



## **DEPARTMENT STAFF:**

Assistive Technology Resource  
Teacher

Autism Spectrum Disorder &  
Behaviour System Advisors

Behaviour Coaches

Communication Disorders Assistant

Mental Health Leader

Psychometrists

Psychologist - Consulting

Speech & Language Pathologist

Student & Family Counsellors



## **SPECIAL EDUCATION DEPARTMENT**

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### **SPECIAL EDUCATION CONSULTANTS:**

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# **Special Education**

A communication  
guide for  
Parents and  
Students



We look forward to helping your child  
learn, grow, and have fun every day!



## AVAILABLE RESOURCES

The HSCDSB Special Education Advisory Committee (SEAC) plans an important role in advising the Board about the programs and services required by students who identify with exceptional learning needs. SEAC makes recommendations to the Board concerning the establishment and development of special education programs and services. SEAC works with various agencies during the process to provide assistance and resources to parents or guardians.

### WHEN I HAVE A CONCERN, WHERE DO I BEGIN?

Parents, students and support teams collaborate to ensure student success. The best place to begin is with the person closest to the issue (Ex. classroom teacher, learning resource teacher (LRT), bus driver, Etc.).

To assist with resolving issue or concerns you should:

- Gather as much information about the situation
- Contact the school and arrange a meeting with the teacher(s) to discuss your concern. (other staff may be included such as the LRT, Principal, Vice-Principal and/or Education Assistant.)

## AS A PARENT WHAT IS MY ROLE IN COMMUNICATING MY CONCERNS REGARDING SPECIAL EDUCATION SERVICES?

- Be positive.
- Focus on one or two concerns at a time.
- Share information you feel is important about your child.
- Share information you may have gathered from outside agencies.
- Actively listen - every person in the discussion has important information to share.
- Give some thought to the solutions you would like to see.
- Plan next steps together.
- Take notes of discussion items and decisions made.

Communication is a key component to achieving a solution.



## WHAT IF I DON'T FEEL MY CONCERN HAS BEEN ADDRESSED?

If you feel your concern has not been addressed follow these steps:

