



Huron-Superior Catholic

DISTRICT SCHOOL BOARD

FIELD TRIPS - FORM B

APPLICATION FOR BOARD OF TRUSTEES APPROVAL EXTENDED FIELD TRIP

SCHOOL: _____

NAME OF TEACHER _____ GRADE _____

requests authorization to take his/her class to _____
(place or area)

Purpose of Field Trip: _____

Date of Departure: _____

Date of Return: _____

Number of Students: _____ Number of Staff: _____ Number of Adults: _____
(at least 1 required)

Note: Both male and female chaperones should accompany overnight trips with mixed student groups.

Means of Transportation: _____
(Under no circumstances are students to drive other students.)

**A detailed itinerary must be provided with this application.
The itinerary must outline the educational value of the field trip and list the curriculum
and/or Ontario Catholic School Graduate Expectations being met.**

Special provisions to provide for Universal Access: _____

Note: The Principal confirms that all "Volunteers" have had a Criminal Records Check and a Vulnerable Sector Screening and that all students have out of province/country medical insurance for travel outside the province/country. The principal also confirms that all staff/chaperones are aware of Policy 5003 Field Trips and its accompanying Procedural Guidelines.

(Signature of Principal)

(Date)

AUTHORIZATION

This Extended Field trip is approved.

(Signature of Director of Education)

(Date)

Distribution: *Principal to submit to Superintendent for pre-approval, who will then bring to the Director of Education.
Once approved by the Board of Trustees, a copy will be sent to the Principal for his/her records.*