

HURON-SUPERIOR CATHOLIC DISTRICT SCHOOL BOARD

BOARD MEETING

AGENDA AND REPORTS



Wednesday, March 19, 2025

7:15 p.m.

Board Room

90 Ontario Avenue

Photo Courtesy of:
St. Mary's French Immersion Catholic
School



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**AGENDA FOR THE OPEN SESSION BOARD MEETING OF THE
HURON-SUPERIOR CATHOLIC DISTRICT SCHOOL BOARD
ON WEDNESDAY, MARCH 19, 2025 @ 7:15 PM
IN THE BOARD ROOM**

A CALL TO ORDER

1. **Acknowledgement of Traditional Lands –** (Student Trustee Jensen)
The Huron-Superior Catholic District School Board recognizes that the land where we learn, work, and live is the traditional territory of Indigenous peoples who have been its caretakers for millennia. We are inspired by their legacy to care for Mother Earth, cherish the sacredness of creation, and use resources wisely and with gratitude. Today we meet on Turtle Island in the area governed by the Robinson-Huron Treaty of 1850. It is the traditional land of the Batchewana First Nation, the Garden River First Nation and the Metis settlement at Bawating. We are committed to listening, learning, and fostering meaningful relationships. We open our hearts to the teachings, knowledge, and stories shared by our Indigenous brothers and sisters.
2. **Prayer** (Pg 5)
3. **Call the Roll:**

Trustees:

Sandra Turco (Chair), John Bruno (Vice-Chair), Carol Amadio, John Caputo (virtual), Kerri Commanda, Tony D'Agostino, Lindsay Liske, Carol MacEachern, Kathleen Rosilius, Gary Trembinski

Officials:

Fil Lettieri (Director of Education), Joe Chilelli, Stephanie Circelli, Justin Pino, Franca Spadafora, Syndy Withers

Student Trustees:

Kenzie Garson, Mya Jensen, Alexander Oraziatti

Guests:

Steve Brown, Manager of Plant Services
Dave Coccimiglio, Manager of Plant Services

Regrets:

Other Reps:

Darrell Czop (President, O.E.C.T.A.)
Marnie McDonald (Vice-President, O.E.C.T.A.)
Corey Gardi (President, C.P.C.O.)
Crystal Krauter (President, C.U.P.E.)

OUR MISSION

Persons present are invited to indicate how they have seen our Mission lived out recently in our schools and board community.

B ADOPTION OF ORDER OF BUSINESS

1. **Motion:** That the Huron-Superior Catholic District School Board adopts the Agenda for the Board Meeting of Wednesday, March 19, 2025.

Are there any additions/changes/deletions?

C DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF**D NEW BUSINESS****E CONFIRMATION OF MINUTES**

1. **Minutes of the Open Board Meeting of February 19, 2025.** (Pg 7)
Motion: That the Huron-Superior Catholic District School Board approve the Minutes of the Open Board Meeting of February 19, 2025.
2. **Minutes of the In-Camera Board Meeting of February 19, 2025.**
Motion: That the Huron-Superior Catholic District School Board approve the Minutes of the In-Camera Board Meeting of February 19, 2025.

F BUSINESS ARISING FROM THE MINUTES**G PRESENTATIONS**

1. **Introduction of New Manager of Plant Services** – Superintendent Pino to introduce Dave Coccimiglio (Manger of Plant Services).
2. **St. Francis Catholic School Entrepreneurship Day** – Superintendent Spadafora to introduce Anna Gillespie (teacher, St. Frances Catholic School), Paula Trainor (Experiential Learning Lead), and Grade 8 students: Cole Braido, Scarlett Gardner, Morgan Wesley and Sarah Morrison.

H COMMITTEE REPORTS

1. **Policy Committee Minutes** – January 7, 2025 (Pg 12)
2. **SEAC Meeting Minutes** – January 29, 2025 (Pg 15)

I ADMINISTRATIVE ITEMS REQUIRING ACTION

1. **Electronic Poll – OCSTA Seminar for Catholic District School Board Indigenous Leads** (Pg 19)
That the Huron-Superior Catholic District School Board allows Kerri Commanda to travel to Ottawa, ON, to attend the OCSTA Seminar for Catholic District School Board Indigenous Leads on June 2-4, 2025.
CARRIED

2. OCSTA Seminar for Catholic District School Board Indigenous Leads

Motion: That the Huron-Superior Catholic District School Board allows Sandra Turco to travel to Ottawa, ON, to attend the OCSTA Seminar for Catholic District School Board Indigenous Leads on June 2-4, 2025.

3. CCSTA AGM and Conference – June 5-7, 2025

Motion: That the Huron-Superior Catholic District School Board allows John Caputo, Tony D'Agostino, Lindsay Liske, Kathleen Rosilius, Sandra Turco and Director Lettieri to travel to Halifax, NS, to attend the CCSTA AGM and Conference on June 5-7, 2025.

4. Board Meeting Location Change for April 16, 2025, Meeting

Motion: That the Huron-Superior Catholic District School Board approves the April 16, 2025, Board Meeting to be held at Our Lady of Fatima Catholic School, Elliot Lake, Ontario.

5. Policy 6036 – Principals and Vice-Principal Work Year (Pg 20)

Motion: That the Huron-Superior Catholic District School Board approve Policy 6036 as presented.

J INFORMATION ITEMS**1. Reports to the Director of Education / Board of Trustees**

- a) **Board Meeting Date Change** – Director Lettieri (Pg 22)
- b) **SMC Activity Report** – Student Trustees Garson, Jensen and Oraziatti (Pg 23)

2. Correspondence**3. Notes of Thanks****K TEN-MINUTE QUESTION AND ANSWER PERIOD**

- ON AGENDA ITEMS FOR THOSE IN ATTENDANCE

L UPCOMING EVENTS

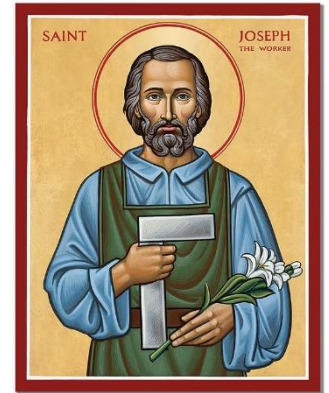
March 19	- St. Joseph, Patron of Canada
March 20	- First Day of Spring; International Day of Happiness
March 21	- International Day for Elimination of Racial Discrimination
March 22	- World Water Day; Earth Hour
March 25	- The Annunciation of the Lord
March 26	- SEAC Meeting
April 1	- April Fool's Day
April 2	- World Autism Awareness Day
April 7	- World Health Day
April 12	- Passover Begins At Sundown
April 13	- Palm Sunday
April 16	- Next Board Meeting

M CLOSING PRAYER – Trustee Liske**N ADJOURNMENT**

March Board Meeting Prayer Wednesday March 19 - Solemnity of St. Joseph

Trustee D'Agostino

Today is the Feast Day of St. Joseph. This date honours him as the earthly father of Jesus Christ and the husband of the Virgin Mary. St. Joseph is revered as a model of humility, obedience, and fatherly love. His quiet yet profound role in the Holy Family makes him an important figure in the Christian faith.



Trustee Liske

St. Joseph is known as the patron saint of workers, as he was a carpenter by trade. We are invited to reflect on our own work and its value. St. Joseph's dedication to his work and family, makes him a model for fathers and workers around the world.

Let us pray. In the name of the Father, and of the Son, and of the Holy Spirit. Amen.

Trustee MacEachern

St. Joseph, we come to you today with great faith and devotion. We ask for your intercession, for you are a protector of families, workers, and all those in need. You, who provided for the Holy Family with love and care, guide us as we seek God's will for our lives. Help us to grow in virtue, holiness, and trust in God's divine plan. Watch over our families, protect our homes, and lead us closer to Jesus and Mary. St. Joseph, pray for us, that we may be strengthened in our faith and in our journey toward Heaven. Amen.



In the name of the Father, and of the Son, and of the Holy Spirit. Amen.

(Taken from <https://www.ocsta.on.ca/ocsta/wp-content/uploads/2025/02/7-March-2025-CEW-2025-Together-in-Faith-Bulletin.pdf>)





our mission

Rooted in Jesus Christ, we are a Catholic learning community called and committed to develop the full potential of each child and to nurture a personal relationship with Jesus that will inspire Catholic leadership.

our values

Dedicated to excellence in education and the desire to live the values of Jesus we strive to:

- affirm the sacredness of life and respect for all creation
- reverence the dignity of each person as a Child of God
- provide an enduring education that reflects the essence of our Catholic traditions
- proclaim Christ's message throughout the curriculum
- celebrate God's love in prayer, at Eucharist and in all sacramental moments of life
- create sacred learning environments
- cultivate enriching opportunities that will deepen faith.

our vision

Guided by the Spirit on our journey, together with family and Church, we mutually invite, encourage and support one another in our efforts to transform the world.

Journey Together in Faith and Learning

**MINUTES FOR THE OPEN SESSION BOARD MEETING OF THE
HURON-SUPERIOR CATHOLIC DISTRICT SCHOOL BOARD
ON WEDNESDAY, FEBRUARY 19, 2025 @ 7:15 PM
IN THE BOARD ROOM**

PRESENT: Trustees:

Sandra Turco (Chair), John Bruno (Vice-Chair), Carol Amadio (virtual), John Caputo (virtual), Kerri Commanda, Tony D'Agostino, Lindsay Liske, Carol MacEachern (virtual), Kathleen Rosilius, Gary Trembinski

Officials:

Fil Lettieri (Director of Education), Joe Chilelli, Stephanie Circelli, Justin Pino, Franca Spadafora, Syndy Withers

Student Trustees:

Kenzie Garson, Mya Jensen, Alexander Oraziatti

REGRETS:

Values and Vision

Trustee Rosilius extended her thanks to all those trustees who sent her birthday wishes. It was greatly appreciated.

Superintendent Circelli highlighted the letter recently received by the Board from the Canadian Cancer Society expressing their gratitude to the students and staff at St. Mary's College, who raised over \$45,000 from their Relay for Life event. The Board is very grateful to the SMC community for their work in bringing awareness of the realities and impact of cancer and raising money to support cancer research.

Chair Turco mentioned that on February 1st, the HSCDSB Soup Kitchen team helped to prepare lunches for those less fortunate. The team was thanked for all of their work and help that they provide to the community.

Adg# Mtn#

B-1 B-948 Moved by: G. Trembinski Seconded by: J. Bruno

That the Huron-Superior Catholic District School Board adopts the Agenda for the Board Meeting of Wednesday, February 19, 2025.

CARRIED

E-1 B-949 Moved by: L. Liske Seconded by: J. Caputo

That the Huron-Superior Catholic District School Board approve the Minutes of the Open Board Meeting of January 22, 2025.

CARRIED

E-2 B-950 Moved by: G. Trembinski Seconded by: T. D'Agostino

That the Huron-Superior Catholic District School Board approve the Minutes of the In-Camera Board Meeting of December 11, 2024.

CARRIED

- E-3 B-951 Moved by: K. Commanda Seconded by: C. MacEachern**
That the Huron-Superior Catholic District School Board approve the Minutes of the In-Camera Board Meeting of January 22, 2025.
CARRIED
- G-1 Introduction of New Administrators**
Christy Fosberg (Acting Principal of Our Lady of Lourdes French Immersion School, Elliot Lake) provided a brief outline of her career to date with the Board. This new leadership experience will provide her with an opportunity to build new relationships with families, students and staff. She looks forward to serving the Board in her new role and being part of the Our Lady of Lourdes family.
- I-1 B-952 Moved by: G. Trembinski Seconded by: T. D'Agostino**
That the Huron-Superior Catholic District School Board approves the proposed deletion of article 4 from its by-laws:
- At the first meeting which follows a municipal election, the Secretary, having called the meeting to order, shall proceed to read the returns of the election to the Board as certified to him/her by the Municipal Clerks.
CARRIED
- I-2 B-953 Moved by: C. Amadio Seconded by: J. Caputo**
That the Huron-Superior Catholic District School Board approves the proposed amendment to article 7 of its by-laws:
- The election of the Chairperson and Vice-Chairperson is undertaken annually.
CARRIED
- I-3 B-954 Moved by: K. Rosilius Seconded by: J. Bruno**
That the Huron-Superior Catholic District School Board approves the proposed addition of article 15 to its by-laws:
- The Regular Meetings of the Board may be preceded by a mass organized by the Secretary of the Board.
CARRIED
- I-4 B-955 Moved by: K. Commanda Seconded by: L. Liske**
That the Huron-Superior Catholic District School Board approves the proposed amendment to article 16 of its by-laws:
- Notice for every meeting of the Board shall be given by electronic means to each trustee and the public at least forty-eight hours (excluding Saturdays and Sundays) prior to the time of the meeting. Notice will also be posted on the Board website.
CARRIED

I-5 B-956 Moved by: G. Trembinski Seconded by: T. D’Agostino

That the Huron-Superior Catholic District School Board approves the proposed deletion of article 18 from its by-laws:

Until a member of the Board has notified the Secretary in writing of his/her official address, all notices or communications forwarded to the member at his/her address, as set out in his/her nomination paper, shall be deemed to have been received by the member.

CARRIED

I-6 B-957 Moved by: J. Bruno Seconded by: L. Liske

That the Huron-Superior Catholic District School Board approves the proposed amendment to article 28 of its by-laws:

The following matters shall be dealt with at in-camera meetings:

- a) The security of the property of the Board.
- b) The disclosure of intimate, personal or financial information in respect of a member of the Board or Committee, an employee or prospective employee of the Board or a pupil or his/her parents or guardians.
- c) The acquisition or disposal of a school site.
- d) Decisions in respect of negotiations with employees of the Board.
- e) Litigation or possible litigation affecting the Board.
- f) An ongoing investigation by the Ontario Ombudsman.
- g) Those determined to be private according to the Freedom of Information and Protection of Privacy Act.

CARRIED

I-7 B-958 Moved by: K. Rosilius Seconded by: T. D’Agostino

That the Huron-Superior Catholic District School Board approves the proposed amendment to article 29 of its by-laws:

Provision of Electronic Meetings - the Board will hold such meetings in accordance with Section 208.1 of the Education Act, Regulation 313/24 and Regulation 463/97 and Board Policy 2000 Electronic Meetings promulgated thereunder.

CARRIED

I-8 B-959 Moved by: K. Commanda Seconded by: J. Caputo

That the Huron-Superior Catholic District School Board approves the proposed amendment to article 29 a) of its by-laws:

- a) At every regular meeting of the Board or of a regular committee of the whole Board, all trustees must be physically present in the meeting room. A trustee may participate in a meeting by electronic means instead of being physically present if the trustee receives written approval from the Chairperson of the Board before the meeting begins. The Chairperson shall not approve a request if the request would result in fewer than one Trustee, in addition to the Chairperson of the Board being physically present in the room.

CARRIED

I-9 B-960 Moved by: J. Caputo Seconded by: C. MacEachern

That the Huron-Superior Catholic District School Board approves the proposed amendment to article 29 b) of its by-laws:

b) During the 12-month period beginning November 15th each year, the Chairperson shall be physically present in the meeting room of the Board for at least half of the meetings of the board, whereas all other trustees shall be present in the meeting room of the Board for at least 3 regular meetings. The Secretary of the Board/ designate must be physically present in the meeting room for each meeting of the Board and each meeting of a committee of the Board.

CARRIED

I-10 B-961 Moved by: G. Trembinski Seconded by: J. Bruno

That the Huron-Superior Catholic District School Board approves the proposed amendment to article 33 of its by-laws:

The Secretary of the Board shall be responsible for preparing an agenda for each meeting of the Board and distributing it no fewer than three working days before the meeting. A copy of the agenda shall be forwarded to the Chairperson and Vice-Chairperson one week prior to the meeting. The Chairperson, or in his/her absence, the Vice-Chairperson, may request a meeting before the final publication of the agenda. Board members wishing to include any item shall forward the item to be received at the Board Office no later than 12:00 noon on the Monday preceding the Board meeting. All reports submitted after the deadline may be placed on the agenda at the discretion of the Board by a simple majority vote.

CARRIED

I-11 B-962 Moved by: T. D'Agostino Seconded by: C. MacEachern

That the Huron-Superior Catholic District School Board approves the proposed amendment to article 36 of its by-laws:

The order of business for meetings of the Board:

- a) Call to Order, Land Acknowledgement and Opening Prayer
- b) Adoption of Order of Business;
- c) Disclosure of Pecuniary Interest and the General Nature Thereof;
- d) New Business
- e) Confirmation of Minutes;
- f) Business Arising from the Minutes;
- g) Presentations;
- h) Committee Reports;
- i) Administrative Reports Requiring Action;
- j) Information Items;
- k) Ten minute question and answer period on agenda items for those in attendance;
- l) Upcoming Events;
- m) Closing Prayer;
- n) Adjournment.

CARRIED

I-12 B-963 Moved by: L. Liske**Seconded by: J. Bruno**

That the Huron-Superior Catholic District School Board approves the proposed amendment to article 44 of its by-laws:

“Robert’s Rules of Order, in Brief” shall be provided to all new trustees at their first meeting and, if needed, to each trustee at the beginning of their term of office.

CARRIED

I-13 B-964 Moved by: T. D’Agostino**Seconded by: G. Trembinski**

That the Huron-Superior Catholic District School Board approves the proposed amendment to article 97 of its by-laws:

A member who willfully discloses information discussed in-camera by the Board will be named and his/her conduct will be subject to Board Policy 2010 Trustee Code of Conduct.

CARRIED

NOTE: The CARRIED amendments will affect the numbering of articles reflected by the motions above.

I-14 B-965 Moved by: G. Trembinski**Seconded by: T. D’Agostino**

That the Huron-Superior Catholic District School Board approves the School Year Calendar for the 2025/2026 school year, as recommended and outlined in “OPTION 2”.

CARRIED

I-15 B-966 Moved by: J. Bruno**Seconded by: G. Trembinski**

Motion: That the Huron-Superior Catholic District School Board allows Carol Amadio, John Caputo, Lindsay Liske, Kathleen Rosilius, Sandra Turco and Director Lettieri to travel to Toronto to attend the OCSTA 95th AGM and Conference on May 1-3, 2025.

J-1-a SMC Activity Report

Student Trustees Garson, Jensen and Oraziotti highlighted some of the February events at the school, including components from faith, sports, student council, Indigenous Student Union (ISU) and Student Senate. A few noteworthy items were “A Knight Under The Stars”, attendance at the 2025 Indigenous Land Symposium and making Valentine’s Day cards to be donated to patients at Sault Area Hospital.

N-1 B-947 Moved by: G. Trembinski**Seconded by: J. Caputo**

That the Huron-Superior Catholic District School Board meeting of Wednesday, February 19, 2025, adjourns at 8:15 p.m.

CARRIED

Chairperson: _____

Secretary: _____



**POLICY COMMITTEE
MINUTES**

Tuesday, January 7, 2025

Google Meet: <https://meet.google.com/xpa-wuyn-kea>

**Board Room
4:30 – 6:30 p.m.**

Attendance: Carol Amadio, John Bruno, Lindsay Liske, Kathleen Rosilius, Sandra Turco, Gary Trembinski (Alternate)

Regrets: L. Liske, S. Turco

Resources: F. Lettieri, J. Pino

Guests: Franca Spadafora, Syndy Withers

Chair: J. Bruno

Minutes: F. Lettieri

Items		Discussion	Who / When
1.	Prayer	<ul style="list-style-type: none">Board prayer	F. Lettieri
2.	Election of Chair	<ul style="list-style-type: none">A request was made to postpone the election of the Committee Chair since not all committee members were present. Trustees agreed to proceed with the nomination process.Vice-Chair Bruno was nominated to serve as the Committee Chair. All trustees in attendance were in favour.	F. Lettieri
3.	Review of Minutes – October 29, 2024	<ul style="list-style-type: none">Minutes were reviewed and approved.	
4.	Policies for Current Committee Review		
	6000 – Criminal Reference Checks	<ul style="list-style-type: none">The changes to the Procedural Guidelines were reviewed and approved by the Committee. There are no changes to the Policy statement, so Board approval is not required.	S. Withers

Items		Discussion	Who / When
	6007 - Leaves of Absence	<ul style="list-style-type: none"> The changes to the Procedural Guidelines were reviewed and approved by the Committee. There are no changes to the Policy statement, so Board approval is not required. 	S. Withers 13
	7008 - Concussions	<ul style="list-style-type: none"> The changes to the Procedural Guideline were reviewed. It was recommended that language be added to the appendix, noting the need to monitor the expiry date on hockey helmets. Updates are to be brought back to the Policy Committee for approval. 	F. Spadafora
5.	Future Policies for Review in the 2024-25 School Year		
	• 2002 - Inclusive Language		S. Circelli
	• 3003 - Naming of Schools		F. Lettieri
	• 4015 – Personal Mobile Devices and Acceptable Use of ICT Resources		P. Pelletier
	• 4016 - Bullying Prevention and Intervention		F. Spadafora
	• 4022 - Pupil/School Accommodation Review		J. Pino
	• 4024 – Safe Schools and Workplaces		F. Spadafora
	• 4026 - Flags on Board Property		J. Pino
	• 5001 – Catholic Education: Instruction, Assessment, Evaluation and Reporting Grades 1-12		S. Circelli
	• 5005 - Combined Grade Student Placement		S. Circelli
	• 5008 - Environmental Education		S. Circelli
	• 5009 - Supervised Alternative Learning		S. Circelli
	• 6001 – Attendance Support		S. Withers
	• 6003 – Occupational Health and Safety		F. Spadafora
	• 6009 - Performance Appraisal of Experienced Teachers		S. Withers
	• 6010 - Performance Appraisal of New Teachers		S. Withers
	• 6013 - Employee Use of Medical and Recreational Cannabis		S. Withers
	• 6014 - Employee Use of Drugs and Alcohol		S. Withers
	• 6015 - Performance Appraisal of Occasional Teachers		S. Withers
	• 6016 - Principal / Vice-Principal Placements		S. Withers
	• 6017 - Return to Work / Accommodation		S. Withers

Items		Discussion	Who / When
	<ul style="list-style-type: none"> • 7004 - Student Use of Medical and Recreational Cannabis 		F. Spadafora
	<ul style="list-style-type: none"> • 7010 - Equity and Inclusive Education 		S. Circelli
	<ul style="list-style-type: none"> • 7011 - Release of Information Regarding Pupils 		S. Withers
	<ul style="list-style-type: none"> • 7012 - Ontario Student Record (OSR) 		F. Spadafora
	<ul style="list-style-type: none"> • 7019 - Traffic Safety on Board Property 		J. Pino
	<ul style="list-style-type: none"> • 7020 - Third Party Providers in Schools 		F. Spadafora
6.	Next Meeting	Date: Tuesday, February 4, 2025 Time: 4:30 – 6:30 p.m. Location: Google Meet / Board Room	
7.	Adjournment	Meeting adjourned at 5:28 p.m.	



SPECIAL EDUCATION ADVISORY COMMITTEE
S.E.A.C.
Minutes

Date: Wednesday January 29, 2025

Location: SMC

Time: 1:30 pm

Google Meet: <https://meet.google.com/zkn-rbtt-wgu>

Attendance: John Caputo, Kasia Ceglarz, Theresa Coccimiglio, Irma DiRenzo, Jared Lambert, Rachelle Lambert, Fil Lettieri, Jacques Ribout, Melanie Ross, Tiana Rushon, Franca Spadafora, Gary Trembinski, Rosanne Zagordo

Student Trustees and Guests: Tiziana Palumbo, Larry Pezzutto, Heidi Zagordo

Regrets: Kenzie Garson, Mya Jesnsen, Alexander Oraziatti,

AGENDA ITEMS		ACTION	WHO	WHEN
1.	WELCOME LAND ACKNOWLEDGEMENT PRAYER FOR SEAC	<ul style="list-style-type: none">Catholicity - HSCDSBLand Acknowledgement	Franca Spadafora	
2.	ACCEPTANCE OF PREVIOUS MINUTES : December 18, 2024)		Jacques Ribout Rachelle Lambert	
3.	AGENDA ADDITIONS/CHANGES			
4.	GUEST(s): REPORTS <ul style="list-style-type: none">SMC Student TrusteesSMC presentation	<ul style="list-style-type: none">January 25' SEAC Report.pdf	Tiziana Palumbo Larry Pezzutto Heidi Zagordo	

		<ul style="list-style-type: none"> SMC staff provided SEAC members with a tour of the ILS program including the Mental Health supports. 		
5.	MINISTRY UPDATES	<ul style="list-style-type: none"> Defer Ministry updates until February. 	Franca Spadafora	February
6.	SEAC BUSINESS <ul style="list-style-type: none"> MASCE UPDATES SEAC recommendation update 	<ul style="list-style-type: none"> Meeting March 2025 (Jan 17).pdf MACSE - Collaboration Fillable Template Nov 2024 Blank EN .docx MARCH 2025.pdf A brainstorming session was held. 	Irma Direnzo Franca Spadafora	
7.	BUSINESS CARRIED FORWARD			
8.	SUPERINTENDENT, COORDINATOR and MENTAL HEALTH LEADER'S REPORTS <ul style="list-style-type: none"> PD day - Jan. 31, 2025 Transition to Kindergarten 	<ul style="list-style-type: none"> PreVenture is up and running New counsellors will be announced soon. Pastoral response guides are being revised and refreshed to a digital format with the Faith Leader Transition to Kindergarten meetings are complete. Upcoming PD will be about ADHD and presented by staff in Special Education. 	Jared Lambert Franca Spadafora Rosanne Zagordo	
9.	ASSOCIATION REPORTS			
a.	NORTH SHORE TRIBAL COUNCIL (R. Lambert)	<ul style="list-style-type: none"> There will be a Round Dance. Flyer to follow with details. This is open to the public. 	Rachelle Lambert	
	AUTISM ONTARIO SSM CHAPTER PARENT INVOLVEMENT COMMITTEE (Name required) (I. DiRenzo)	<ul style="list-style-type: none"> Autism Ontario Raise the Flag information to be shared with schools. 	Irma DiRenzo	
c.	ALGOMA FAMILY SERVICES (T. Coccimiglio)	<ul style="list-style-type: none"> No report at this time. 	Theresa Coccimiglio	

d.	THRIVE – WELL BEING COMMITTEE (K. Ceglarz)	<ul style="list-style-type: none"> Thrive has successfully completed our School transition Meeting with Rosanne. Thrive staff are supporting families with early registration. OAP is running two camps through the March break. Flyers have been distributed to schools and staff. Families have received and accepted their invitations to the OAP Entry to School Program starting in March. There is a FASD group that will be running for 8 weeks at AFS. Please see attached flyer. 	Kasia Ceglarz	
e.	COMMUNITY LIVING ALGOMA (J. Ribout)	<ul style="list-style-type: none"> Link for Contest: 2025 Together We're Better Contest Poster - English.pdf Summer Employment Job Posting for Coaches and Coordinator - 2025.docx 	Jacques Ribout	
f.	MEMBER-AT-LARGE (M. Ross)	<ul style="list-style-type: none"> The funding model may be changing, affecting the amount of students allowed in the CICE program. 	Melanie Ross	
g.	MEMBER-AT-LARGE – FOCUS ON FAITH (I. DiRenzo)	<ul style="list-style-type: none"> No report at this time. 	Irma DiRenzo	
h.	EASTER SEALS (T. Rushon)	<ul style="list-style-type: none"> Snowarama is happening in Sault Ste. Marie on February 22nd and in Espanola on February 9th to raise money for Easter Seals. You can go to snowarama.org to register or donate. 	Tiana Rushon	
i.	TRUSTEES' REPORTS (J. Caputo, G. Trembinski)	<ul style="list-style-type: none"> No report at this time. 	John Caputo Gary Trembinski	

10	ADJOURNMENT	<ul style="list-style-type: none">Meeting was adjourned at 4:05 pm	Jacques Ribout Gary Trembinski	
11.	NOTES			

Next Meeting: Wednesday, February 26, 2025

Location: Board Room

Time: 4:00-6:00 pm



ELECTRONIC POLL/VOTE

1. REASON FOR THE ELECTRONIC POLL: REGISTRATION DEADLINE IS MARCH 7, 2025.
2. **Motion:** That the Huron-Superior Catholic District School Board allows Kerri Commanda to travel to Ottawa to attend the OCSTA Seminar for Catholic District School Board Indigenous Leads on June 2-4, 2025.
3. VOTE BY TRUSTEES [Please Check (✓) appropriate box]

TRUSTEE	YES	NO	ABSTAIN	UNABLE TO CONTACT
AMADIO, Carol	✓			
BRUNO, John	✓			
CAPUTO, John	✓			
COMMANDA, Kerri			✓	
D'AGOSTINO, Tony	✓			
LISKE, Lindsay	✓			
MacEACHERN, Carol				✓
ROSILIUS, Kathleen	✓			
TREMBINSKI, Gary	✓			
TURCO, Sandra	✓			
TOTALS	8		1	1

4. RESOLUTION CARRIED: YES (✓) NO ()

5. SIGNATURE OF DIRECTOR: F. Lettice

6. DATE: February 24, 2025



Huron-Superior Catholic

DISTRICT SCHOOL BOARD

POLICY TITLE: Principal/Vice-Principal
Work Year

Approved:

Amended:

POLICY NO: 6036

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POLICY

The Huron-Superior Catholic District School Board recognizes that Principals and Vice-Principals are integral leaders of Catholic school communities and that they play a central, essential and influential role in the achievement, well-being and faith development of students. The Huron-Superior Catholic District School Board also recognizes the essential role that Principals and Vice-Principals play in the ongoing operation and leadership of schools throughout the year.

This policy establishes a framework for scheduling work outside of the school year for Principals and Vice-Principals ensuring that their responsibilities are managed effectively and consistently.

Reference: Memorandum of Settlement, Provincial Principal and Vice-Principal Terms and Conditions of Employment, 2024

ADOPTED

Regular Meeting of the Board March 19, 2025
Motion B-

DISTRIBUTION

All Employees
Posted on Website



Huron-Superior Catholic

DISTRICT SCHOOL BOARD

PROCEDURAL GUIDELINE

PRINCIPAL AND VICE-PRINCIPAL WORK YEAR

1. The Huron-Superior Catholic District School Board (HSCDSB) recognizes that, under the terms of the Central Agreement effective July 1, 2025, the Work Calendar Year for principals and vice-principals shall be July 1 to June 30 (Work Calendar Year) whereby principals and vice-principals will become 12-month employees.
2. The Huron-Superior Catholic District School Board will assign responsibilities in July and August of each year reasonably associated with their role and consistent with the Memorandum of Settlement, Principal and Vice-Principal Terms and Conditions, 2024.



Huron-Superior Catholic

DISTRICT SCHOOL BOARD

REPORT TO THE BOARD OF TRUSTEES BOARD MEETING DATE CHANGE

March 19, 2025

Submitted by:
Fil Lettieri
Director of Education

The Huron-Superior Catholic District School Board's Multi-Year Strategic Plan (MYSP) lists Engagement with our Employees and Partners as one of its strategic directions. This report relates to providing regular updates and frequent opportunities to participate in meaningful dialogue.

At the Board Meeting on May 15, 2024, proposed meeting dates were presented to the trustees.

Due to unknown dates of the upcoming Ontario Catholic School Officials Association (OCSOA) Annual General Meeting and Conference, a Board meeting was scheduled for May 14, 2025. The Director of Education, along with the majority of Supervisory Officers, will be attending this event in Windsor, Ontario.

Therefore, it is proposed that the May Board meeting to moved to May 21, 2025, to allow Board staff to attend both functions.



Huron-Superior Catholic
DISTRICT SCHOOL BOARD

St. Mary's College School Activity Report

March 2025

March, 2025

Submitted by:
Kenzie Garson
Alexander Oraziotti
Mya Jensen
Student Trustees
St. Mary's College

Faith:

- Chaplaincy visits/office hours continue to be popular with students. Upwards of 10 students per morning (on average) are stopping to visit with the Chaplain, Mr. Rocchetta, to discuss their faith
- SMC Students continue to work with Mr. Rocchetta on preparing meaningful, heartfelt prayers to be shared over the PA system for morning announcements. Continual call-outs to students are being made to ensure that every student knows that they have the opportunity to lead our school in prayer
- Madame Trecroce's Grade 12 Religion Class is working closely with Mr. Rocchetta to prepare and carry out our Ash Wednesday Prayer Service

Extracurricular Activities:

- Junior Girls Volleyball won AA NOSSA. They went undefeated all year winning League, City and NOSSA championships
- Senior Girls Volleyball won League and City Championships. They made it to NOSSA but lost out in the round robin portion of the tournament
- Girls and boys hockey both lost in the first round of the playoffs
- Senior boys basketball lost in a NOSSA play-in game in overtime to finish their season
- Junior boys basketball won the City Championship and made it to the AA/AAA NOSSA final before losing to a very good Lo-Ellen squad from Sudbury
- Boys and girls curling both lost in the first round of the playoffs
- Wrestling is sending seven student athletes to the OFSAA wrestling championships this week in Kitchener, Ontario

- We hosted the Elementary Basketball Feeder School Tournament on Monday, March 3 at St. Mary's College

Indigenous Student Union:

- No activities will be occurring in March due to the staff representative being away.

SMC Student Council:

- Student Council is in the process of planning the Junior Spring Formal, titled "A Knight in Bloom"
- This will take place on March 28 from 6:30 PM - 10:00 PM. All proceeds will go towards SMC's annual Relay for Life event

Student Senate:

- The next Student Senate meeting will take place on March 27, where we will discuss an initiative for Easter