

HURON-SUPERIOR CATHOLIC DISTRICT SCHOOL BOARD

*SPECIAL OPEN
SESSION*

AGENDA AND REPORTS

Thursday, August 7, 2025

3:00 p.m.

Board Room

90 Ontario Avenue



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**AGENDA FOR THE SPECIAL OPEN SESSION BOARD MEETING OF THE
HURON-SUPERIOR CATHOLIC DISTRICT SCHOOL BOARD
ON THURSDAY, AUGUST 7, 2025 @ 3:00 PM
IN THE BOARD ROOM**

A CALL TO ORDER

1. **Acknowledgement of Traditional Lands – (Director Lettieri)**
The Huron-Superior Catholic District School Board recognizes that the land where we learn, work, and live is the traditional territory of Indigenous peoples who have been its caretakers for millennia. We are inspired by their legacy to care for Mother Earth, cherish the sacredness of creation, and use resources wisely and with gratitude. Today we meet on Turtle Island in the area governed by the Robinson-Huron Treaty of 1850. It is the traditional land of the Batchewana First Nation, the Garden River First Nation and the Metis settlement at Bawating. We are committed to listening, learning, and fostering meaningful relationships. We open our hearts to the teachings, knowledge, and stories shared by our Indigenous brothers and sisters.

2. **Prayer (Pg 5)**

3. **Call the Roll:**

Trustees:

Sandra Turco (Chair), John Bruno (Vice-Chair), Carol Amadio, John Caputo, Kerri Commanda, Tony D'Agostino, Lindsay Liske, Carol MacEachern, Kathleen Rosilius, Gary Trembinski

Officials:

Fil Lettieri (Director of Education)

Guests:

Regrets:

OUR MISSION

Persons present are invited to indicate how they have seen our Mission lived out recently in our schools and board community.



B ADOPTION OF ORDER OF BUSINESS

1. **Motion:** That the Huron-Superior Catholic District School Board adopts the Agenda for the Board Meeting of Thursday, August 7, 2025.

Are there any additions/changes/deletions?

C DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF**D NEW BUSINESS****E CONFIRMATION OF MINUTES****F BUSINESS ARISING FROM THE MINUTES****G PRESENTATIONS****H COMMITTEE REPORTS****I ADMINISTRATIVE ITEMS REQUIRING ACTION**

1. **Director's Performance Appraisal (Pg 6)**
Motion: That the Huron-Superior Catholic District School Board confirm that the 2024-2025 interim evaluation cycle for the Director of Education has been conducted in accordance with Ontario Regulation 83/24 and that the final performance appraisal report has been reviewed and adopted.
2. **Director's Performance Appraisal (Pg 7)**
Motion: That the Huron-Superior Catholic District School Board approves the Letter of Agreement with Ontario Education Serves Corporation (OESC) in the amount of \$12,000.
3. **Multi-Year Strategic Plan (MYSP) (Pg 8)**
Motion: That the Huron-Superior Catholic District School Board approves the Letter of Agreement with Ontario Education Serves Corporation (OESC) in the amount of \$12,000.
4. **Request for Proposals – 2025 School Readiness Program at St. Basil Catholic Elementary School (Pg 9)**
Motion: That the Huron-Superior Catholic District School Board award the contract for the School Readiness Program at St. Basil Catholic Elementary School to Lori Ivy for ten months commencing August 25, 2025.

J INFORMATION ITEMS**K TEN-MINUTE QUESTION AND ANSWER PERIOD**

- ON AGENDA ITEMS FOR THOSE IN ATTENDANCE

L UPCOMING EVENTS

- August 12 - International Youth Day**
- August 15 - Assumption of the Blessed Virgin Mary**
- August 19 - World Humanitarian Day**
- August 29 - The Passion of St. John the Baptism**
- September 1 - World Day of Prayer for the Care of Creation**
- September 1 - Labour Day**
- September 2 - First Day of School**
- September 5 - International Day of Charity**
- September 8 - International Literacy Day**
- September 10 - World Suicide Prevention Day**
- September 12 - Most Holy Name of Mary**
- September 14 - Exaltation of the Holy Cross**
- September 16 - International IT Professionals Day**
- September 17 - Next Board Meeting**

M CLOSING PRAYER – Vice-Chair Bruno

N ADJOURNMENT



Summer Prayer of Inner Peace

- Trustee Amadio Peaceful Presence,
Grant me the courage to slow down the hurried pace of life in order to be mindful of your ever-present guidance and assistance, especially when I try to go it alone.
- Vice-Chair Bruno Restore my perception of the inherent joy that awaits me in each day if only I turn toward you with a recognition of your vibrant energy moving through me.
- Trustee Caputo Awaken me to a keener awareness of your light-filled presence within my being especially when life fills with shadows of sadness and the cloudiness of concerns.
- Trustee Commanda Show me how you are dwelling in those places of my life where I've forgotten to welcome you with an open heart of acceptance and hospitality.
- Trustee D'Agostino Interrupt my self-defeating schemes and desires so I have a keener sense of how they lead me further from you and obliterate inner peace.
- Trustee Liske When you move me toward change and deeper relationship with you, show me where my resistance to that growth-filled invitation resides.
- Trustee MacEachern Enliven my physical senses to the beauty and wonder of ordinary moments and a resounding gratitude for your presence within those moments.
- Trustee Rosilius Shake free what keeps my thoughts and feelings imprisoned in anxiety and useless fretting.
- Trustee Trembinski Draw me into the stillness essential for your serenity to dwell in my being, and lead me into times of solitude, even if you have to drag me there.
- Chair Turco Come, tickle my mind and heart into restored peacefulness so I more readily and wisely welcome you to the home of my heart.



Joyce Rupp



The Honourable Paul Calandra
Minister of Education
c/o 13th Floor, 315 Front St. W.
Toronto, ON M7A 0B8
educationequitysecretariat@ontario.ca

August 7, 2025

This is to attest that the Huron-Superior Catholic District School board has completed the interim performance appraisal of their Director of Education Fil Lettieri, in accordance with the Ontario Regulation 83/2024 – Director of Education Performance Appraisal.

Bi-annual feedback:

No, this evaluation cycle did not require the inclusion of bi-annual community partner/stakeholder feedback.

Yes, this evaluation cycle included the required bi-annual community partner/stakeholder feedback, and the list of community partners and stakeholders invited to provide feedback is posted on the board’s website.

- Community partners and stakeholders:

Date of Performance Appraisal Completion: 08/07/2025

Sandra Turo, Chair of the Board



LETTER OF AGREEMENT

July 10, 2025

Huron-Superior Catholic School Board
100 Ontario Ave,
Sault Ste. Marie, ON
P6B 1E3

This letter, when signed below by both parties, shall constitute an Agreement (“Agreement”) between The Ontario Education Services Corporation (OESC) and the Huron-Superior Catholic District School Board (HSCDSB). OESC, agrees to assist HSCDSB with the Director Performance Appraisal process as laid out in the chart below:

Project Activity	Costing
Review DPA Process, Policy and Performance Plan	
Facilitate Director Performance Plan Feedback Process	
Design, conduct and report on 360-degree feedback process	
Creation and distribution of Director Performance Appraisal Report	
Facilitation of Final Performance Appraisal Report Sharing with Director	
Total	\$12,000

The Huron-Superior Catholic District School Board agrees to pay OESC \$12,000 plus HST (and expenses related to travel if applicable) at the conclusion of the work as described above.

The terms of this letter of agreement shall be binding upon HSCDSB and OESC until the completion of the activities as described above.

Executive Director
Ontario Education Services Corporation

Date:

Huron-Superior Catholic District School Board

Date:



LETTER OF AGREEMENT

July 10, 2025

Huron-Superior Catholic School Board
100 Ontario Ave,
Sault Ste. Marie, ON
P6B 1E3

This letter, when signed below by both parties, shall constitute an Agreement (“Agreement”) between The Ontario Education Services Corporation (OESC) and the Huron-Superior Catholic District School Board (HSCDSB). OESC, agrees to assist HSCDSB with their strategic planning process as laid out in the chart below:

Project Activity	Costing
Assessment/Environmental Scan	
Vision, Mission and Values Definition	
Goal and Objective Setting	
Strategy Development and Action Planning	
Implementation and Evaluation	
Total	\$12,000

The Huron-Superior Catholic District School Board agrees to pay OESC \$12,000 plus HST (and expenses related to travel if applicable) at the conclusion of the work as described above.

The terms of this letter of agreement shall be binding upon HSCDSB and OESC until the completion of the activities as described above.

Executive Director
Ontario Education Services Corporation

Date:

Huron-Superior Catholic District School Board

Date:



REPORT TO THE DIRECTOR OF EDUCATION

REQUEST FOR PROPOSAL

School Readiness Program at St. Basil Catholic Elementary School

August 7, 2025

Submitted by:
Franca Spadafora
Superintendent of Education

The Huron-Superior Catholic District School Board’s Multi-Year Strategic Plan (MYSP) lists Equitable Stewardship of our Resources as one of its strategic directions. This report relates specifically to aligning available resources with strategic priorities and ensuring that we utilize our resources responsibly, justly, responsively, and wisely.

The Request for Proposals (RFP) for School Readiness Program was opened in public on Thursday, July 17, 2025. This RFP is to establish a contract for a period of up to ten months to prepare Kindergarten students at St. Basil Catholic Elementary School for a successful transition into a mainstream school environment by developing foundational communication, social, and pre-academic skills. One proposal was received from Lori Ivy. Lori is a registered Speech-Language Pathologist with over 36 years of experience in assessment and intervention for children across diverse educational and clinical settings.

An evaluation committee consisting of the Superintendent of Education responsible for Special Education and Special Education Coordinator reviewed and evaluated the proposal.

Points were awarded based on the following criteria:

- Consultant Profile and Experience 50 points
- Financial Considerations 50 points
- TOTAL 100 points

Based on the point system noted, the winning proponent is Lori Ivy. As a result, the evaluation committee is recommending that the Board award the contract for a School Readiness Program at St. Basil Catholic Elementary School to Lori Ivy commencing August 25, 2025.

Motion: That the Huron-Superior Catholic District School Board award the contract for the School Readiness Program at St. Basil Catholic Elementary School to Lori Ivy for ten months commencing August 25, 2025.