OYAP.</li> <li>- Students would gain Cooperative Education credits.</li> <li>- Students would remain students of their school and will be able to spend full days and semesters learning on site in their trade rather than half day co-op which is the current practice.</li> <li>- Students still need 30 credits to graduate and there are still mandatory credits required for graduation.</li> <li>- A seal will be placed on their diploma.</li> <li>- The OYAP guideline will be updated and the co-op policy will be revised over the summer.</li> <li>- Implementation would be the 2025-2026 year.</li> </ul> </li> <li>● <b>P.D. Days - Guest Speakers</b> <ul style="list-style-type: none"> <li>- Based on Better Schools and Student Outcomes ACt, 2023, and aims to promote transparency, accountability and communication to families regarding guest speakers (third party) and presentations to students K - 12.</li> </ul> </li> </ul>	Fil Lettieri	

		<ul style="list-style-type: none"> <li>- 14 Day notice is to be provided to parents with details about the presentation (e.g., date, title, location, connection to curriculum, handouts-giveaway.</li> <li>- The Board is required to create a procedural guideline to be in effect for September.</li> <li>● <b>Cell Phones in School</b></li> <li>- Restricting the use of cell phones during instructional time.</li> <li>- The Board will update its existing policy and procedural guidelines to ensure a consistent approach.</li> </ul>		
6.	<p>SEAC BUSINESS</p> <ul style="list-style-type: none"> <li>● MACSE UPDATES</li> <li>● SEAC Recommendations</li> <li>● Presentation on Assistive Technology</li> </ul>	<ul style="list-style-type: none"> <li>● Melanie Ross shared the SEAC recommendations.</li> <li>● The presentation on Assistive Technology will be deferred to the Fall.</li> <li>● If there are any MACSE recommendations, please fill in the Google doc or email Fil.</li> </ul>	Melanie Ross	
7.	BUSINESS CARRIED FORWARD	<ul style="list-style-type: none"> <li>● Assistive Technology presentation deferred to the Fall</li> </ul>	Fil Lettieri	
8.	<p>SUPERINTENDENT, COORDINATOR and MENTAL HEALTH LEADER'S REPORTS</p> <ul style="list-style-type: none"> <li>● Student Achievement Plan</li> <li>● Declarative Language - PD</li> </ul>	<ul style="list-style-type: none"> <li>● <b>New Special Ed. positions for 2024-2025</b></li> <li>- Piloting the STAR Intermediate Program for Grade 7 and 8s at SMC</li> <li>- LRT - Reading Intervention Teachers at dedicated schools (i.e., St. Basil)</li> <li>- Teacher for the Visually Impaired and Assistive Technology</li> <li>- Teacher of the Deaf/Hard of Hearing and Assistive Technology</li> <li>● Declarative Language workshop will be given to the Educational Assistants in the Fall during a PD day.</li> <li>● Projected Needs- We are in the process of meeting with school administration to determine the needs at each school.</li> <li>● Preventure has ended for this year.</li> </ul>	<p>Fil Lettieri Rosanne Zagordo Jared Lambert</p>	

		<ul style="list-style-type: none"> <li>● Counselling schedules are being looked at and will be determined before the year ends.</li> <li>● Summer counselling posting is up. Interviews will be held next week.</li> </ul>		
9.	ASSOCIATION REPORTS			
a.	NORTH SHORE TRIBAL COUNCIL (R. Lambert)	<ul style="list-style-type: none"> <li>● Working on transitions to school meeting</li> <li>● Bridges out of poverty training just occurred</li> <li>● Violent Threat Risk Assessment Level 1 and 2 on June 11 and 12.</li> </ul>	Rachelle Lambert	
b.	AUTISM ONTARIO SSM CHAPTER PARENT INVOLVEMENT COMMITTEE (Melissa Puzak)	<ul style="list-style-type: none"> <li>● No report at this time.</li> </ul>	Melissa Puzak	
c.	ALGOMA FAMILY SERVICES (T. Coccimiglio)	<ul style="list-style-type: none"> <li>● The calendars for the youth hub were distributed.</li> </ul>	Theresa Coccimiglio	
d.	THRIVE – WELL BEING COMMITTEE (K. Ceglarz)	<ul style="list-style-type: none"> <li>● The second part of the school transitions are complete. If any other students come on their radar THRIVE will contact Rosanne Zagordo</li> <li>● The Entry to School program is underway</li> </ul>	Kasia Ceglarz	
e.	COMMUNITY LIVING ALGOMA (J. Ribout)	<ul style="list-style-type: none"> <li>● Together we are a better contest won by OLOL in Sault Ste. Marie to the VP- Nadia Zanatta.</li> <li>● We are looking at changing this contest to help</li> <li>● Summer employment program is starting that has job coaches assigned to the students.</li> <li>● CLA 70th anniversary and a community BBQ will be held.</li> <li>● Shelley Moore's next session is May 30. Details to follow in an email.</li> </ul>	Jacques Ribout	
f.	MEMBER-AT-LARGE (M. Ross)	<ul style="list-style-type: none"> <li>● There are 4-5 students hired through CLA.</li> <li>● Four students are continuing on in their studies</li> <li>● One is going on as a PSW and another is at a car dealership.</li> </ul>	Melanie Ross	
g.	MEMBER-AT-LARGE – FOCUS ON FAITH (I. DiRenzo)	<ul style="list-style-type: none"> <li>● No report at this time.</li> </ul>	Irma DiRenzo	

h.	EASTER SEALS (T. Rushon)	<ul style="list-style-type: none"> <li>• There is a new website launched: redshirtday.org</li> <li>• Next week is Red Shirt Week to raise awareness of accessibility and inclusion.-WednesdayMay 29</li> <li>• Golf tournament: AccessABILITY on June 21, 2024 at Crimson.</li> </ul>	Tiana Rushon	
i.	TRUSTEES' REPORTS (J. Caputo, G. Trembinski)	<ul style="list-style-type: none"> <li>• St. Kateri is going through some renovations to the program.They are looking at adding a classroom and washroom, however, due to budget constraints the new renovations will need to be approved.</li> <li>• We are currently looking for a new Director of Education and should know by the middle of June.</li> </ul>	John Caputo Gary Trembinski	
10.	ADJOURNMENT	<ul style="list-style-type: none"> <li>• Meeting was adjourned at 6:06 pm</li> </ul>	Kasia Ceglarz Tiana Rushon	
11.	NOTES:			

**Next Meeting:** June 5, 2024 4:00-5:00 pm

**Location:** Board Office- Board Room

Dinner to follow at 5:15 pm at Quattro Restaurant 229 Great Northern Road

Next Meeting: TBA