



# Huron-Superior Catholic

## DISTRICT SCHOOL BOARD

### APPENDIX F

#### Employer Agreement for a Student in Supervised Alternative Learning

Under the Education Act, youth must attend school until the age of eighteen, and employers are prohibited from employing youth during school hours. However, youth who are fourteen to seventeen years of age may be excused from school to attend Supervised Alternative Learning programs, which may include employment (Ontario Regulation 374/10, "Supervised Alternative Learning and Other Excusals from Attendance at School").

Completion of this employer agreement confirms your interest in offering employment to the undersigned student and your willingness to adhere to the guidelines specified below under "Agreement". This form will be included in the student's application for Supervised Alternative Learning (SAL).

#### **Student**

Name: \_\_\_\_\_ Date of birth: \_\_\_\_\_

Address:

\_\_\_\_\_

School: \_\_\_\_\_ Grade/Level: \_\_\_\_\_

#### **Employer**

Name of business:

\_\_\_\_\_

Address of business:

\_\_\_\_\_

Business telephone:

\_\_\_\_\_

E-mail address of supervisor:

\_\_\_\_\_

Type of business:

\_\_\_\_\_

Brief description of job:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Employment Conditions**

Hours per day: \_\_\_\_\_

Days per week: \_\_\_\_\_

Rate of pay: \_\_\_\_\_

Starting date: \_\_\_\_\_

Duration of employment:  
\_\_\_\_\_

**Agreement**

If the SAL Committee approves the student's application for SAL, the employer will be notified that the student is permitted to be employed. If the student's work placement in SAL is approved, the employer agrees to the following:

- A visit by board staff will be made to confirm the safety of the proposed work and workplace.
- Contact will be allowed between the primary contact (identified in the approval letter) and the above-named student during work hours. The primary contact will arrange the contact time with the employer.
- The employer will inform the primary contact by telephone within five school days of the end of employment of the above-named student.

The employer and the student will be given final confirmation by the school board. The employer will receive a letter from the board or school specifying the conditions of the student's placement, and that letter will provide the documentation allowing the student to be legally employed during school hours.

\_\_\_\_\_  
Signature of student  
(print)

\_\_\_\_\_  
Name of company

\_\_\_\_\_  
Signature of primary contact

\_\_\_\_\_  
Signature of company officer

\_\_\_\_\_  
Name of primary contact (print)  
(print)

\_\_\_\_\_  
Name of company officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Position

\_\_\_\_\_  
Date

In accordance with Section 29(2) of the Municipal Freedom of Information and Protection of Privacy Act, personal information on this form is being collected under the authority of The Education Act, Section 24.(1), (2) and Regulation 308, and will be used for the purpose of determining satisfactory attendance or alternative learning placement.