

# Huron-Superior Catholic District School Board

## Audit Committee Meeting

### Minutes



Tuesday, December 2, 2025  
4:00 p.m.  
Board Room or [Virtual](#)

**Attendance:** *J. Bruno (Board Vice-Chair), L. Liske, S. Dwyer, K. Umrigar, F. Lettieri, J. Pino, B. McKinlay, D. Senegal, St. Denis, M. Dodge, Megan Sherwood, G. Stefanizzi, J. Archambault, P. Pelletier*

**Guests:** *Sandra Turco (Board Chair), Wayne Greco*

**Regrets:**

<b>Land Acknowledgement</b>	The Huron-Superior Catholic District School Board recognizes that the land where we learn, work, and live is the traditional territory of Indigenous peoples who have been its caretakers for millennia. We are inspired by their legacy to care for Mother Earth, cherish the sacredness of creation, and use resources wisely and with gratitude. Today we meet on Turtle Island in the area governed by the Robinson-Huron Treaty of 1850. It is the traditional land of the Batchewana First Nation, the Garden River First Nation and the Metis settlement at Bawating. We are committed to listening, learning, and fostering meaningful relationships. We open our hearts to the teachings, knowledge, and stories shared by our Indigenous brothers and sisters. Let us journey today in a good way.
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AGENDA ITEMS – Closed Meeting		ACTION	WHO	WHEN	DONE ✓
1.	Prayer	<a href="https://www.hscdsb.on.ca/board/catholicity/">https://www.hscdsb.on.ca/board/catholicity/</a>	J. Pino		
2.	Adoption of Order of Business	J. Pino asked the committee to adopt the order of business	J. Pino		
3.	Disclosure of conflict of interest and general nature thereof	J. Pino asked the committee if there were any conflicts of interest. No conflicts declared.	J. Pino		
4.	Confirmation of Minutes from last meeting	Moved by J. Bruno. Seconded by L. Liske	J. Pino		
5.	Election of Chair	J. Pino opened the floor to nominations.  L. Liske nominated S. Dwyer.  S. Dwyer nominated J. Bruno	J. Pino		

		<p>S. Dwyer noted he wanted his name to stand.</p> <p>J. Bruno declined his nomination to stand given S. Dwyer's name was put forward.</p> <p>S. Dwyer accepted his name to stand.</p> <p>S. Dwyer accepted the position of Chair of the Audit Committee</p>			
6.	<b>Review draft financial statements and external audit</b>	<p>J. Archambault presented the audit opinion as clean.</p> <p>The Financial Statements were reviewed by the Audit Committee and associated questions were answered satisfactorily.</p> <p><b>MOTION:</b> Accept the Financial Statements as presented and recommend for presentation to and approval by the Board of Trustees.</p> <p>Moved by Moved by J. Bruno, Seconded by L. Liske</p>	<p><b>J. Archambault</b>  <b>M. Sherwood</b>  <b>J. Pino</b>  <b>B. McKinlay</b></p>		
7.	<b>Resolve any disagreements between management and the external auditor about financial reporting</b>	None noted	<b>S. Dwyer</b>		
8.	<b>Evaluation of External Auditor</b>	<p>S. Dwyer asked the Audit Committee for feedback on the work of the external auditors, BDO.</p> <p>The committee agreed that BDO performed well and tasked S. Dwyer and J. Pino to work on the evaluation form and present it to the Audit Committee once completed.</p>	<b>S. Dwyer</b>		
9.	<b>Evaluation of Internal Auditor</b>	The committee noted that the performance of the Regional Internal Audit Team was satisfactory.	<b>S. Dwyer</b>		
10.	<b>2024-25 Audit Committee Report</b>	J. Pino advised the Audit Committee that the annual report was presented to the Board in October 2025.	<b>J. Pino</b>		
11.	<b>ECNO ISO Vulnerability Analysis - Pen Test Results</b>	P. Pelletier informed the Audit Committee of the results of the ECNO ISO Vulnerability Analysis – Pen Test Results. Specific vulnerabilities were noted in the report and discussed. It was noted that most threats have been addressed or are in the process of being addressed.	<p><b>J. Pino</b>  <b>P. Pelletier</b></p>		

		P. Pelletier to present at the March Audit Committee meeting.			
12.	<b>OSBIE Cyber Scorecard</b>	J. Pino provided an update on the Board’s ability to purchase enhanced cyber coverage in light of the additional IT security measures put in place by the Board. P. Pelletier noted that there is nothing surprising with the survey results. The survey is based on the Board providing OSBIE with the require information. Efforts to improve IT Security documentation are underway by the IT Department.	<b>J. Pino P. Pelletier</b>		
13.	<b>Standing Item – Status of Audit Committee Plan</b>	J. Pino noted that the ‘Status of the Audit Committee Plan’ is a standing item to ensure that the Audit Committee is fulfilling its obligations.	<b>J. Pino</b>		
14.	<b>Discussion without management present</b>	Discussions did take place without management present.	<b>S. Dwyer</b>		
15.	<b>Next Meeting</b>	Motion to adjourn: L. Liske, seconded by J. Bruno <b>Next meeting: Tuesday March 24, 2026</b>	<b>S. Dwyer</b>		
<b>AGENDA ITEMS – Closed Meeting</b>		<b>ACTION</b>	<b>WHO</b>	<b>WHEN</b>	<b>DONE</b> ✓
1.	<b>No Agenda Items</b>				
2.					

<b>AGENDA ITEMS – Opened Meeting</b>		<b>ACTION</b>	<b>WHO</b>	<b>WHEN</b>	<b>DONE</b> ✓
1.	<b>No Agenda Items</b>				