



Huron-Superior Catholic

DISTRICT SCHOOL BOARD

PROCEDURAL GUIDELINES HONORARIA

Purpose

The Huron-Superior Catholic District School Board values the teachings, cultural knowledge, and contributions of Elders and Knowledge Keepers. These guidelines establish the honorarium rates and procedures for compensating Elders and Knowledge Keepers when they share their time, teachings, and expertise with students, staff, or the community.

Eligibility

Honoraria may be provided to:

- Elders and Knowledge Keepers who are invited by the Board, schools, or programs to share cultural knowledge, teachings, or ceremonies.
- Community members recognized for their expertise and role in Indigenous knowledge transmission.

Honoraria Rates

The proposed Honoraria amounts are recommended:

- Half Day (up to 3 hours): \$150
- Full Day (over 3 hours, up to 6 hours): \$300

There may be circumstances for honoraria to be paid at a different rate. This will be prearranged with approval from the appropriate Supervisory Officer.

Procedure

1. Request and Approval

- A school or program inviting an Elder or Knowledge Keeper must seek prior approval through the [Google Form: Inviting Elders into the Classroom: Appendix A](#)

2. Payment Process

- An Honorarium Record Form: Appendix B signed by the School Administrator must be forwarded to System Administrator and Indigenous Lead who will complete the Cheque Requisition
- Honoraria will be processed through the Board's standard payment system.

Appendix A : [Inviting Elders into the Classroom](#)

Appendix B: Honorarium Record