



Huron-Superior Catholic
DISTRICT SCHOOL BOARD

**POLICY COMMITTEE
MINUTES
Tuesday, November 11, 2025**

Google Meet: <https://meet.google.com/oqk-dagd-wmf>

**Board Room
4:30 – 6:30 p.m.**

Attendance: John Bruno (Chair), Carol Amadio, Lindsay Liske, Kathleen Rosilius, Sandra Turco

Regrets:

Resources: Fil Lettieri, Justin Pino

Guests: Franca Spadafora, S. Withers, S. Circelli

Chair:

Minutes: Fil Lettieri

Items		Discussion	Who / When
1	Prayer	<ul style="list-style-type: none"> Board prayer 	F. Lettieri
2	Review of Minutes – October 14, 2025	<ul style="list-style-type: none"> Minutes Trustee Liske’s emailed feedback should be noted. 	J. Bruno
3	Policies for Current Committee Review		
	4013 – Purchasing	<ul style="list-style-type: none"> Amendments were made to the Disclosure of the Conflict of Interest policy to ensure the Board’s purchasing practice is in compliance with Ministry guidelines. Consider consolidating section B and C and Section 6. Include Trustees in reference to Employees The Policy Committee is in support of the changes based on Section 217 of the Education Act. It is advised that stakeholder consultation take place prior to the next Policy Committee Meeting. 	J. Pino

Items	Discussion	Who / When
5003 – Fieldtrip – Form D	<ul style="list-style-type: none"> ● The field trip form was updated to provide greater clarity to parents about what they are consenting to. ● Updates were based on revisions proposed by the Board’s legal counsel. ● The Policy Committee supports the revised form. 	F. Lettieri
5009 – Supervised Alternative Learning	<ul style="list-style-type: none"> ● A Catholicity statement was added to the Policy. ● The Policy Committee supports the changes noted in the Procedural Guidelines. ● It was recommended that the word “Guardian” be added to “Parents”. ● The revised Policy and Procedural Guidelines are to be brought to the Board of Trustees for approval. 	S. Circelli
6019 – Personal Protective Equipment	<ul style="list-style-type: none"> ● There was no change to the Policy statement. ● Main updates were splitting off of Plant tasks, addition of PPE definitions, and the addition of the Special Education. ● The Policy Committee approves the proposed changes. Board approval is not required since there is no change to the Policy. 	F. Spadafora
6025 – Employee Code of Conduct	<ul style="list-style-type: none"> ● There are no recommended changes to either the Policy and Procedural Guidelines. ● It was suggested that the Employee Code of Conduct be reviewed with the Leadership Team (e.g., Supervisory Officers, P/VPs, Managers, etc.) annually. 	S. Withers
6026 – Relationships in the Workplace	<ul style="list-style-type: none"> ● There are no recommended changes to either the Policy and Procedural Guidelines. 	S. Withers
6028 – Workplace Ergonomics	<ul style="list-style-type: none"> ● The Policy name changed to Musculoskeletal Disorder (MSD) Prevention. ● The Policy Committee approved the proposed changes to the Procedural Guidelines. ● Since the name of the Policy changed, it is to be approved by the Board of Trustees. 	F. Spadafora
4	Future Policies for Review in the 2024-25 School Year	

Items	Discussion	Who / When	
	2002 Inclusive Language 4015 Personal Mobile Devices and Acceptable Use of ICT Resources 4026 Flags on Board Property 5001 Catholic Education: Instruction, Assessment, Evaluation and Reporting Grades 1-12 7010 Equity and Inclusive Education 7011 Release of Information Regarding Pupils 7012 Ontario Student Record (OSR)	S. Circelli J. Chilelli J. Pino S. Circelli S. Circelli F. Lettieri F. Lettieri	
5	Future Policies for Review in the 2025-26 School Year		
	2003 Governance Process 2005 Advocacy 3005 Construction Management 4010 Fundraising in Schools 4012 Fees for Learning Materials and Activities 4019 Personal Property of Students/Employees 4023 Disposal of Furniture and Equipment 5002 International Education 6005 Accessibility Standards 6018 Incident Reporting 6020 Work Refusals 6021 Conflict of Interest 6023 Working from Home 6024 Employee Health and Wellness 6027 Human Rights 6029 Non-Academic Hiring Practices 6030 Employee Dress Code 6031 Employee Footwear 6032 Principal / Vice-Principal Hiring Guidelines 7000 Child Abuse 7014 Community Involvement and Christian Service 7022 Toileting Emergencies of Primary Students 8000 Board Operations Not Covered by Policies	F. Lettieri F. Lettieri J. Pino J. Pino J. Pino J. Pino J. Pino J. Pino J. Pino F. Spadafora F. Spadafora F. Lettieri S. Withers F. Lettieri S. Withers S. Withers S. Withers S. Withers S. Withers S. Withers S. Withers F. Spadafora S. Circelli F. Spadafora F. Lettieri	
6	Next Meeting	Date: Tuesday, December 11, 2025 Time: 9:00 – 11:00 a.m.; Location: Board Room	
7	Adjournment	Meeting adjourned at 6:15 p.m.	