

Huron-Superior Catholic District School Board

BOARD MEETING

AGENDA

2025-2026

Wednesday, May 20, 2026

3:00 p.m.

St. Kateri Outdoor
Learning Centre
1639 Goulais Avenue
Sault Ste. Marie, ON



Photos courtesy of:
Outdoor Education Program

100 Ontario Ave.,
Sault Ste. Marie, ON

705-945-5400



**AGENDA FOR THE OPEN SESSION BOARD MEETING OF THE
HURON-SUPERIOR CATHOLIC DISTRICT SCHOOL BOARD
ON WEDNESDAY, MAY 20, 2026 @ 3:00 PM
IN THE BOARD ROOM**

2

A CALL TO ORDER

1. **Acknowledgement of Traditional Lands –** (Student Trustee Orazietti)
The Huron-Superior Catholic District School Board recognizes that the land where we learn, work, and live is the traditional territory of Indigenous peoples who have been its caretakers for millennia. We are inspired by their legacy to care for Mother Earth, cherish the sacredness of creation, and use resources wisely and with gratitude. Today we meet on Turtle Island in the area governed by the Robinson-Huron Treaty of 1850. It is the traditional land of the Batchewana First Nation, the Garden River First Nation and the Metis settlement at Bawating. We are committed to listening, learning, and fostering meaningful relationships. We open our hearts to the teachings, knowledge, and stories shared by our Indigenous brothers and sisters.

2. **Prayer** (Pg 5)

3. **Call the Roll:**

Trustees:

Sandra Turco (Chair), John Bruno (Vice-Chair), Carol Amadio, John Caputo, Kerri Commanda, Tony D’Agostino, Wayne Greco, Lindsay Liske, Carol MacEachern, Kathleen Rosilius

Officials:

Fil Lettieri (Chief Executive Officer), Joe Chilelli, Stephanie Circelli, Justin Pino, Franca Spadafora, Syndy Withers

Student Trustees:

Abbie Dasa Kumar, Michaela Kyle, Alexander Orazietti

Guests:

Dave Coccimiglio

Regrets:

Other Reps:

Darrell Czop (President, O.E.C.T.A.)
Marnie McDonald (Vice-President, O.E.C.T.A.)
Corey Gardi (President, C.P.C.O.)
Crystal Krauter (President, C.U.P.E.)

OUR MISSION

Persons present are invited to indicate how they have seen our Mission lived out recently in our schools and board community.

B ADOPTION OF ORDER OF BUSINESS

1. **Motion:** That the Huron-Superior Catholic District School Board adopts the Agenda for the Board Meeting of Wednesday, May 20, 2026.

Are there any additions/changes/deletions?

C DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF

D NEW BUSINESS

E CONFIRMATION OF MINUTES

1. **Minutes of the Open Board Meeting of April 22, 2026.** (Pg 8)
Motion: That the Huron-Superior Catholic District School Board approve the Minutes of the Open Board Meeting of April 22, 2026.
2. **Minutes of the In-Camera Board Meeting of April 22, 2026.**
Motion: That the Huron-Superior Catholic District School Board approve the Minutes of the In-Camera Board Meeting of April 22, 2026.

F BUSINESS ARISING FROM THE MINUTES

G PRESENTATIONS

1. **Outdoor Education: Building Connections Through Land, Learning and Partnership** - Superintendent Circelli to introduce Lina DiPasquale (System Administrator – Equity, Diversity and Indigenous Education), Michelle Guzzo (Teacher, St. Mary’s College), Greg Sicoly (Teacher, St. Kateri Outdoor Learning Centre) and Nadia Zanatta (Vice-Principal, Holy Cross / Outdoor Education).

H COMMITTEE REPORTS

1. **Marketing Committee Meeting Minutes** – January 12, 2026 (Pg 12)
2. **Policy Committee Meeting Minutes** – March 26, 2026 (Pg 15)
3. **Special Education Advisory Committee Meeting Minutes** – March 31, 2026 (Pg 18)

I ADMINISTRATIVE ITEMS REQUIRING ACTION

1. **2026 Consultant Services for Psychological Assessments** (Pg 22)
Motion: That the Huron-Superior Catholic District School Board award the contract for the Consultant Services for Psychological Assessments to Dr. Keith Lefave and Brainworks Rehab commencing June 01, 2026.

2. **Policy 3005 – Construction Management (Pg 24)**
Motion: That the Huron-Superior Catholic District School Board approve Policy 3005 as presented.

3. **Fieldtrips (Pg 27)**
Motion: That the Huron-Superior Catholic District School Board approves the following field trip application:
 1. St. Mary’s College – travelling to Stratford, ON on September 21, 2026, and returning September 22, 2026.

J INFORMATION ITEMS

1. **Reports to the Director of Education / Board of Trustees**
 - a) **REVISED Capital Projects 2025-26** – Dave Coccimiglio (Manager of Plant Services) (Pg 30)
 - b) **Board Meeting Dates for 2026-2027** – CEO Lettieri (Pg 32)
 - b) **SMC Activity Report** – Student Trustees Dasa Kumar, Kyle and Oraziatti (Pg 33)

2. **Correspondence**

3. **Notes of Thanks**
 Hapanovich Family

K TEN-MINUTE QUESTION AND ANSWER PERIOD

- ON AGENDA ITEMS FOR THOSE IN ATTENDANCE

L UPCOMING EVENTS

- | | | |
|-------------------|---|--|
| May 21-24 | - | OSTA-AECO AGM, Toronto |
| May 25 | - | Blessed Virgin Mary, Mother of the Church |
| May 25 | - | PIC Event: Celebration of Learning (St. Kateri) |
| May 27 | - | SEAC Meeting |
| May 28 | - | PIC Meeting |
| May 30 | - | Visitation of the Blessed Virgin Mary |
| June 1 | - | Ontario Day |
| June 1 – 5 | - | School Crossing Guard Appreciation Week |
| June 4 – 7 | - | CCSTA AGM and Conference, Winnipeg |
| June 5 | - | World Environment Day |
| June 5 | - | PA Day |
| June 10 | - | IEC Meeting |
| June 10 | - | Next Board Meeting |
| June 11 | - | Policy Committee Meeting |

M CLOSING PRAYER – Trustee Rosilius

N ADJOURNMENT

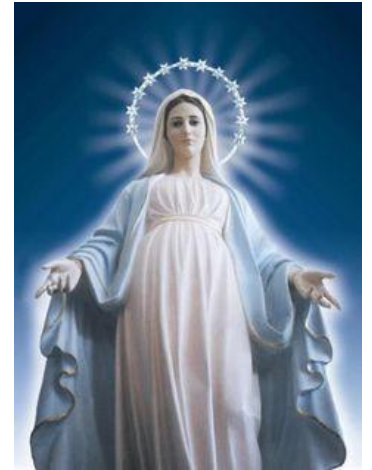
Prayer

Trustee MacEachern

In the name of the Father, and of the Son and of the Holy Spirit. Amen.

Heavenly Father,

As we gather in this month of May, dedicated to the Blessed Virgin Mary, we give thanks for her faithful “yes,” her courage, humility, and steadfast hope. May she walk beside us as a loving mother and guide all Catholic school board trustees in wisdom, compassion, and service.



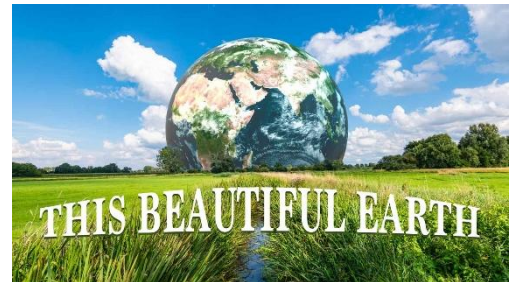
Trustee Rosilius

Mary, Mother of the Church, teach us to listen deeply to God’s call and to care tenderly for all entrusted to our schools and communities.

Help us to be Pilgrims of Hope on the path to holiness, walking together in faith, unity, and love, especially in times of challenge and uncertainty.

Chair Turco

Creator God, we praise You in the beauty of the earth, in forests and lakes, in the changing skies, and in every living thing that reveals Your glory. Bless our efforts in outdoor education, that students may encounter You in creation, learn responsibility for our common home, and grow in wonder, gratitude, and reverence.



Trustee Amadio

We give thanks for the wisdom, traditions, and enduring spiritual teachings of Indigenous Peoples. Grant us humble hearts that seek truth, reconciliation, and right relationship.

May our schools become places of listening, respect, and shared learning, where the dignity of every culture and every person is honoured.

..... continued

Vice-Chair Bruno

Holy Spirit,
strengthen all trustees in their vocation of leadership.
Grant them courage to act justly,
wisdom to discern faithfully,
and joy in serving the mission of Catholic
education.
May their decisions always reflect the Gospel
and lead young people closer to Christ.



Trustee Caputo

Through the intercession of Mary, Our Mother,
may we continue together on the path of holiness,
rooted in hope, grounded in faith,
and inspired to build communities of peace, truth, and love.

We ask this through Christ our Lord. Amen.

In the name of the Father, and of the Son and of the Holy Spirit. Amen.





Huron-Superior Catholic
DISTRICT SCHOOL BOARD

our mission

Rooted in Jesus Christ, we are a Catholic learning community called and committed to develop the full potential of each child and to nurture a personal relationship with Jesus that will inspire Catholic leadership.

our values

Dedicated to excellence in education and the desire to live the values of Jesus we strive to:

- affirm the sacredness of life and respect for all creation
- reverence the dignity of each person as a Child of God
- provide an enduring education that reflects the essence of our Catholic traditions
- proclaim Christ's message throughout the curriculum
- celebrate God's love in prayer, at Eucharist and in all sacramental moments of life
- create sacred learning environments
- cultivate enriching opportunities that will deepen faith.

our vision

Guided by the Spirit on our journey, together with family and Church, we mutually invite, encourage and support one another in our efforts to transform the world.

Journey Together in Faith and Learning

**MINUTES FOR THE OPEN SESSION BOARD MEETING OF THE
HURON-SUPERIOR CATHOLIC DISTRICT SCHOOL BOARD
ON WEDNESDAY, APRIL 22, 2026 @ 7:15 PM
IN THE BOARD ROOM**

PRESENT:**Trustees:**

Sandra Turco (Chair), John Bruno (Vice-Chair), Carol Amadio, John Caputo, Kerri Commanda, Tony D'Agostino, Wayne Greco, Lindsay Liske, Carol MacEachern, Kathleen Rosilius

Officials:

Fil Lettieri (Director of Education), Stephanie Circelli, Justin Pino, Franca Spadafora, Syndy Withers

Student Trustees:

Abbie Dasa Kumar, Michaela Kyle, Alexander Oraziatti

Guests:

Dave Coccimiglio

REGRETS:

Joe Chilelli

Vision and Values

Kenzie Vandenberg (Communication Officer) highlighted how students in grades 7-12 showcased innovative STEM projects at the 37th annual Rotary Algoma STEM Fair on April 10th. The Board boasted high participation, with students contributing 14 of the 22 total projects and securing numerous awards. Notably, student Vincent Mannarino earned first place and "Best in Fair" for his machine learning automated fault detection system.

Chris Czop (CPCO Representative) recognized Chris Vuorensyrja for his selection as the Catholic Principals' Council of Ontario (CPCO) Principal of the Year Award, an honor to be formally presented at the upcoming annual conference in Niagara-on-the-Lake. Over his ten-year tenure with the local CPCO unit, Vuorensyrja has served in numerous leadership capacities, including unit president, where he was a dedicated advocate for members and a key negotiator for local terms and conditions. He was commended for his principled leadership, mentorship of colleagues, and steadfast commitment to student life and community service within the Board. The recognition highlights his lasting impact on Catholic education and his role as a compassionate, service-oriented administrator.

The Board celebrated Curriculum Coordinator Anita Turcotte for receiving the International Dyslexia Association (IDA) Ontario Literacy Leader of the Year Award, presented at the Literacy and Learning Conference on April 12th. This prestigious honour recognizes her significant contributions to structured literacy, including her leadership in implementing universal screening and authoring the Board's literacy intervention flowchart and action plan. Turcotte

was commended for her dedicated efforts in early identification and for providing educators with the essential tools and training to support students with reading challenges. Her visionary work continues to build system-wide capacity and ensure equitable access to literacy for all students.

Director Lettieri acknowledged Administrative Professionals Day, expressing sincere gratitude to administrative assistants and clerical staff for their dedicated service to school communities and the Board office. It was noted that these professionals consistently model the Board's strategic directions through their commitment to customer service, care for others, and support of students and families.

Trustee Rosilius expressed sincere appreciation to the students and staff of Our Lady of Fatima Catholic School (Elliot Lake) for their recent gesture of kindness and compassion. It was noted that the school community provided a hand-signed card offering prayers and support, demonstrating the core values of love and kindness taught within the Board. This act of care was highlighted as a meaningful example of the positive culture fostered within our Catholic schools.

Trustee MacEachern presented a very powerful song written by a former Holy Name of Jesus Catholic School (Hornepayne) student, Kevin Shaganash, that was written approximately one month ago. The song was written about his sister named August and was played today for all in attendance.

Students from St. Basil recently participated in the YMCA Exchange Program, engaging in a unique twinning experience with Pierre Elliott Trudeau Elementary School in Gatineau, Quebec. During their week-long trip in April, students explored national landmarks like Parliament and the Museum of History to deepen their understanding of Canadian government and Indigenous heritage. This meaningful exchange was made possible by the dedicated Vice-Principal and teacher chaperones who volunteered their time to coordinate the travel and supervise the students. The commitment of these staff members continues into May, as they prepare to host the Gatineau students and showcase the highlights of our own community.

Trustee Amadio and Chair Turco expressed their appreciation on behalf of the Board to the organizers for the successful execution of the recent system-wide Faith Day. The event featured a keynote address by David Wells, whose impactful and humorous message encouraged staff to reflect on their vocational calling and celebrated their ongoing dedication to Catholic education. The day concluded with a community Mass, providing a valuable opportunity for staff from across the Board to gather in fellowship and spiritual celebration.

professional development to intensive, one-on-one sessions for new teachers and priority schools. Key initiatives include the transition to digital platforms through practice testing, the use of diagnostic assessments to pinpoint specific student needs, and the implementation of research-based scripted programming like JUMP Math to build teacher capacity. This proactive strategy ensures consistency across the board while addressing modern challenges such as teacher shortages and shifting educational mandates. Ultimately, the Board's integrated focus on instructional tools and targeted interventions aims to foster a culture of achievement and sustained student success.

- I-1 B-1103 Moved by: T. D'Agostino Seconded by: J. Caputo**
That the Huron-Superior Catholic District School Board award the construction contract for the LED Lighting, Barrier Free & Classroom Upgrades at Holy Name of Jesus Catholic Elementary School (Hornepayne), to Helix Contracting.
CARRIED
- I-2 B-1104 Moved by: J. Bruno Seconded by: C. Amadio**
That the Huron-Superior Catholic District School Board approve Policy 6023 as presented.
CARRIED
- I-3 B-1105 Moved by: T. D'Agostino Seconded by: J. Bruno**
That the Huron-Superior Catholic District School Board approve Policy 6027 as presented.
CARRIED
- I-4 B-1107 Moved by: K. Rosilius Seconded by: W. Greco**
That the Huron-Superior Catholic District School Board allows Vice-Chair Bruno travel to Windsor, ON to attend the OCSTA/OCSBOA Business Seminar on April 30, 2026.
CARRIED
- J-1-a SMC Activity Report**
Student Trustees Dasa Kumar and Kyle highlighted some of the February events at the school, including components from faith, sports, Student Council, Indigenous Student Union and Student Senate. A few noteworthy items were Easter Masses, Faith Day preparations, 2026 Soaring conference preparations, Annual Junior Formal and the "Fill the Basket" food drive.
- N-1 B-1106 Moved by: J. Caputo Seconded by: K. Rosilius**
That the Huron-Superior Catholic District School Board meeting of Wednesday, April 22, 2026, adjourns at 9:08 p.m.
CARRIED

Chairperson: _____

Secretary: _____



Huron-Superior Catholic

DISTRICT SCHOOL BOARD

Marketing Committee Minutes Monday, January 12, 2026

Time: 1:00 – 2:00 p.m.

Location: Google Meet - <https://meet.google.com/bxv-nbam-mjf>

Attendance: Karen Biocchi, Fil Lettieri, Larry Pezzutto, Justin Pino, Sandra Turco, Anita Turcotte, Kenzie Vandenberg

Regrets: Abbie Dasa Kumar, Michaela Kyle, Alexander Oraziotti, Shawna Carpinelli, Tony D’Agostino, Corey Gardi, Stephanie Parniak, Amy Tolin, Melissa Valente,

AGENDA ITEMS		ACTION	WHO	WHEN
1.	Welcome, Land Acknowledgement and Prayer	<ul style="list-style-type: none"> ● Land Acknowledgment and Prayer ● Welcome new members 	F. Lettieri	
2.	Review of the Minutes from October 22, 2025 Meeting	<ul style="list-style-type: none"> ● Meeting Minutes - Oct. 22, 2025 ● Minutes were reviewed and no changes required 	F. Lettieri	
3.	Goals of the Committee	<ul style="list-style-type: none"> ● Kindergarten Registration <ul style="list-style-type: none"> ○ See item linked below, including website updates ● Grade 9 Registrations to SMC <ul style="list-style-type: none"> ○ Seeing a trend of new enrolments from Tarentorus Public School ○ We need to review our retention rate with historical data 	All	

AGENDA ITEMS		ACTION	WHO	WHEN
		<ul style="list-style-type: none"> ○ 70% retention rate last year; hoping to achieve 80% retention this year ○ Quality of programs needs to be promoted ● Retention of Current Students <ul style="list-style-type: none"> ○ Enrolment data from 2020 to 2025 was reviewed ○ Currently showing an increase of 1.39% from 2024; rate is slowing down ○ Would be helpful to see graduation/ retention rates from grade 8, and retention rates from grades 6-7 ○ Goals can be set around retention rates ○ We did well in kindergarten and grade 9 this year, but lost some students in other grades ● Direction of School Support <ul style="list-style-type: none"> ○ Election is coming up in October 2026 ○ Very important to have parents' registered for Catholic support and voting ○ Kenzie is looking at simplifying our landing page; and has created a draft ○ Kenzie currently receiving feedback from other communications officers she reached out to ○ Municipalities should be contacted to remind them to have sufficient ballots at each polling station 		13
4.	Update on Marketing Strategies, Budget and Input on Next Steps	<ul style="list-style-type: none"> ● 2025/26 School Year Goals and Objectives: click here. ● Kindergarten Registration Marketing Plan Overview here. <ul style="list-style-type: none"> ○ What should our goal be for kindergarten registration this year - 5% increase ○ We don't want to have schools competing against each other for enrolment ○ Specific programs can be highlighted, eg. French Immersion, STEAM Lab, outdoor education, and which schools offer them ○ We need to decide what is working and what is not and invest accordingly ● Soo Greyhounds Ads are running ● Direction of School Support Update <ul style="list-style-type: none"> ○ Draft Webpage here. 	K. Vandenberg	
5.	New Business	<ul style="list-style-type: none"> ● 		
6.	Next Meeting Dates	<ul style="list-style-type: none"> ● Tuesday, May 12, 2026 		

AGENDA ITEMS		ACTION	WHO	WHEN
		<ul style="list-style-type: none"> 4:00 – 5:30 p.m. 		14
7.	Adjournment	<ul style="list-style-type: none"> The meeting adjourned at 1:45 p.m. 		



**POLICY COMMITTEE
MINUTES
Thursday, March 26, 2026**

Google Meet: <https://meet.google.com/tqc-dawz-vyk>

**Board Room
9:00 - 11:00 a.m.**

Attendance: Carol Amadio, John Bruno, Lindsay Liske, Kathleen Rosilius, Sandra Turco, Kerri Commanda (Alternate)

Regrets:

Resources: Fil Lettieri, Justin Pino

Guests: Paul McDonald, Franca Spadafora, Syndy Withers

Chair:

Minutes: Fil Lettieri

Items		Discussion	Who / When
1.	Land Acknowledgment and Prayer	<ul style="list-style-type: none"> Fil led the prayer with a reflection from Living Faith. 	F. Lettieri
2.	Review of Minutes – February 18, 2026	<ul style="list-style-type: none"> Minutes were reviewed and approved. A typo was corrected. 	
3.	Policies for Current Committee Review		
	4010 - Fundraising in Schools	<ul style="list-style-type: none"> Change to the Policy included updating the Ministry of Education (EDU) link. Since there was no change to the wording of the policy statement, the Policy Committee decided not to bring the Policy to the Board for approval. Changes to the Procedural Guideline include Guiding Principles and wording that mirrors EDU guidelines provided to all school boards. 	J. Pino

Items	Discussion	Who / When
	7000 Child Abuse	S. Withers 17
6.	Next Meeting	Date: Tuesday, April 21, 2026 Time: 4:30 – 6:30 p.m. Location: Board Room
7.	Adjournment	Meeting adjourned at 9:52 a.m.



SPECIAL EDUCATION ADVISORY COMMITTEE

S.E.A.C. Minutes

Date: Tuesday March 31, 2026

**Location: Board Room
Time: 4:00pm - 6:00pm**

Attendance: Laurie Barbeau, Tina Coombs, John Caputo, Irma DiRenzo, Wayne Greco, Jared Lambert, Rachelle Lambert, Fil Lettieri, Jacques Ribout, Franca Spadafora, Sandra Turco, Rosanne Zagordo

Student Trustees and Guests: Sherri Appleton, Abbie Dasa-Kumar, Michaela Kyle, Alexander Orazietti

Regrets: Theresa Coccimiglio, Mike Duclos, Mary Ogenyi-Igoche, Tiana Rushon

Google Meet: <https://meet.google.com/yff-gcgh-aih>

AGENDA ITEMS		ACTION	WHO	WHEN
1.	WELCOME LAND ACKNOWLEDGEMENT PRAYER FOR SEAC	<ul style="list-style-type: none"> • Land Acknowledgement • Catholicity - HSCDSB 	Rosanne Zagordo Franca Spadafora	
2.	ACCEPTANCE OF PREVIOUS MINUTES - February 25, 2026	<ul style="list-style-type: none"> • Minutes were accepted. 	Wayne Greco Rachelle Lambert	
	Business arising from the Feb. 25, 2026 meeting.	<ul style="list-style-type: none"> • A letter was submitted by Trustee Greco with recommendations to SEAC. 	Wayne Greco	
3.	AGENDA ADDITIONS/CHANGES			
4.	GUEST(s): REPORTS <ul style="list-style-type: none"> • SMC Student Trustees • Sherri Appleton 	<ul style="list-style-type: none"> • March 2026 SEAC Report.pdf 	Abbie Dasa-Kumar, Michaela Kyle,	

		<ul style="list-style-type: none"> SMC trustees informed SEAC that they won first place with their video from the contest from CLA-Together We Are Better Sherri Appleton spoke about her role and responsibilities as the Blind/Low Vision teacher. 	Alexander Oraziotti Sherri Appleton	
5.	MINISTRY UPDATES	<ul style="list-style-type: none"> PPM 170 - School Board Communication with Parents – To provide better service to parents, all school boards will establish a Student and Family Support Office. The Board has to submit a report by March 31, 2026, outlining how they will establish an office by September 1, 2026. Menstrual Equity Initiative: School boards are encouraged to submit their order for menstrual products under the Menstrual Equity Initiative for the 2025–26 school year. These products are provided at no cost and support student well-being and equity. 	Franca Spadafora	
6.	SEAC BUSINESS <ul style="list-style-type: none"> MASCE UPDATES SEAC Recommendations-Sub-Committee SEAC Orientation Violent Incident Report 	<ul style="list-style-type: none"> Franca will send out the SEAC recommendations to SEAC members. Members will send Franca or Rosanne any recommendations for the upcoming school year. A sub-committee will be formed for the SEAC recommendations. 	John Caputo Franca Spadafora	
7.	BUSINESS CARRIED FORWARD	<ul style="list-style-type: none"> DDSB SEAC Support for School Board Trustees.pdf View Shelley Moore Videos- as per J. Ribouts request- 5 Moore Minutes Violent Incident Report-deferred 	John Caputo	April
8.	SUPERINTENDENT, COORDINATOR and MENTAL HEALTH LEADER'S REPORTS	<ul style="list-style-type: none"> Preventure is up and running in all the schools Looking at hiring a new counsellor in the North and Intense cases. System IPRCs are in full swing as well as second term IEPs. Second round of Transition to Kindergarten meetings are scheduled. Meet monthly with LRTs to review expectations such as conducting annual school IPRC meetings and Integrated Transition Meetings for students 14 and up. Volunteer recruitment is a top priority to help run hot lunches. 	Jared Lambert Franca Spadafora Rosanne Zagordo	

		<ul style="list-style-type: none"> • Diverse lunch offers • Emergency preparedness and response protocols- to provide a refresh to see what improvements need to be made. As there was an evacuation at one of our schools, this was a good exercise to look at our procedures and policies. 		
9.	ASSOCIATION REPORTS			
a.	NORTH SHORE TRIBAL COUNCIL (R. Lambert)	<ul style="list-style-type: none"> • North Shore Tribal no longer has an education program. 	Rachelle Lambert	
b.	AUTISM ONTARIO SSM CHAPTER PARENT INVOLVEMENT COMMITTEE (Name required) (I. DiRenzo)	<ul style="list-style-type: none"> • World Autism Day is Thursday April 2. • There are some activities happening in city hall to celebrate this day. • The wellness hub is sponsoring events from 2-6 pm. • Queens is doing a research project. • Our ladies curling team went to OFSAA and received the sportsmanship award. 	Irma DiRenzo	
c.	ALGOMA FAMILY SERVICES (T. Coccimiglio)	<ul style="list-style-type: none"> • No report at this time. 	Theresa Coccimiglio	
d.	THRIVE – WELL BEING COMMITTEE (T. Coombs)	<ul style="list-style-type: none"> • Flyers will be shared. • A Caregiver mentorship program is being launched on April 7 at 6:00 pm. • A four part in person series will be hosted at THRIVE about OAP. Each week they will cover one of the components. 	Tina Coombs	
e.	COMMUNITY LIVING ALGOMA (J. Ribout)	<ul style="list-style-type: none"> • Summer education is going well, there are 60 resumes for a 6 and 8 week program • There are 50 mentors being sought. 	Jacques Ribout	
f.	Easter Seals (T. Rushon)	<ul style="list-style-type: none"> • No report at this time. 	Tiana Rushon	
g.	MEMBER-AT-LARGE – FOCUS ON FAITH (I. DiRenzo)	<ul style="list-style-type: none"> • There is an upcoming meeting for Faith Day. • SEAC members were invited to attend on April 17, 2026 Faith Day. 	Irma DiRenzo	
h.	MEMBER-AT-LARGE (L. Barbeau, M. Duclos, Mary Ogenyi-Igoche)	<ul style="list-style-type: none"> • No report at this time. 	Laurie Barbeau Mike Duclos	
i.	TRUSTEES' REPORTS (J. Caputo, W. Greco)	<ul style="list-style-type: none"> • It is recommended that the Association reports are front ended to allow more questions and conversations to occur. 	John Caputo Wayne Greco	

10.	ADJOURNMENT	<ul style="list-style-type: none">The meeting was adjourned at 6:24 pm.	Jacques Ribout Wayne Greco	
11.	NOTES			

Next Meeting: Wednesday, April 29, 2026

Location: STEAM Lab 102 Welling Street East

Time: 4:00-6:00 pm



**REPORT TO THE DIRECTOR OF EDUCATION
REQUEST FOR PROPOSAL
2026 Consultant Services for Psychological Assessments**

May 20, 2026

Submitted by:
Franca Spadafora
Superintendent of Education

The Huron-Superior Catholic District School Board's Multi-Year Strategic Plan (MYSP) lists Equitable Stewardship of our Resources as one of its strategic directions. This report relates specifically to aligning available resources with strategic priorities and ensuring that we utilize our resources responsibly, justly, responsively, and wisely.

The Request for Proposals (RFP) for Consultant Services for Psychological Assessments was opened to the public on Thursday, April 9, 2026. This RFP is to establish a contract for a period of up to three years for consultant services for psychological assessments for students. The consultant will provide services including but not limited to:

- Psychometric testing including diagnosis
- Consultations with psychometrists and associated Special Education staff
- Independent psychological assessments including written reports with recommendations for clinical psychological intervention for disorders

Several proposals were received and an evaluation committee consisting of the Superintendent of Education responsible for Special Education, Superintendent of Business and Special Education Coordinator reviewed and evaluated each proposal.

Points were awarded based on the following criteria:

Consultant Profile and Experience

50 points

- Experience working in a school setting
- Qualifications - PHD
- Past experience with contracts of similar size
- Any additional Information

Financial Considerations

50 points

23

- Flat Rate or Hourly Rate
- Standard Assessment Rate
- Complex Assessment Rate

TOTAL

100 points

Based on the point system noted, the winning proponents are Dr. Keith Lefave and Brainworks Rehab with both accumulating 96 points. As a result, the evaluation committee is recommending that the Board award the contract for Consultant Services for Psychological Assessments to Dr. Keith Lefave and Brainworks Rehab commencing June 1st, 2026.

Motion: That the Huron-Superior Catholic District School Board award the contract for the Consultant Services for Psychological Assessments to Dr. Keith Lefave and Brainworks Rehab commencing June 01, 2026.



**POLICY TITLE: CONSTRUCTION
MANAGEMENT**

Approved: October 16, 2013

POLICY NO: 3005

Amended: May 20, 2026

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POLICY

In its mission statement, the Huron-Superior Catholic District School Board expresses a commitment to affirming the sacredness of all life and creating sacred learning environments. In order to ensure all schools and board facilities support enriching educational opportunities that allow all students to reach their full potential, the Board monitors major construction projects to ensure that project costs are within budget and funding limits. Monitoring also occurs to ensure that projects are completed in a timely manner within specifications.

ADOPTED Board Meeting – October 16, 2013
Motion B-94

AMENDED Regular Meeting of the Board – December 7/16
Motion B-96

AMENDED Regular Meeting of the Board – May 19, 2021
Motion B-571

AMENDED Regular Meeting of the Board – May 20, 2026
Motion B-



Huron-Superior Catholic

DISTRICT SCHOOL BOARD

PROCEDURAL GUIDELINES
CONSTRUCTION MANAGEMENT

1. Site meetings will be held at least bi-weekly for all construction projects over \$500,000. Minutes shall be taken and major issues (i.e., those that affect the budget and/or scope of the project) will be brought to the attention of Admin Council and/or the Board of Trustees depending on the dollar value, as per the Board’s Procurement Policy authorization limits. All minutes will be kept on file for future reference.
2. Sub-searches shall be conducted for all projects over \$250,000 before release of holdback. Sub-searches shall be conducted for at least every second draw for all projects over \$1 million.
3. Construction contracts over \$75,000 are approved by the Board of Trustees as per the Board’s Procurement Policy authorization limits.
4. A project schedule shall be forwarded to Admin Council for all projects over \$500,000 prior to commencement of the project.
5. Appointment of architects and consulting engineers will be in accordance with Policy 4013 – Purchasing. Fees will be based on total project construction cost and/or approved capital costs from the Ministry of Education. The Director of Education will approve any fees over this approved amount.
6. Change Orders
 - No fees or reimbursable expenses resulting in extra cost or changes to the contract shall be paid to the architect or the sub-consultants that relate to errors or omissions of the architect or the sub-consultants.
 - All change orders will be evaluated by the appropriate board representative and must be cost-estimated accurately. The following chart identifies signing-level approvals:

Change Order	Manager of Plant	Director of Education or Superintendent of Business	Board of Trustees
< \$10,000	√		
\$10,000 to \$100,000	√	√	
> \$100,000	√	√	√

√ = signature required

- A change order that causes the contract price to exceed the Board-approved total project cost will be approved based on the above limits. Funds to offset the overage would be applied from available project contingencies, other available project contingencies and the overall contingency amount built into the annual Capital Plan. If no contingencies are available, a report would be provided to the Board of Trustees for approval.
- Any required changes, such as those related to the correction of previously undetected problems in site conditions; directions from authorities with jurisdiction over the site; or changes in codes, will be approved (see table above) only after a thorough evaluation of their prospective costs.
- All changes processed and approved will identify any impact on such things as construction completion, occupancy dates, the budget, and contingency or miscellaneous accounts and will include reference to outstanding or remaining contract funds.
- The Board will seek justification from the general contractor for any construction delay and will pursue alternative methods to minimize the impact on the schedule for project completion.
- When a change in the work is proposed or required, the architect shall provide a notice describing the proposed change in the work to the general contractor. This will require completion of a change order form. The general contractor shall present, in a form acceptable to the architect and the board, the contract price adjustment, if any, and the construction completion adjustment, if any, for the proposed change in the work.
- When the Board and general contractor agree to the adjustments in the contract price and construction completion schedule, such agreement shall be effective immediately and shall be recorded in a change order form, signed by the architect, the Board, and general contractor. The value of the work performed as the result of a change order shall be included in applications for progress payment.
- A construction change order tracking form must be completed and updated for all approved change orders.



FIELD TRIPS - FORM B

**APPLICATION FOR BOARD OF TRUSTEES APPROVAL
EXTENDED FIELD TRIP**

SCHOOL: St. Mary's College

NAME OF TEACHER Lorie Czop GRADE 9-12

requests authorization to take his/her class to the Stratford Festival to see A Midsummer Night's Dream

Date of Departure: Monday September 21, 2026

Date of Return: Tuesday September 22, 2026

Number of Students: 40 Number of Staff: 2 Number of Adults: 2 (at least 1 required)

Note: Both male and female chaperones should accompany overnight trips with mixed student groups.

Means of Transportation: Coach bus

(Under no circumstances are students to drive other students.)

A detailed itinerary must be provided with this application.

The itinerary must outline the educational value of the field trip and list the curriculum and/or Ontario Catholic School Graduate Expectations being met.

YES NO NOT REQUIRED

Special provisions to provide for Universal Access: _____

Note: The Principal confirms that all "Volunteers" have had a Criminal Records Check and a Vulnerable Sector Screening and that all students have out of province/country medical insurance for travel outside the province/country. The principal also confirms that all staff/chaperones are aware of Policy 5003 Field Trips and its accompanying Procedural Guidelines.

09/13/2026

(Signature of Principal)

(Date)

AUTHORIZATION

This Extended Field trip is approved.

(Signature of Director)

(Date)

Distribution: The Principal will sign the form and send it to the Director of Education.

Once approved by the Board of Trustees, a copy will be sent to the Principal for his/her records.

St. Mary's College Stratford Festival Trip Itinerary

Monday September 21st, 2026 - Tuesday September 22nd, 2026

September 21st:

- 6:45 a.m. Board coach
- 7:00 a.m. Leave for Stratford (I-75 to Port Huron/
Sarnia to Stratford)
- 10:30 a.m. First stop/break (TBD)
- 3:30 p.m. Shopping @ Masonville Mall for a few hours
- 6:00 p.m. Check in to hotel and get ready for dinner
- 7:00 p.m. Dinner @ Bentley's walking there and back
- 11:00 p.m. In rooms, lights out at 12:00 p.m.
The Arden Park Hotel
522 Ontario Street, Stratford
1-519-275-2936

September 22nd:

- 8:30 a.m. Pack up contents in the room,
- 9:00 a.m. Breakfast at hotel. Load bus after
Breakfast. Walk to the Stratford Festival.
- 11:00 a.m. Depart for the Stratford Festival to walk the
Grounds

- 11:15 a.m. Shop at the Bookstore
- 12:00 p.m. Enjoy a Festival Lunch and Relax until the performance
- 2:00 p.m. Attend the Festival performance of A Midsummer Night's Dream
- 5:30 p.m. Board bus for Sault Ste. Marie
- 12:30 a.m. Arrive at SMC for parent pick up(students will message when we cross the border)

Curriculum Expectations and Catholic Graduate Expectations

Reading and Literature 1.8: Identify and analyze the perspectives and/or biases evident in texts, including complex and challenging texts, commenting with understanding and increasing insight on any questions that may arise about beliefs, values, identity and power.

Oral Communication 1.6: extend understanding of oral texts by making insightful connections between the ideas in them and personal knowledge, experience, insights and the world around them.

Catholic Graduate Expectation: Reflective Thinker
Lifelong Learner



Huron-Superior Catholic
DISTRICT SCHOOL BOARD

REPORT TO THE DIRECTOR OF EDUCATION

Capital Projects 2025-2026 - REVISED

May 8, 2026

Submitted by:
Dave Coccimiglio
Manager of Plant Services

The Huron-Superior Catholic District School Board's Multi-Year Strategic Plan (MYSP) lists Equitable Stewardship of our Resources as one of its strategic directions. This report relates specifically to utilizing our resources responsibly, justly, responsibly, and wisely.

We recently received information from CSCNO that will cause us to revise the Capital Project List that was originally submitted in November 2025. The LED Lighting, Barrier Free & Classroom Upgrades at Holy Name of Jesus Catholic Elementary School (Hornepayne) that was approved at the April 2026 board meeting has been cancelled. The plan now is to complete the work in 2027. Although CSCNO originally approved this contract, their portion of work came in over budget, so the decision was made to cancel the entire project. Since their scope of work formed the base bid, the contract cannot be awarded for our portion of work only.

The Site Upgrades project scheduled to be completed this year at Our Lady of Fatima Catholic Elementary School in Elliot Lake closes on May 26, 2026. If that tender amount comes in at or below budget, coupled with the fact that the project in Hornepayne has now been cancelled, we would like to revise the Capital Project List originally submitted in November 2025.

The proposed capital work to utilize some of these funds is a new Universal Washroom at Holy Angels Learning Centre in Sault Ste. Marie estimated at \$150,000 and Domestic Water Piping Replacement at St. Mary Catholic Elementary School in Massey. The existing piping is located in the crawl space and has required multiple repairs over the years due to leaks from rotting pipes. This project would include removal of the original piping in the crawl space and new piping installed in the ceiling space of the school making it more accessible for future repairs.

Attached is the revised project list of Capital Projects for 2025 - 2026. Note that in addition to the listed projects, there is a contingency provision in the amount of \$574,943 which is \$82,866 higher than the original reported amount.

Attachment



Huron-Superior Catholic
DISTRICT SCHOOL BOARD

Project List 2025 –2026 (REVISED)

Location	Item	Estimate
Holy Name of Jesus, Hornepayne	LED Lighting, Barrier Free & Classroom Upgrades	0
Holy Angels Learning Centre	Universal Washroom - ADDED	\$150,000
St. Mary, Massey	Domestic Water Piping Replacement - ADDED	\$450,000
Our Lady of Fatima, Elliot Lake	Site Upgrades	\$1,500,000
St. Basil	Roof Replacement (300 Wing)	\$1,217,134
St. Mary's, Blind River	Gym Floor Replacement	\$70,000
	Total Estimated Capital Expenditures:	\$3,387,134
	General School Requests & Major Maintenance Expenditures:	\$700,000
	Total Estimated Expenditures:	\$4,087,134
	Total Funds Available:	\$4,662,077
	Contingency:	\$574,943



Huron-Superior Catholic

DISTRICT SCHOOL BOARD

REPORT TO THE BOARD OF TRUSTEES BOARD MEETING DATES 2026-2027

May 20, 2026

Submitted by:
Fil Lettieri
Director of Education

The Huron-Superior Catholic District School Board's Multi-Year Strategic Plan (MYSP) lists Engagement with our Employees and Partners as one of its Strategic Directions. This report relates to providing regular updates and frequent opportunities to participate in meaningful dialogue.

It is recommended that, wherever possible and appropriate, board meetings be preceded by Mass and other committee meetings that require the involvement of trustees.

It is also recommended that the open meetings of the board begin at 7:15 p.m. and occur on the following dates during the 2026-27 school year:

- Wednesday, September 9, 2026
- Wednesday, October 14, 2026
- Monday, November 16, 2026
- Wednesday, December 9, 2026
- Wednesday, January 27, 2027
- Wednesday, February 17, 2027
- Wednesday, March 24, 2027
- Wednesday, April 21, 2027
- Wednesday, May 19, 2027
- Wednesday, June 9, 2027



St. Mary's College School Activity Report

May 2026

May 20, 2026

*Submitted by:
Alexander Oraziatti
Abbie Dasa Kumar
Michaela Kyle
Student Trustees
St. Mary's College*

Faith:

- Our Catholic Education Week Masses, celebrated on May 5, were presided by Fr. Trevor.
- During Catholic Education Week, a group of 15 St. Mary's Knights attended the Ontario Catholic Student Youth Day Conference virtually with Mr. Rocchetta. It was a meaningful day of celebrating the gift of Catholic Education.
- During the Ontario Catholic Student Youth Day Conference, the St. Mary's Knights dialogued about potential ways to lead a "Northern Ontario" conference of sorts moving into future years. Mr. Rocchetta has been dialoguing with Fr. Trevor about this possibility. Fr. Daniele in North Bay (whose churches are a part of our diocese) has organized conferences over the years, too. Lots to get excited about and look forward to!
- Madame Giuliano's Grade 10 Religion Class has been working with Mr. Rocchetta on understanding the parts of the Mass and has invited Fr. Trevor to SMC to celebrate Mass for their class in the Chapel. Fr. Trevor has also indicated that he'd love for Madame's class to visit St. Gregory's for a tour and to celebrate Mass with parishioners.

Extracurricular activities:

- Our first-ever pickleball team had an outstanding performance this weekend, earning a 2nd place finish in tournament competition. Congratulations to all athletes involved in a successful inaugural season.
- St. Mary's College has also announced the launch of a new golf club, which will begin next school year. Students interested in joining have been encouraged to stay tuned for more information.

- Track and field practices officially began this month as athletes prepare for the upcoming season and competitions.
- The soccer season is now underway, with games having started at the beginning of the month. Teams are looking forward to an exciting and competitive season ahead.

Indigenous Student Union:

- On May 5, National MMIWG Day/Red Dress Day, Indigenous Union representatives Sam Maitland and Katherine Kostanowicz participated in activities and reflection at Shingwauk Kinoomaage Gamig. During the event, both students were interviewed by CBC as part of local coverage highlighting Red Dress Day and community participation in raising awareness for Missing and Murdered Indigenous Women and Girls.

<https://www.cbc.ca/player/play/video/9.7188741>

SMC Student Council:

- Student Council successfully planned and hosted a neon-themed pep rally on May 14th. The event was a great success, featuring high energy, strong school spirit, and excellent student engagement throughout the day.
- We have also officially kicked off our annual World Cup soccer tournament. This year, additional team spots have been opened to allow for greater student participation and involvement across the school community.
- In partnership with the Multicultural Club, this year's World Cup event will also feature multicultural booths representing different cultures, along with traditional games and activities for students to enjoy. The event is scheduled for June 1st and will take place as an all-day celebration of athletics, culture, and school spirit.
- In addition, Student Council elections were held on May 13th, giving students the opportunity to vote for next year's student leaders.

Student Senate:

- Student Senate members discussed and finalized plans for Red Shirt Day in support of Easter Seals.
- At St. Mary's College, a school-wide dress down day fundraiser has officially been planned to help raise funds and awareness for the initiative.
- Senate members also brainstormed additional fundraising and participation ideas that could be implemented at elementary schools across the board.
- Students collaborated on awareness strategies and created promotional posters to be displayed throughout schools to encourage participation and educate students on the importance of accessibility and inclusion.
- Work is currently underway on a presentation that will be delivered to elementary schools across the city within the board.

- The presentation will focus on promoting participation in Red Shirt Day, increasing awareness surrounding accessibility and inclusion, and explaining how proceeds support Easter Seals programs and services for children and youth with physical disabilities.
- Lilah Turcotte was acclaimed as our Junior Student Trustee for next year and Aiden Ellie was appointed as our Indigenous Student Trustee.