



Huron-Superior Catholic
DISTRICT SCHOOL BOARD

Parent Involvement Committee
Agenda and Minutes

Date: Thursday, November 13th, 2025

Time: 6:00 p.m.

Location: Teams Meeting and Boardroom

Attendance:

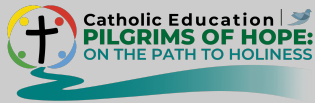
Linda Barone, Paul Best (Principal), Vitra Bishop, Kasia Ceglarz (SEAC), Joe Chilelli (Superintendent), Tony D’Agostino (Trustee), Stephanie Francella-Stephen(OECTA), Fil Lettieri (Director), Tiziana Palumbo (Vice Principal), Nadia Zanatta (Vice Principal-Secretary), Anthony Orazietti, Calyssa Skeggs, Christina Aquino-Soriano

Regrets: Kasia Ceglarz (SEAC), Randi Ducharme, Audrey Brindley

Chair: Anthony Orazietti

Minutes: Nadia Zanatta

AGENDA ITEMS		DISCUSSION POINTS	LED BY
1.	Welcome, Land Acknowledgment	<p>Today we meet on Turtle Island in the area governed by the Robinson-Huron Treaty of 1850. It is the traditional land of the Batchewana First Nation, the Garden River First Nation and the Metis settlement at Bawating. We commit ourselves to work on the TRC’s Calls to Action that focus on education. We hope to one day know and understand the true history of Canada so we can live into reconciliation with Indigenous peoples on the land. Let us journey together in a good way.</p> <p>Fil recited the Land Acknowledgement to the group.</p>	Fil Lettieri
	Prayer	<p>Our Prayer for 2025-2026</p> <p>Joe recited the Catholic Education Week Prayer to the group.</p>	Joe Chilelli



2. Introductions

All members introduced themselves and their connection to this Committee:

Joe Chilelli - Superintendent in his 2nd year with PIC responsibilities - acknowledges the important work of this group - looking forward to our impact this year

Fil Lettieri - Director of Education - two years as Superintendent of the PIC - recognizes the work and impact of the Committee

Anthony Oraziotti - daughter in Grade 9 at SMC - a member of the PIC for the last 5 years - recently elected as Chair for the SMC CSC - recognizes the importance of parent involvement in schools

Paul Best - Principal at St. Paul Catholic School - a member of the PIC for 9 years - appreciates the composition of the Committee as the gathering of many stakeholder representatives - we are here to serve the students

Tony D'Agostino - current Trustee Representative for the PIC - member for the last 3 years - secondary coach within our system - appreciates the relationships that he builds with students and the impact of parent involvement from this Committee

Nadia Zanatta - Vice Principal of Outdoor Education at Holy Cross - a member of the PIC for 7 years - looking forward to our impact this year - values the importance of parent engagement

Tiziana Palumbo - Vice Principal at SMC - a member of the PIC for 6 years - recognizes the importance of parent involvement for success

Christina Aquino-Soriano - 2 sons - youngest at Holy Cross in Grade 6 Outdoor Education and older son at SMC in Grade 9 - first year on the PIC - current co-chair of the Holy Cross CSC

Vitra Bishop - 2nd year on the PIC - son and daughter both attend SMC in Grades 10 and 12 - looking forward to this year

Linda Barone - community representative at SMC - children graduated from SMC - 3rd year on PIC

Calyssa Skeggs - 2 daughters (Grades 2 and 5) at St. Mary's French Immersion - first year on the PIC - looking forward to the year

PIC Members

		Stephanie Francella-Stephen - representing OECTA on the PIC - son in Grade 10 at SMC - previous role on PIC was parent	
3.	Guidelines of PIC	<ul style="list-style-type: none"> ● Policy 4001 and Procedural Guidelines for Parent Involvement Committee <ul style="list-style-type: none"> - These have been updated ● The purpose of PIC is to support, encourage and enhance parent engagement at the Board level in order to improve student achievement and well-being. ● Mandate: <ul style="list-style-type: none"> <input type="checkbox"/> Supporting and enhancing meaningful, inclusive, and constructive parent involvement <input type="checkbox"/> Facilitating communication among Catholic School Councils and the Director of Education and Trustees <input type="checkbox"/> Seeking the advice and ideas of Catholic School Councils, other parents, parishes and community partners as they plan and implement strategies to involve more parents <input type="checkbox"/> Proclaiming and promoting the distinctiveness and value of Catholic education in our community <input type="checkbox"/> Approving the expenditures for activities or projects funded with the Ministry's Parent Involvement funding <input type="checkbox"/> Reporting regularly to the Board through minutes of its meetings <p>Joe reviewed the guidelines and mandates of the Parent Involvement Committee.</p>	Joe Chilelli Anthony Orazietti
4.	Election of Chair (If required)	Anthony Orazietti is acclaimed as Chairperson for the next two school years (2025/2026 + 2026/2027).	Joe Chilelli
5.	Catholic School Council Updates	<p>St. Mary's French Immersion - great turnout at the first CSC (11-12 parents) - successful Halloween Dance - not so much as a fundraiser but more of a community building initiative - finished a fundraiser for holiday wrapping paper, etc.</p> <p>St. Paul - two meetings - a variety of new families - representing all divisions in the school - Halloween Dance - collecting canned goods for the Soup Kitchen - donation from Canteen sales to Helping Hands and Caring Hearts</p> <p>Holy Cross - two meetings - current Chair - trying to grow the Council - Halloween Dance raising over \$1500 - working on School Climate - working towards outdoor equipment (soccer netting) - planning for the 12 Days of Christmas - in the planning stages of submitting a PRO Grant application</p>	PIC Members

		<p>- focussing on Staff appreciation around the holidays</p> <p>St. Mary's College - Game Knight Delights for SMC home game Canteens and elementary tournaments - also many events taking place</p>	
6.	SEAC Update	<p>SEAC Update Kasia Ceglaz is the representative on the PIC from the SEAC - bringing the perspective of Special Education.</p> <ul style="list-style-type: none"> - Fil reported that the Trustees recently approved 3 new SEAC members at large. <p>SEAC Recommendation and Board Responses This item will be deferred to the next meeting.</p>	Joe Chilelli and SEAC Representative
7.	PIC Annual Report from 2024-2025	<p>PIC Report Joe reviewed the highlights of the report - recognizing the work that was done during the 2024/2025 school year.</p> <p>Artificial Intelligence</p> <ul style="list-style-type: none"> - Development of HSCDSB Guiding Principles - Magic School as a platform for students and staff - Ongoing work with Northern Boards + local Digital Steering Committee <p>Communication Tool</p> <ul style="list-style-type: none"> - This was a suggestion from the PIC - standardizing communication methods/tools - Purchased My PowerHub - syncing to our current platforms (ex: School Messenger) - Translation in multiple language - Trialing the platform in various schools - Effective for all schools September 2026 - Secure platform - This is an example of something that the PIC brought forward as a recommendation and the Board has changed the practice (budget expense) 	Joe Chilelli
7.	Parent Engagement Funding	<ul style="list-style-type: none"> ● PRO Grant Applications: <ul style="list-style-type: none"> ➤ Applications for PRO Grants are due December 1st. 	Joe Chilelli PIC Members

		<table border="0"> <tr> <td colspan="3">Parent Engagement Component</td> </tr> <tr> <td>3.1</td> <td>Parent Involvement Committee (PIC) Amount</td> <td style="text-align: right;">5,735</td> </tr> <tr> <td></td> <td>.....\$5,000 + (Average Daily Enrolment x 0.17)</td> <td></td> </tr> <tr> <td>3.2</td> <td>School Council Amount</td> <td style="text-align: right;">8,500</td> </tr> <tr> <td></td> <td>.....Parent Engagement School Based Amount - School Council Component (from Section 7A Parent Engagement Component school level report)</td> <td></td> </tr> <tr> <td>3.3</td> <td>Parents Reaching Out (PRO) Amount</td> <td style="text-align: right;">10,000</td> </tr> <tr> <td></td> <td>.....Parent Engagement PRO Board Amount \$1,500 + Parent Engagement School Based Amount - PRO Component (from Section 7A Parent Engagement Component school level report)</td> <td></td> </tr> <tr> <td>3</td> <td>Parent Engagement Component</td> <td style="text-align: right;">19,769</td> </tr> <tr> <td></td> <td>.....item 3.1 + item 3.2 + item 3.3</td> <td style="text-align: right;">4,466</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">24,235</td> </tr> </table> <p>Joe sent an email to all Principals and Vice-Principals with the application template for PRO Grants. They are due on December 1st.</p>	Parent Engagement Component			3.1	Parent Involvement Committee (PIC) Amount	5,735	\$5,000 + (Average Daily Enrolment x 0.17)		3.2	School Council Amount	8,500	Parent Engagement School Based Amount - School Council Component (from Section 7A Parent Engagement Component school level report)		3.3	Parents Reaching Out (PRO) Amount	10,000	Parent Engagement PRO Board Amount \$1,500 + Parent Engagement School Based Amount - PRO Component (from Section 7A Parent Engagement Component school level report)		3	Parent Engagement Component	19,769	item 3.1 + item 3.2 + item 3.3	4,466			24,235	
Parent Engagement Component																																	
3.1	Parent Involvement Committee (PIC) Amount	5,735																															
\$5,000 + (Average Daily Enrolment x 0.17)																																
3.2	School Council Amount	8,500																															
Parent Engagement School Based Amount - School Council Component (from Section 7A Parent Engagement Component school level report)																																
3.3	Parents Reaching Out (PRO) Amount	10,000																															
Parent Engagement PRO Board Amount \$1,500 + Parent Engagement School Based Amount - PRO Component (from Section 7A Parent Engagement Component school level report)																																
3	Parent Engagement Component	19,769																															
item 3.1 + item 3.2 + item 3.3	4,466																															
		24,235																															
8.	PIC Project	<ul style="list-style-type: none"> ● PIC budget for 2025-2026 is \$5, 735. ● School Council Account - approximately \$400 for each school to support CSC initiatives ● PRO Grant - \$10,000 to focus on applications from schools <p>Project ideas for this year:</p> <ul style="list-style-type: none"> - Education Week 2026? - Joe shared some overarching ideas of STEAM, Math, AI, Outdoor Education - as a starting point for consideration <p>Survey</p> <ul style="list-style-type: none"> - Nadia and Joe will create and share the survey to all schools for parent/guardian/staff input <p>A list of previous events will be shared with members to help make an informed decision for this year's event.</p>	PIC Members																														
9.	Meeting Dates	<ul style="list-style-type: none"> ● Proposed Meeting Dates: <ul style="list-style-type: none"> ➤ Meeting #1 - Thursday, November 13, 2025 at 6:00 p.m. ➤ Meeting #2 - Thursday December 11, 2025 to Review PRO Applications. ➤ Meeting #3 - Thursday February 12, 2026, 2025 at 6:00 p.m. ➤ Meeting #4 - Thursday April 23, 2026 at 6:00 p.m. ➤ Parent Involvement Committee Event - TBD ➤ Meeting #5 - Thursday May 28, 2026 at 6:00 p.m Social and Wrap up. <p>We will continue with in-person meetings, with a virtual option.</p>	Joe Chilelli																														
10.	New Business	<ul style="list-style-type: none"> ● AI and Home-School Communication Update ● Student and Family Support Offices - Ministry memo provided to Directors and Trustees today - honoring parent voice 																															

		<ul style="list-style-type: none"> - Parents having a resource to navigate concerns - In some areas - local Trustees are not available - The Board has until March of 2026 to draft a plan to the Ministry about the execution - Currently - there is a policy and procedural guidelines regarding complaint processes ● Other 	
11.	Adjournment	<ul style="list-style-type: none"> ● The meeting was adjourned at 7:16pm. 	